

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, February 17, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 1

Location: Edmund T. Malinowski Board Room
Stoughton Utilities Administration Office
600 South Fourth Street
Stoughton, Wisconsin, 53589

Members Present: Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Mayor Tim Swadley (Vice-Chair), Citizen Member Dustin Thoren

Excused: Alderperson Ben Heili, Citizen Member John Kallas

Absent: None

Others Present: Stoughton Utilities Assistant Director Brian Hoops, Stoughton Utilities Director Jill Weiss

Call to Order: Utilities Committee Chairperson David Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:30 p.m.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items, highlighting a thank you note received from the Stoughton Area School District following a recent power outage and an upcoming event related to renewable energy that SU is sponsoring. Jenson discussed a call he had received from a constituent regarding a recent sewer backup

Motion by Jenson, the motion seconded by Hirsch, to approve the following consent agenda items as presented:

- a. Draft Minutes of the January 30, 2020 Regular Utilities Committee Meeting
- b. Stoughton Utilities January Payments Due List Report
- c. Stoughton Utilities December Financial Summary
- d. Stoughton Utilities December Statistical Report
- e. Stoughton Utilities January Activities Report
- f. Communications

The motion carried unanimously 5 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were approved and/or placed on file by the Stoughton Common Council:

Consent Agenda:

1. Minutes of the November 18, 2019 Regular Utilities Committee Meeting
2. Stoughton Utilities November Payments Due List Report
3. Stoughton Utilities December Payments Due List Report
4. Stoughton Utilities October Financial Summary
5. Stoughton Utilities November Financial Summary
6. Stoughton Utilities October Statistical Report
7. Stoughton Utilities November Statistical Report

Business:

1. Reallocation of 2020 Wastewater Capital Improvement Project Funding

Discussion followed.

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Monday, February 17, 2020 – 5:30 p.m.

Stoughton, WI

Page No. 2

Ordinance to Create Section 74-16 of the City of Stoughton Code of Ordinances, Relating to Water Cross

Connection Control: Stoughton Utilities staff presented and discussed a draft ordinance to regulate water cross connections and provide support to the established Stoughton Utilities Cross Connection Control Program. Discussion followed.

Motion by Hirsch, the motion seconded by Jenson, to approve the creation of Section 74-16 of the City of Stoughton Code of Ordinances, relating to utilities and the creation of an ordinance for water cross connection control, and recommend approval of the adopting ordinance to the Stoughton Common Council. The motion carried unanimously 5 to 0.

Ordinance to Create Section 74-2(f) of the City of Stoughton Code of Ordinances, Relating to Relocation of Sewer Connections:

Stoughton Utilities staff presented and discussed a draft ordinance that specifies a procedure for the relocation of sanitary sewer connections from abandoned mains to newly installed mains, addressing standard construction as well as when environmental concerns exist. Staff discussed that a replacement period of five years or upon discovery of an environmental concern would be applied to the upcoming sanitary sewer replacement and relocation on Prospect Street. Discussion followed.

Motion by Hirsch, the motion seconded by Jenson, to approve the creation of Section 74-2(f) of the City of Stoughton Code of Ordinances, relating to relocation of sewer connections, and recommend approval of the adopting ordinance to the Stoughton Common Council. The motion carried unanimously 5 to 0.

Bad Debt Account Write-Offs through December 31, 2019:

Stoughton Utilities and City of Stoughton staff presented and discussed the Bad Debt Account Write-Offs through December 31, 2019. Discussion followed. Motion by Hirsch, the motion seconded by Jenson, to approve the Bad Debt Account Write-offs through December 31, 2019 and recommend the approval and the adoption of the corresponding resolution to the Stoughton Common Council on February 25, 2020. The motion carried unanimously 5 to 0.

Sample Lead Ordinances:

Stoughton Utilities staff presented and discussed sample ordinances relating to lead service line replacement programs in the Wisconsin cities of Jefferson, Kaukauna, Madison, Manitowoc, and Menasha. Discussion followed. The committee directed utilities staff to include some of the formatting aspects of the Madison ordinance when drafting an ordinance for Stoughton, and to continue financing discussions with city staff.

Utilities Committee Future Agenda Items:

Staff informed the committee that upcoming meeting topics include a draft ordinance related to the mandatory replacement of lead water services, utility cyber security, and the additional of fluoride to the public water system. Discussion followed.

Adjournment:

Being no further business before the committee, the Chair adjourned the regular Stoughton Utilities Committee Meeting at 6:45 p.m.

Respectfully submitted

Brian R. Hoops

Stoughton Utilities Assistant Director