



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**
Date/Time: Monday, August 20, 2018 at 5:00 p.m.
Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office
600 South Fourth Street, Stoughton, Wisconsin
Members: Citizen Member Kym Ackerman, Citizen Member David Erdman (Chair),
Aldersperson Regina Hirsch, Citizen Member John Kallas (Vice-Chair), Aldersperson
Pat O'Connor, Mayor Tim Swadley, Aldersperson Nicole Wiessinger

AGENDA:

CALL TO ORDER

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the July 16, 2018 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities June 2018 Financial Summary
- d. Stoughton Utilities June 2018 Statistical Report
- e. Stoughton Utilities July 2018 Activities Report
- f. Utilities Committee Annual Calendar
- g. Communications

OLD BUSINESS

1. Status of the Utilities Committee recommendation(s) to the Stoughton Common Council **(Discussion)**
2. Regulatory review of Water Utility rates **(Discussion)**
3. City of Stoughton Finance & Accounting Restructuring – Update **(Discussion)**
4. Wastewater treatment facility and sanitary sewer collection system 2017 Compliance Maintenance Annual Report (CMAR) – DNR Responses **(Discussion)**

NEW BUSINESS

5. Retirement of the Utilities Director **(Discussion)**
6. Employee succession planning for 2018 and beyond **(Discussion)**
7. Sampling of wastewater discharge from the Stoughton Junior Fair's cattle wash **(Discussion)**
8. WPPI Energy Annual Meeting **(Discussion)**
9. Public Power Customer Appreciation Day **(Discussion)**
10. Utilities Committee future agenda item(s) **(Discussion)**
11. Tour of the Stoughton Utilities Wastewater Treatment Facility **(Discussion)**

ADJOURNMENT

OPTIONAL TOUR

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Robert P. Kardasz, P.E.
Stoughton Utilities Assistant Director Brian Hoops
Stoughton Finance Director / Comptroller Jamin Friedl, CPA

cc: Stoughton City Attorney Matthew Dregne
Stoughton Common Council Members
Stoughton City Clerk Holly Licht
Stoughton Leadership Team
Stoughton Utilities Electric System Supervisor Bryce Sime
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities Wastewater System Supervisor Brian Erickson
Unified Newspaper Group - Stoughton Courier Hub

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Robert Kardasz or Brian Hoops via telephone at (608) 877-7423 or (608) 877-7412 respectively, or via email at RKardasz@stoughtonutilities.com or BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://stoughtonutilities.com/uc>.