



# OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**  
Date/Time: Monday, June 18, 2018 at 5:00 p.m.  
Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office  
600 South Fourth Street, Stoughton, Wisconsin  
Members: Citizen Member Kym Ackerman, Citizen Member David Erdman (Chair),  
Aldersperson Regina Hirsch, Citizen Member John Kallas (Vice-Chair), Aldersperson  
Pat O'Connor, Mayor Tim Swadley, Aldersperson Nicole Wiessinger

## **AGENDA:**

### **CALL TO ORDER**

### **CONSENT AGENDA**

*(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)*

- a. Draft Minutes of the May 14, 2018 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities April 2018 Financial Summary
- d. Stoughton Utilities April 2018 Statistical Report
- e. Stoughton Utilities May 2018 Activities Report
- f. Utilities Committee Annual Calendar
- g. Communications

### **OLD BUSINESS**

1. Status of the Utilities Committee recommendation(s) to the Stoughton Common Council **(Discussion)**
2. Cost analysis of an overhead to underground electric system conversion **(Discussion)**

### **NEW BUSINESS**

3. Stoughton Utilities personnel status update **(Discussion)**
4. Wastewater treatment facility and sanitary sewer collection system 2017 Compliance Maintenance Annual Report (CMAR) **(Action)**
5. Utilities Committee future agenda item(s) **(Discussion)**
6. Tour of the Stoughton Utilities Administration Building **(Discussion)**

### **ADJOURNMENT**

### **OPTIONAL TOUR**

#### **Notices Sent To:**

Stoughton Utilities Committee Members  
Stoughton Utilities Director Robert P. Kardasz, P.E.  
Stoughton Utilities Assistant Director Brian Hoops

cc: Stoughton City Attorney Matthew Dregne  
Stoughton Common Council Members  
Stoughton City Clerk Holly Licht  
Stoughton Leadership Team  
Stoughton Utilities Wastewater System Supervisor Brian Erickson  
Stoughton Utilities Finance Manager Jamin Friedl, CPA  
Stoughton Utilities Operations Superintendent Sean Grady  
Unified Newspaper Group - Stoughton Courier Hub

**ATTENTION COMMITTEE MEMBERS:** Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Robert Kardasz or Brian Hoops via telephone at (608) 877-7423 or (608) 877-7412 respectively, or via email at [RKardasz@stoughtonutilities.com](mailto:RKardasz@stoughtonutilities.com) or [BHoops@stoughtonutilities.com](mailto:BHoops@stoughtonutilities.com).

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://stoughtonutilities.com/uc>.