



# OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**  
Date/Time: Monday, August 15, 2022 at 5:30 p.m.  
Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office  
600 South Fourth Street, Stoughton, Wisconsin  
Optional Virtual Participation: [GoToMeeting ID 950-482-685](#)  
Members: Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Alderperson Fred Hundt, Citizen Member John Kallas, Mayor Tim Swadley, Citizen Member Dustin Thoren (Vice-Chair), Alderperson Joyce Tikalsky

## **PRIOR TO THE MEETING:**

### OPTIONAL TOUR

1. Members of the Stoughton Utilities Committee and Stoughton Common Council are invited to attend an optional tour of the Stoughton Utilities Wastewater Treatment Facility, located at 700 Mandt Parkway. This tour will begin at 4:30 p.m. A possible quorum of the City of Stoughton Common Council, its Committees, Boards and Commissions may occur.

## **MEETING AGENDA:**

### CALL TO ORDER

### PUBLIC COMMENTS

### CONSENT AGENDA

*(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)*

- a. Draft Minutes of the July 18, 2022 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities May Financial Summary
- d. Stoughton Utilities Statistical Report
- e. Communications

### OLD BUSINESS

1. Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council  
**(Discussion)**

### NEW BUSINESS

2. Lease Inquiry Regarding the Placement of Communication Antennas on Stoughton Utilities Tower No. 2 Located at 1430 Furseth Road **(Action)**
3. \*\* Stoughton Utilities Strategic Alignment and Position Description Updates **(Action)**
4. Invitation to Attend the WPPI Energy Annual Meeting **(Discussion)**
5. Utilities Committee Future Agenda Item(s) **(Discussion)**

### ADJOURNMENT

*\*\* May move to closed session per State Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

Notices Sent To:

Stoughton Utilities Committee Members  
Stoughton Utilities Director Jill M. Weiss, P.E.  
Stoughton Utilities Assistant Director Brian Hoops  
Stoughton Utilities Finance Manager Shannon Statz

cc: Stoughton City Attorney Matthew Dregne  
Stoughton Common Council Members  
Stoughton City Clerk Candee Christen  
Stoughton Leadership Team  
Stoughton Utilities Water System Supervisor Kent Thompson  
Stoughton Utilities Wastewater System Supervisor Brian Erickson  
Unified Newspaper Group – Stoughton Courier Hub

**REMOTE CONNECTION INSTRUCTIONS:** Pursuant to City of Stoughton Common Council Rule 19, members of the committee and members of the public may attend this meeting either in person or by virtual means. If participating virtually, please join the meeting from your computer, tablet or smartphone using the following URL:

<https://meet.goto.com/950482685>

You can also dial in using your phone at (646) 749-3122 using access code: 950-482-685.

**ATTENTION COMMITTEE MEMBERS:** Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Jill Weiss at (608) 877-7423 via email at [JWeiss@stoughtonutilities.com](mailto:JWeiss@stoughtonutilities.com), or Brian Hoops at (608) 877-7412, or via email at [BHoops@stoughtonutilities.com](mailto:BHoops@stoughtonutilities.com).

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities prior to the start of the meeting at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at [stoughtonutilities.com/uc](http://stoughtonutilities.com/uc).