



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**
Date/Time: Monday, February 14, 2022 at 5:30 p.m.
Location: Online Attendance: [GoToMeeting ID 476-866-173](#).
Members: Citizen Member David Erdman (Chair), Alderperson Ben Heili, Alderperson Regina Hirsch, Citizen Member John Kallas (Vice-Chair), Mayor Tim Swadley, Citizen Member Dustin Thoren, Alderperson Rachel Venegas

AGENDA:

CALL TO ORDER

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the December 20, 2021 Regular Utilities Committee Meeting
- b. Stoughton Utilities December Payments Due List Report
- c. Stoughton Utilities January Payments Due List Report
- d. Stoughton Utilities November Financial Summary
- e. Stoughton Utilities Statistical Report
- f. Stoughton Utilities Activities Report
- g. Communications

OLD BUSINESS

1. Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council **(Discussion)**
2. Status Update: Lead Service Line Replacement Programs **(Discussion)**

NEW BUSINESS

3. Stoughton Utilities Round-Up Program **(Action)**
4. Bad Debt Account Write-Offs through December 31, 2021 **(Action)**
5. Stoughton Utilities Development Plan Review Cost Reimbursement Agreement **(Action)**
6. Stoughton Utilities Easement Release Cost Reimbursement Agreement **(Action)**
7. Wisconsin Department of Transportation State/Municipal Financial Agreement **(Action)**
8. Overhead to Underground Electric Distribution System Conversion Projects **(Discussion)**
9. State of the Utility **(Discussion)**
10. 2021 – Year in Review **(Discussion)**
11. Utilities Committee Future Agenda Item(s) **(Discussion)**

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Jill M. Weiss, P.E.
Stoughton Utilities Assistant Director Brian Hoops
Stoughton Utilities Finance Manager Shannon Statz

cc: Stoughton City Attorney Matthew Dregne
Stoughton Common Council Members
Stoughton City Clerk Candee Christen
Stoughton Leadership Team
Stoughton Utilities Electric System Supervisor Bryce Sime
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities Wastewater System Supervisor Brian Erickson
Stoughton Utilities WPPI Energy Services Manager Amy Wanek
Unified Newspaper Group – Stoughton Courier Hub

CONNECTION INSTRUCTIONS: Please join the meeting from your computer, tablet or smartphone using the following URL:

<https://global.gotomeeting.com/join/476866173>

You can also dial in using your phone at (646) 749-3112 using access code: 476-866-173.

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Brian Hoops via telephone at (608) 877-7412, or via email at BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at stoughtonutilities.com/uc.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, December 20, 2021 – 5:00 p.m.

Stoughton, WI

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Location: Online Attendance: GoToMeeting ID 604-644-797

Members Present: Citizen Member David Erdman (Chair), Alderperson Ben Heili, Alderperson Regina Hirsch, Citizen Member John Kallas (Vice-Chair), Mayor Tim Swadley, Citizen Member Dustin Thoren

Excused: Alderperson Rachel Venegas

Absent: None

Others Present: Stoughton Utilities Assistant Director Brian Hoops, Stoughton Utilities Finance Manager Shannon Statz, WPPI Energy Services Manager Amy Wanek, Stoughton Utilities Director Jill Weiss

Call to Order: Chairperson Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

The chair introduced Stoughton Utilities Finance Manager Shannon Statz to the committee.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items.

Staff highlighted several thank you letters that were received from customers following the replacement of their lead service lines, SU's designation as a Smart Energy Provider by the American Public Power Association for its commitments to energy efficiency and sustainability, and SU's ranking in the top 10 electric utilities in the nation for its green power program customer participation rate.

Motion by Heili, the motion seconded by Hirsch to approve the following consent agenda items as presented:

- a. Draft Minutes of the September 20, 2021 Regular Utilities Committee Meeting
- b. Draft Minutes of the December 13, 2021 Regular Utilities Committee Meeting
- c. Stoughton Utilities September Payments Due List Report
- d. Stoughton Utilities October Payments Due List Report
- e. Stoughton Utilities November Payments Due List Report
- f. Stoughton Utilities August Financial Summary
- g. Stoughton Utilities September Financial Summary
- h. Stoughton Utilities October Financial Summary
- i. Stoughton Utilities Statistical Report
- j. Stoughton Utilities Activities Report
- k. Communications

The motion carried unanimously 6 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were approved and/or placed on file by the Stoughton Common Council:

Consent Agenda:

1. Minutes of the August 16, 2021 Regular Utilities Committee Meeting

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, December 20, 2021 – 5:00 p.m.

Stoughton, WI

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2. Stoughton Utilities August Payments Due List Report
3. Stoughton Utilities July Financial Summary
4. Stoughton Utilities July Statistical Report

Discussion followed.

Status Update: Lead Service Line Replacement Program: Stoughton Utilities staff presented and discussed recent efforts that have occurred as part of the ongoing 2021 citywide lead service line replacement project of public and privately-owned lead service lines. Staff informed the committee that all construction efforts have been completed by the contractor, and that lead service lines were replaced at 703 parcels, including the replacement of 340 publicly owned and 653 privately owned lead service lines. Following the completion of this project, there are now zero known lead service lines remaining in the City of Stoughton.

Staff further informed the committee that all lawn, sidewalk, and asphalt restoration work has been completed, and SU staff continues to work with the contractor to process all pay requests for work completed and submit grant reimbursement requests to the Wisconsin DNR for 2021 funding. At this time, the project is projected to be completed under budget and within the total grant amount awarded by the Wisconsin DNR. Discussion followed.

Stoughton Utilities Proposed 2022 Budget and Five Year (2022 – 2026) Capital Improvement Projects

(CIP) Plan: Stoughton Utilities staff presented and discussed the proposed 2022 Stoughton Utilities budget. Discussion followed. Stoughton Utilities staff presented and discussed the proposed 2022 five-year (2022-2026) Capital Improvement Projects (CIP) Plan. Discussion followed.

Motion by Hirsch, the motion seconded by Kallas, to approve the Stoughton Utilities 2022 budget and the Stoughton Utilities 2022 five-year (2022-2026) Capital Improvement Projects (CIP) Plan and recommend approval to the Stoughton Common Council at their December 28, 2021 meeting. The motion carried unanimously 6 to 0.

Authorizing the Partial Release (From 12' to 10') of a Platted Public Utility Easement on Lot 157 of Nordic Ridge Plat, recorded as Document No. 4613105, Dane County Registry:

Stoughton Utilities staff presented and discussed a request received from the developer of Lot 157 of Nordic Ridge (1408 Nordland Drive) to partially release a platted public utility easement. This partial release will consist of decreasing the existing recorded easement along the south property boundary by two feet, from a 12-foot width to a 10-foot width.

Staff informed the committee that Stoughton Utilities has no existing utility infrastructure located within the platted easement, that the proposed partial release has been reviewed by Stoughton Utilities staff and has been determined to be acceptable to the utility, and that the proposed partial release has been reviewed by the Stoughton City Attorney and determined to be correct in form. Discussion followed.

Motion by Kallas, the motion seconded by Heili, to approve the partial release (from 12' to 10') of a platted public utility easement on Lot 157 of Nordic Ridge Plat, recorded as Document No. 4613105, Dane County Registry, and recommend approval of the amendment to the easement to the Stoughton Common Council. The motion carried unanimously 6 to 0.

2021 Public Power Week Community Outreach Event Summary: Stoughton Utilities staff presented and discussed our recent Public Power Week scavenger hunt customer outreach program. On Monday, Wednesday, and Friday during the week, SU published clues directing participants to a secret Stoughton location where customers could photograph themselves next to a SU face cutout board and submit the photos to SU. On

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

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Tuesday and Thursday, we offered a trivia question where customers can call or email with the correct answer. Staff provided the committee with the daily clues and their answers, and a sampling of participant photos and customer feedback. Discussion followed.

Utilities Committee Future Agenda Items: Stoughton Utilities staff informed the committee that upcoming meeting topics include approval of a reimbursement agreement for legal and engineering service expenses incurred by SU for customer-driven projects and developments, and the annual uncollectible debt account write offs. Discussion followed.

Adjournment: Being no further business before the committee, the Chair adjourned the regular Stoughton Utilities Committee Meeting at 6:04 p.m.

Respectfully submitted

Brian R. Hoops

Stoughton Utilities Assistant Director

DRAFT

Date: Wednesday, January 05, 2022
 Time: 02:03PM
 User: SGUNSOLUS

Stoughton Utilities
Check Register Summary - Standard

Page: 1 of 6
 Report: 03699W.rpt
 Company: 7430

Period: - As of: 1/5/2022

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
Company: 7430					
002295	EP	12/9/2021	38,984.76	516 WELLS FARGO BANK	VO for check batch: 310747
002296	HC	12/16/2021	854,568.76	009 WPPI	WPPI-Renewable Energy/WPPI-Buy Back Solar Credit/WPPI-Large Power/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services
002297	HC	12/30/2021	10.00	008 Payroll State Taxes - Ach	Dept of Rev-Dec Ach
002298	HC	12/30/2021	1,321.67	003 Alliant Energy - Ach	Alliant Energy - Dec Ach/Alliant Energy - Dec Ach/Alliant Energy - Dec Ach/Alliant Energy - Dec Ach/Alliant Energy - Dec Ach/Alliant Energy - Dec Ach
002299	HC	12/30/2021	1,576.76	001 Delta Dental - Ach	Delta Dental - Dec Ach/Delta Dental - Dec Ach/Delta Dental - Dec Ach
002300	HC	12/30/2021	17,155.16	010 WI Dept. of Revenue Taxpayment-Ach	Dept of Rev-Dec Ach/Dept of Rev-Dec Ach
002301	HC	12/30/2021	180.00	318 PITNEY-BOWES INC-PURCHASE POWER	Pitney Bowes-Dec Ach/Pitney Bowes-Dec Ach/Pitney Bowes-Dec Ach/Pitney Bowes-Dec Ach
002302	HC	12/30/2021	158.65	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-Dec Ach/Gordon Flesch-Dec Ach/Gordon Flesch-Dec Ach/Gordon Flesch-Dec Ach
002303	HC	12/30/2021	1,608.80	002 Employee Benefits Corp - Ach	EBC - Dec Ach/EBC - Dec Ach/EBC - Dec Ach/EBC - Dec Ach
002304	HC	12/30/2021	46,244.26	025 Payroll Federal Taxes- Ach	Federal Taxes-Dec Ach/Federal Taxes-Dec Ach/Federal Taxes-Dec Ach/Federal Taxes-Dec Ach
002305	HC	12/30/2021	1,903.52	952 AT&T	AT&T-Dec Ach/AT&T-Dec Ach
002306	HC	12/30/2021	1,168.91	004 Us Cellular - Ach	Us Cellular - Dec Ach/Us Cellular - Dec Ach/Us Cellular - Dec Ach
002307	HC	12/30/2021	429.33	547 Charter Communications-Ach	Charter Comm-Dec Ach/Charter Comm-Dec Ach/Charter Comm-Dec Ach/Charter Comm-Dec Ach
002308	HC	12/30/2021	902.30	007 TDS Metrocom - Ach	TDS Metrocom - Dec Ach/TDS Metrocom - Dec Ach/TDS Metrocom - Dec Ach/TDS Metrocom - Dec Ach

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
002309	HC	12/30/2021	30.52	421 FIRST DATA CHARGES	First Data-Dec Ach/First Data-Dec Ach/First Data-Dec Ach/First Data-Dec Ach
002310	HC	12/30/2021	8,823.87	008 Payroll State Taxes - Ach	State Taxes-Dec Ach/State Taxes-Dec Ach
002311	HC	12/30/2021	12,218.11	020 Wells Fargo Bank-Ach	Client Analysis-Dec Ach/Client Analysis-Dec Ach/Client Analysis-Dec Ach/Client Analysis-Dec Ach
027953	VC	12/1/2021	0.00	131 CITY OF STOUGHTON	City Stoton-21 Street Pulv/City Stoton-Retainage/City Stoton-Retainage/City Stoton-Retainage/City Stoton-21 Street Pulv/City Stoton-Retainage
027954	CK	12/1/2021	3,325.00	131 CITY OF STOUGHTON	City Stoton-21 Street Pulv
027955	VC	12/9/2021	0.00	131 CITY OF STOUGHTON	City Stoton-Retainage/City Stoton-Nov Quartz/City Stoton-Nov Quartz/City Stoton-Retainage/City Stoton-Nov Quartz/City Stoton-Nov Aflac/City Stoton-Nov Delta Vision/City Stoton-Nov Wa Twr Rent/City Stoton-Nov Rent/City Stoton-Nov Rent/More...
027956	CK	12/9/2021	650.76	166 INKWORKS, INC.	Inkworks-Office supply
027957	CK	12/9/2021	13,266.00	580 FIVE STAR ENERGY SERVICES, LLC	Five Star-Asphalt Patches/Five Star-Asphalt Patches
027958	CK	12/9/2021	4,655.20	691 ASPLUNDH TREE EXPERTS CO., INC.	Asplundh-Tree Trimming
027959	CK	12/9/2021	183.00	242 TERRY KAHL PLUMBING, INC	Terry Kahl-Sewer Plant Repairs
027960	CK	12/9/2021	2,933.75	451 INSIGHT FS	Insight-Fuel/INSIGHT FS/INSIGHT FS/Insight-Fuel/Insight-Fuel/INSIGHT FS
027961	CK	12/9/2021	1,050.00	697 N & N CONCRETE	N & N Concrete-Curb Gutter
027962	CK	12/9/2021	46,351.32	960 PARISI CONSTRUCTION CO., INC.	Parisi-Interc Sewer/Parisi-Interc Sewer/Parisi-Interc Sewer
027963	CK	12/9/2021	1,834.46	131 CITY OF STOUGHTON	City Stoton-Dec A Def Comp
027964	CK	12/9/2021	4,496.39	400 RESCO	Resco-Supplies/Resco-Inventory
027965	CK	12/9/2021	692.25	487 MARTELLE WATER TREATMENT	Martelle-Bulk Treatment

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
027966	CK	12/9/2021	180.92	560 JOSH FAUST	J Faust-Customer Refund
027967	CK	12/9/2021	33,039.37	131 CITY OF STOUGHTON	City Stoton-Nov Quartz/City Stoton-Nov Quartz/City Stoton-Nov Quartz/City Stoton-Nov Aflac/City Stoton-Nov Delta Vision/City Stoton-Nov Wa Twr Rent/City Stoton-Nov Rent/City Stoton-Nov Rent/City Stoton-Nov Rent/City Stoton-Nov Rent/City Stoton-Nov Rent+
027968	CK	12/15/2021	1,153,459.75	580 FIVE STAR ENERGY SERVICES, LLC	Five Star-Pay Req #5/Five Star-Pay Req #5/Five Star-Pay Req #5
027969	CK	12/16/2021	500.00	103 CITY OF STOUGHTON FOOD PANTRY	Stoton Food-Contribution
027970	CK	12/16/2021	500.00	257 PERSONAL ESSENTIALS PANTRY	Per Essential-Contribution
027971	CK	12/16/2021	500.00	962 UNITED METHODIST CHURCH FOOD PANTRY	Unit Meth Food-Contribution
027972	CK	12/16/2021	47.10	143 DIGGERS HOTLINE, INC.	Diggers-Locates/Diggers-Locates/Diggers-Locates
027973	CK	12/16/2021	1,764.76	259 ITRON, INC.	Itron-Qtr Support/Itron-Qtr Support/Itron-Qtr Support
027974	CK	12/16/2021	750.60	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory
027975	CK	12/16/2021	645.69	346 SEILER INSTRUMENT & MFG. CO. INC.	Seiler-Supplies/Seiler-Supplies/Seiler-Supplies
027976	CK	12/16/2021	1,717.25	400 RESCO	Resco-Inventory
027977	CK	12/16/2021	381.00	405 ROSENBAUM CRUSHING & EXCAV.	Rosenbaum-Top Soil/Rosenbaum-Top Soil
027978	CK	12/16/2021	478.30	448 STRAND ASSOCIATES INC.	Strand-Wwtp Extras
027979	CK	12/16/2021	555.00	486 HUTCHINS OVERHEAD GARAGE DOOR	Hutchins-Door Repairs/Hutchins-Door Repairs/Hutchins-Door Repairs
027980	CK	12/16/2021	2,637.61	781 DUNKIRK WATER POWER CO LLC	Dunkirk-Power Prod refund
027981	CK	12/16/2021	4,250.00	239 JOHN HALLINAN JR OR JOYCE TIKALSKY	J Hallinan-Lead Service
027982	CK	12/16/2021	12,098.20	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching/Midwest-Trenching
027983	CK	12/16/2021	5,250.00	350 PAYNE & DOLAN INC	Payne-Asphalt Patch

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
027984	CK	12/16/2021	1,304.65	487 MARTELLE WATER TREATMENT	Martelle-Bulk Supply
027985	CK	12/16/2021	4,208.00	520 HOWARD WILLIAMSON	H Williamson-Lead Service
027986	CK	12/16/2021	5,637.00	523 THERESA OR DENNIS GANSHERT	T Ganshert-Lead Service
027987	CK	12/16/2021	16,832.10	539 DEPT OF ADMIN-WISMART VENDOR #396028867 E	Dept of Admin-Public Benefits
027988	CK	12/16/2021	57.00	584 VINING SPARKS IBG, L.P.	Vining Sparks-Safekeeping
027989	CK	12/16/2021	906.00	768 DAN OAKLAND	D Oakland-Solar Credit
027990	CK	12/16/2021	391.93	816 CORE & MAIN LP	Core-Supplies/Core-Supplies
027991	CK	12/28/2021	207.23	046 SARAH BURKEY	S Burkey-Construction Refund
027992	CK	12/28/2021	335.36	073 NATHAN MOE	N Moe-Construction Refund
027993	CK	12/28/2021	1,318.82	338 JERRY LOVICK	J Lovick-Construction Refund
027994	CK	12/28/2021	856.09	479 DJ GEORGE	D George-Construction Refund
027995	CK	12/28/2021	1,022.47	985 JASON PERRY	J Perry-Construction Refund
027996	CK	12/28/2021	407.47	208 STOIBER ELECTRIC	Stoiber-Construction Refund
027997	CK	12/28/2021	673.57	381 JOSHUA GIBSON	J Gibson-Construction Refund
027998	CK	12/28/2021	558.63	515 GEORGE BLACE	G Blace-Construction Refund
027999	CK	12/28/2021	536.16	536 HABITAT FOR HUMANITY STOUGHTON	Habitat-Construction Refund
028000	CK	12/28/2021	634.14	637 BRANDON GRACYALNY	B Gracyalny-Construction Ref
028001	CK	12/28/2021	138.35	152 JOE CONANT	J Conant-Construction Refund
028002	CK	12/28/2021	446.73	226 JASON SCHULAR	J Schular-Construction Refund
028003	CK	12/28/2021	800.00	353 LINDA MCIAAC	L Mcaaac-Construction Refund
028004	CK	12/28/2021	832.29	863 JOHN BALDOCK	J Baldock-Construction Ref

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Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
028005	CK	12/28/2021	727.92	919 JOYCE MELLOR	J Mellor-Construction Refund
028006	CK	12/28/2021	965.00	165 MIDWEST METER INC	Midwest-Meters
028007	CK	12/28/2021	2,176.89	491 PUBLIC SVC. COMM. OF WI.	PSC-Assessments
028008	CK	12/28/2021	6,155.00	583 SNYDER'S EXCAVATION LLC	Snyders-Wa Main Repairs
028009	CK	12/28/2021	279.88	816 CORE & MAIN LP	Core-Supplies
028010	CK	12/29/2021	672.50	290 MID-WEST TREE & EXCAVATION, INC	Midwest-Trenching
028011	CK	12/29/2021	1,150.00	332 MADISON METRO SEWERAGE DIST	Mad Metro-Adaptive Mgmt
028012	CK	12/29/2021	675.16	475 JOHNSON CONTROLS	Johnson-Office Security/Johnson-Office Security/Johnson-Office Security/Johnson-Office Security
028013	CK	12/29/2021	2,607.00	580 FIVE STAR ENERGY SERVICES, LLC	Five Star-Main Repairs
028014	CK	12/29/2021	6,550.40	691 ASPLUNDH TREE EXPERTS CO., INC.	Asplundh-Tree Trimming
028015	CK	12/30/2021	1,245.67	204 ROSSI PIZZA & VINTAGE ARCADE	R Pizza-Customer Refund/R Pizza-Customer Refund/R Pizza-Customer Refund
028016	CK	12/30/2021	3,300.00	572 KLM ENGINEERING, INC.	KLM Eng-Inspections
028017	CK	12/30/2021	5,757.70	691 ASPLUNDH TREE EXPERTS CO., INC.	Asplundh-Tree Trimming
028018	CK	12/30/2021	2,016.00	746 ELSTER SOLUTIONS, LLC	Elster-Meters
028019	CK	12/30/2021	168.01	851 DIVISION OF ENERGY HOUSING AND COMM. RESOURCEDiv of EA-Customer Refund	
028020	CK	12/30/2021	396.82	032 TRACY BELLEFEUILLE	T Bellefeuille-Const Refund
028021	CK	12/30/2021	21,899.73	131 CITY OF STOUGHTON	City Stoton-Dec Retirement/City Stoton-Dec B Def Comp/City Stoton-Dec Retirement/City Stoton-Dec Retirement
028022	CK	12/30/2021	623.25	327 BORDER STATES ELECTRIC SUPPLY	Border States-Supplies
028023	CK	12/30/2021	221.41	550 FIRST SUPPLY LLC MADISON	First Supply-Supplies/First Supply-Supplies

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Period: - As of: 1/5/2022

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
028024	CK	12/30/2021	475.00	945 ASSOCIATED BANK	Assoc Bank-Rev bonds/Assoc Bank-Rev bonds
102087	CK	12/9/2021	300.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-Dec A Def Comp
102088	CK	12/30/2021	1,500.00	519 B & H LAWN CARE	B & H - Academy mowing/B & H - Water Tower mowing/B & H - WW mowing/B & H - Van Buren mowing/B & H - South St mowing
102089	CK	12/30/2021	300.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-Dec B Def Comp
102090	CK	12/30/2021	3,523.14	852 INFOSEND, INC	Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing
Company Total			2,387,269.53		

Date: Thursday, December 09, 2021

Time: 01:53PM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000135'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
Import ID: 009010		Import # : 0000000135							
7460	833	000000	798	1901 INC.	217.50	RTU TROUBLE SHOOTING	11/10/2021	8200	-
7430	921	000000	096	ADOBE INC	80.13	SaaS - Adobe Cloud for Teams Apps	11/08/2021	5250	-
7450	921	000000	096	ADOBE INC	28.84	SaaS - Adobe Cloud for Teams Apps	11/08/2021	5250	-
7460	851	000000	096	ADOBE INC	38.46	SaaS - Adobe Cloud for Teams Apps	11/08/2021	5250	-
7430	233	001099	096	ADOBE INC	12.84	SaaS - Adobe Cloud for Teams Apps	11/08/2021	5250	-
7460	833	000000	194	ADVANCE AUTO PARTS 6292	38.49	BATTERY CHARGE FOR PLANT EQUIPMENT	11/15/2021	8710	-
7460	834	000000	422	AMAZON.COM 9U7CE7SH3 AMZN	92.64	LUBRICANT	11/22/2021	8200	-
7430	593	000000	422	AMAZON.COM SS02B7CS3	92.47	WINTER WORK GLOVES	11/05/2021	4100	-
7430	594	000000	422	AMAZON.COM SS02B7CS3	92.48	WINTER WORK GLOVES	11/05/2021	4100	-
7430	143	000001	422	AMZN MKTP US 722OA01R3	692.49	WPPI Reimbursed - Holiday donation drive customer prize	11/30/2021	3680	-
7460	834	000000	422	AMZN MKTP US 9S6DH5EQ3	249.90	DISPOSABLE GLOVES	11/19/2021	8200	-
7460	834	000000	422	AMZN MKTP US IE3OS86K3	135.98	TISSUES	11/10/2021	8200	-
7460	834	000000	422	AMZN MKTP US IH2T843F3	31.96	FLUID EXTRACTOR	11/22/2021	8200	-
7460	834	000000	422	AMZN MKTP US KH1SA5Z53	218.99	DISPOSABLE GLOVES	11/10/2021	8200	-
7430	932	000000	422	AMZN MKTP US LN65Y8KD3	53.73	FLAG AND MISC	11/22/2021	4100	-
7450	932	000000	422	AMZN MKTP US LN65Y8KD3	19.54	FLAG AND MISC	11/22/2021	4100	-
7460	834	000000	422	AMZN MKTP US LN65Y8KD3	24.43	FLAG AND MISC	11/22/2021	4100	-
7460	831	000000	422	AMZN MKTP US N392X0CC3	149.64	CAMERA REPAIR TOOLS	11/01/2021	8200	-
7430	921	000000	810	APPLE.COM/BILL	0.99	STaaS - Apple - Employee Mobile Device - BSime	11/24/2021	5250	-
7430	593	000000	894	ARBY'S 8750	4.69	APPRENTICE TRAINING-LUNCH	11/03/2021	8730	-
7430	594	000000	894	ARBY'S 8750	4.69	APPRENTICE TRAINING-LUNCH	11/03/2021	8730	-
7460	834	000000	108	ASLESONS TRUE VALUE HARDW	28.01	LAB PAINT SUPPLIES	11/30/2021	8200	-
7430	921	000000	108	ASLESONS TRUE VALUE HARDW	3.27	OFFICE KEYS	11/10/2021	5275	-
7450	921	000000	108	ASLESONS TRUE VALUE HARDW	1.19	OFFICE KEYS	11/10/2021	5275	-
7460	851	000000	108	ASLESONS TRUE VALUE HARDW	1.50	OFFICE KEYS	11/10/2021	5275	-
7460	831	000000	108	ASLESONS TRUE VALUE HARDW	39.99	POST DRIVER	11/15/2021	8700	-
7450	933	000000	108	ASLESONS TRUE VALUE HARDW	19.99	SPRAY NOZZLE	11/15/2021	8700	-
7450	675	000000	108	ASLESONS TRUE VALUE HARDW	8.00	CURB STOP REPAIR	11/16/2021	8700	-
7430	597	000000	108	ASLESONS TRUE VALUE HARDW	27.65	STOCK METERING SUPPLIES	11/15/2021	5200	-
7430	930	000000		CAB STORE SUN PRAIRIE, W	142.41	WORK BOOTS	11/01/2021	8730	-
7430	921	000000	604	CDW GOVT #M902381	208.92	UPS battery replacement - Admin servers rack	11/01/2021	5250	-
7450	921	000000	604	CDW GOVT #M902381	75.97	UPS battery replacement - Admin servers rack	11/01/2021	5250	-
7460	851	000000	604	CDW GOVT #M902381	94.98	UPS battery replacement - Admin servers rack	11/01/2021	5250	-
7430	921	000000	604	CDW GOVT #M974434	3,257.68	Maintenance contracts - Cisco hardware. Software licensing - Cisco ASA. Va	11/02/2021	5250	-
7450	921	000000	604	CDW GOVT #M974434	1,184.61	Maintenance contracts - Cisco hardware. Software licensing - Cisco ASA. Va	11/02/2021	5250	-
7460	851	000000	604	CDW GOVT #M974434	1,480.77	Maintenance contracts - Cisco hardware. Software licensing - Cisco ASA. Va	11/02/2021	5250	-
7430	926	000000	809	CINTAS CORP	76.32	UNIFORM CLEANING	11/01/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	11/01/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	11/01/2021	1025	-
7430	926	000000	809	CINTAS CORP	59.73	UNIFORM CLEANING	11/05/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	11/05/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	11/05/2021	1025	-

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Time: 01:53PM

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Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000135'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7430	926	000000	809	CINTAS CORP	64.48	UNIFORM CLEANING	11/15/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	11/15/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	11/15/2021	1025	-
7430	926	000000	809	CINTAS CORP	59.73	UNIFORM CLEANING	11/19/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	11/19/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	11/19/2021	1025	-
7430	926	000000	809	CINTAS CORP	64.48	UNIFORM CLEANING	11/26/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	11/26/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	11/26/2021	1025	-
7430	921	000000	532	COLLOBOS SOFTWARE, INC.	220.00	Software licensing - AirPrint print server - Annual	11/08/2021	5250	-
7450	921	000000	532	COLLOBOS SOFTWARE, INC.	80.00	Software licensing - AirPrint print server - Annual	11/08/2021	5250	-
7460	851	000000	532	COLLOBOS SOFTWARE, INC.	100.00	Software licensing - AirPrint print server - Annual	11/08/2021	5250	-
7450	232	001099	816	CORE & MAIN - WI007	750.00	WATER INVENTORY-CORE AND MAIN	11/10/2021	4100	-
7430	232	001099	134	CRESCENT ELECTRIC 087	1,957.70	ELECTRIC INVENTORY	11/04/2021	4100	-
7430	143	000001	272	CRESTLINE	5,772.12	WPPI Reimbursed - Branded items for 2022 program/community participation	11/10/2021	5250	-
7430	593	000000	894	CULVERS OF EAU CLAIRE W	5.27	APPRENTICE TRAINING-LUNCH	11/02/2021	8730	-
7430	594	000000	894	CULVERS OF EAU CLAIRE W	5.27	APPRENTICE TRAINING-LUNCH	11/02/2021	8730	-
7450	678	000000	261	DINGES FIRE COMPANY MOTO	95.00	GAS MONITOR CALIBRATIONS	11/30/2021	8200	-
7460	820	000000	261	DINGES FIRE COMPANY MOTO	95.00	GAS MONITOR CALIBRATIONS	11/30/2021	8200	-
7430	930	000000		EBAY O 26-07792-14905	23.19	AC power adapter - Tech Ops switch	11/01/2021	5250	-
7450	930	000000		EBAY O 26-07792-14905	8.43	AC power adapter - Tech Ops switch	11/01/2021	5250	-
7460	930	000000		EBAY O 26-07792-14905	10.55	AC power adapter - Tech Ops switch	11/01/2021	5250	-
7430	143	000001	994	EIG CONSTANTCONTACT.COM	420.75	WPPI Reimbursed - Mass email distribution subscription - Annual	11/01/2021	3680	-
7430	930	000000		EQUIPMENT DEPOT MILWAUKE	69.00	FORK LIFT MAINT	11/10/2021	4100	-
7450	232	001099	550	FIRST SUPPLY MADISON	135.70	WATER INVENTORY-FIRST SUPPLY	11/17/2021	4100	-
7450	232	001099	550	FIRST SUPPLY MADISON	5,643.67	WATER INVENTORY-FIRST SUPPLY	11/03/2021	4100	-
7460	833	000000	550	FIRST SUPPLY MADISON	458.86	DIGESTER RECIRCULATION REPAIRS	11/26/2021	8740	-
7430	593	000000	894	GODFATHER'S PIZZA	6.59	APPRENTICE TRAINING-DINNER	11/05/2021	8730	-
7430	594	000000	894	GODFATHER'S PIZZA	6.59	APPRENTICE TRAINING-DINNER	11/05/2021	8730	-
7430	593	000000	894	GRIZZLYS WOOD FIRED GRIL	14.43	APPRENTICE TRAINING-DINNER	11/04/2021	8730	-
7430	594	000000	894	GRIZZLYS WOOD FIRED GRIL	14.44	APPRENTICE TRAINING-DINNER	11/04/2021	8730	-
7430	593	000000	894	HAMPTON INN EAU CLAIRE PM	365.20	APPRENTICE TRAINING-HOTEL	11/08/2021	8730	-
7430	594	000000	894	HAMPTON INN EAU CLAIRE PM	365.20	APPRENTICE TRAINING-HOTEL	11/08/2021	8730	-
7430	593	000000	894	HOLIDAY STATIONS 3719	1.39	APPRENTICE TRAINING-BREAKFAST	11/02/2021	8730	-
7430	594	000000	894	HOLIDAY STATIONS 3719	1.39	APPRENTICE TRAINING-BREAKFAST	11/02/2021	8730	-
7450	107.14	000000	354	HYDRO DESIGNS	791.00	CROSS CONNECTIONS	11/10/2021	7400	210905XX - 1
7460	833	000000	588	IN L.V. LABORATORIES LLC	910.50	LAB FEES	11/05/2021	8200	-
7430	932	000000	322	IN SUNDANCE BIOCLEAN, IN	280.50	JANITORIAL	11/16/2021	4000	-
7450	932	000000	322	IN SUNDANCE BIOCLEAN, IN	102.00	JANITORIAL	11/16/2021	4000	-
7460	834	000000	322	IN SUNDANCE BIOCLEAN, IN	127.50	JANITORIAL	11/16/2021	4000	-
7430	932	000000	322	IN SUNDANCE BIOCLEAN, IN	742.50	FLOOR CLEANING	11/30/2021	4000	-
7450	932	000000	322	IN SUNDANCE BIOCLEAN, IN	270.00	FLOOR CLEANING	11/30/2021	4000	-
7460	834	000000	322	IN SUNDANCE BIOCLEAN, IN	337.50	FLOOR CLEANING	11/30/2021	4000	-
7430	921	000000	047	LOGMEIN GOTOMEETING	189.39	Software licensing - Remote meeting hosting - Annual - 2 users	11/08/2021	5250	-

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Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000135'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7450	921	000000	047	LOGMEIN GOTOMEETING	68.87	Software licensing - Remote meeting hosting - Annual - 2 users	11/08/2021	5250	-
7460	851	000000	047	LOGMEIN GOTOMEETING	86.09	Software licensing - Remote meeting hosting - Annual - 2 users	11/08/2021	5250	-
7430	593	000000	894	MCDONALD'S F17901	5.00	APPRENTICE TRAINING-DINNER	11/02/2021	8730	-
7430	594	000000	894	MCDONALD'S F17901	5.00	APPRENTICE TRAINING-DINNER	11/02/2021	8730	-
7430	593	000000	894	MCDONALD'S F7285	3.32	APPRENTICE TRAINING-DINNER	11/01/2021	8730	-
7430	594	000000	894	MCDONALD'S F7285	3.32	APPRENTICE TRAINING-DINNER	11/01/2021	8730	-
7430	921	000000	836	MICROSOFT#G006270085	3.34	STaaS - Azure - Cold Backup Storage	11/19/2021	5250	-
7450	921	000000	836	MICROSOFT#G006270085	1.21	STaaS - Azure - Cold Backup Storage	11/19/2021	5250	-
7460	851	000000	836	MICROSOFT#G006270085	1.54	STaaS - Azure - Cold Backup Storage	11/19/2021	5250	-
7430	921	000000	836	MSFT E0400GA3NT	16.50	SaaS - o365 - Project	11/03/2021	5250	-
7450	921	000000	836	MSFT E0400GA3NT	6.00	SaaS - o365 - Project	11/03/2021	5250	-
7460	851	000000	836	MSFT E0400GA3NT	7.50	SaaS - o365 - Project	11/03/2021	5250	-
7430	921	000000	836	MSFT E0400GAMSP	78.65	SaaS - o365 - Skype for Business Online II	11/04/2021	5250	-
7450	921	000000	836	MSFT E0400GAMSP	28.60	SaaS - o365 - Skype for Business Online II	11/04/2021	5250	-
7460	851	000000	836	MSFT E0400GAMSP	35.75	SaaS - o365 - Skype for Business Online II	11/04/2021	5250	-
7430	921	000000	836	MSFT E0400GAX5X	14.36	SaaS - o365 - Microsoft 365 Apps for Business	11/03/2021	5250	-
7450	921	000000	836	MSFT E0400GAX5X	5.22	SaaS - o365 - Microsoft 365 Apps for Business	11/03/2021	5250	-
7460	851	000000	836	MSFT E0400GAX5X	6.53	SaaS - o365 - Microsoft 365 Apps for Business	11/03/2021	5250	-
7430	921	000000	836	MSFT E0400GB5AF	8.25	SaaS - o365 - Visio	11/03/2021	5250	-
7450	921	000000	836	MSFT E0400GB5AF	3.00	SaaS - o365 - Visio	11/03/2021	5250	-
7460	851	000000	836	MSFT E0400GB5AF	3.75	SaaS - o365 - Visio	11/03/2021	5250	-
7430	921	000000	836	MSFT E0400GE2C0	34.81	SaaS - o365 - Visio - Upgrade to Plan III plus one user	11/10/2021	5250	-
7450	921	000000	836	MSFT E0400GE2C0	12.66	SaaS - o365 - Visio - Upgrade to Plan III plus one user	11/10/2021	5250	-
7460	851	000000	836	MSFT E0400GE2C0	15.83	SaaS - o365 - Visio - Upgrade to Plan III plus one user	11/10/2021	5250	-
7430	921	000000	836	MSFT E0400GE2C1	34.81	SaaS - o365 - Project - Upgrade to Plan III plus one user	11/10/2021	5250	-
7450	921	000000	836	MSFT E0400GE2C1	12.66	SaaS - o365 - Project - Upgrade to Plan III plus one user	11/10/2021	5250	-
7460	851	000000	836	MSFT E0400GE2C1	15.83	SaaS - o365 - Project - Upgrade to Plan III plus one user	11/10/2021	5250	-
7460	833	000000	830	NCL OF WISCONSIN INC	370.71	LAB SUPPLIES	11/08/2021	8300	-
7460	833	000000	830	NCL OF WISCONSIN INC	30.24	LAB SUPPLIES	11/17/2021	8300	-
7460	833	000000	974	NORTHERN LAKE SERVICE- IN	338.26	LAB SUPPLIES	11/15/2021	8300	-
7450	642	000000	974	NORTHERN LAKE SERVICE- IN	21.00	NITRATE SAMPLE TESTING	11/05/2021	7400	-
7430	903	000000	419	PAYFLOW/PAYPAL	119.73	Credit card processing - MyAccount Online	11/03/2021	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	17.10	Credit card processing - MyAccount Online	11/03/2021	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	25.65	Credit card processing - MyAccount Online	11/03/2021	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	8.57	Credit card processing - MyAccount Online	11/03/2021	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	89.49	Credit card processing - Desktop and Recurring	11/03/2021	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	12.78	Credit card processing - Desktop and Recurring	11/03/2021	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	19.17	Credit card processing - Desktop and Recurring	11/03/2021	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	6.41	Credit card processing - Desktop and Recurring	11/03/2021	5250	-
7430	921	000000	994	QUICKIDCARD.COM	31.74	ID prox cards - SKurtzweil, SStatz	11/23/2021	5250	-
7450	921	000000	994	QUICKIDCARD.COM	4.09	ID cards - SKurtzweil, SStatz	11/23/2021	5250	-
7460	851	000000	994	QUICKIDCARD.COM	5.12	ID cards - SKurtzweil, SStatz	11/23/2021	5250	-
7460	930	000000		SJE RHOMBUS	427.50	NR LS PUMP INSPECTION	11/10/2021	8200	210306XX - 1
7430	926	000000	994	SLATEROCKSA	-221.08	RETURNED CLOTHING	11/30/2021	5200	-

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Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7430	930	000000		SP J.L. MATTHEWS CO.	300.00	WORK BOOTS	11/17/2021	6830	-
7430	930	000000		SP J.L. MATTHEWS CO.	201.99	WORK BOOTS	11/17/2021	6830	-
7430	921	000000	352	STAPLS7343121294000001	48.17	General office supplies	11/08/2021	3680	-
7450	921	000000	352	STAPLS7343121294000001	17.34	General office supplies	11/08/2021	3680	-
7460	851	000000	352	STAPLS7343121294000001	23.12	General office supplies	11/08/2021	3680	-
7430	233	001099	352	STAPLS7343121294000001	7.71	General office supplies	11/08/2021	3680	-
7430	921	000000	352	STAPLS7343554925000001	101.23	General office supplies	11/12/2021	3680	-
7450	921	000000	352	STAPLS7343554925000001	36.44	General office supplies	11/12/2021	3680	-
7460	851	000000	352	STAPLS7343554925000001	48.59	General office supplies	11/12/2021	3680	-
7430	233	001099	352	STAPLS7343554925000001	16.21	General office supplies	11/12/2021	3680	-
7430	921	000000	352	STAPLS7343556099000001	19.34	Kitchen and janitorial supplies	11/12/2021	3680	-
7450	921	000000	352	STAPLS7343556099000001	7.03	Kitchen and janitorial supplies	11/12/2021	3680	-
7460	851	000000	352	STAPLS7343556099000001	8.80	Kitchen and janitorial supplies	11/12/2021	3680	-
7430	593	000000	216	STOUGHTON GARDEN CENTER	13.70	MISC SUPPLIES	11/01/2021	6810	-
7430	594	000000	436	STOUGHTON LUMBER CO	31.98	STRAW FOR UG REPAIRS	11/18/2021	8700	-
7460	833	000000	436	STOUGHTON LUMBER CO	23.06	GBT TUBING	11/30/2021	8740	-
7460	831	000000	436	STOUGHTON LUMBER CO	14.50	LATHES TO MARK MAIN REPAIRS	11/10/2021	8710	-
7430	593	000000	355	STUART C IRBY	310.00	MISC LINE SUPPLIES	11/05/2021	4100	-
7430	594	000000	355	STUART C IRBY	28.63	4 INCH EXTENDED RANGE BALL	11/05/2021	4100	-
7430	593	000000	355	STUART C IRBY	15.76	MISC LINE SUPPLIES	11/09/2021	4100	-
7430	593	000000	355	STUART C IRBY	127.50	TOOL HOLDER	11/09/2021	4100	-
7430	594	000000	355	STUART C IRBY	127.50	TOOL HOLDER	11/09/2021	4100	-
7430	232	001099	355	STUART C IRBY	4,185.00	ELECTRIC INVENTORY-IRBY	11/19/2021	4100	-
7430	593	000000	355	STUART C IRBY	37.65	SLEEVE BAG	11/19/2021	4100	-
7430	594	000000	355	STUART C IRBY	37.65	SLEEVE BAG	11/19/2021	4100	-
7430	594	000000	355	STUART C IRBY	29.89	BRIN 361C	11/11/2021	4100	-
7430	593	000000	355	STUART C IRBY	32.00	TOOL CASE	11/12/2021	4100	-
7430	594	000000	355	STUART C IRBY	32.00	TOOL CASE	11/12/2021	4100	-
7430	593	000000	355	STUART C IRBY	1,020.00	CONNECTORS AND STIRRUPS	11/17/2021	4100	-
7430	934	000000	994	TRACTOR SUPPLY #2236	3.93	PROPANE	11/15/2021	6930	-
7450	633	000000	994	TRACTOR SUPPLY #2236	128.91	WELL 5 GENERATOR ANTIFREEZE	11/04/2021	8700	-
7430	933	000000	994	TRACTOR SUPPLY #2236	25.36	PROPANE FOR FORK LIFT	11/11/2021	5275	-
7450	642	000000	824	UPS 1Z17Y6230392545502	11.14	Shipping of water samples to lab	11/18/2021	3680	-
7450	642	000000	824	UPS 1Z17Y6230395640500	11.14	Shipping of water samples to lab	11/04/2021	3680	-
7450	642	000000	824	UPS 1Z17Y6230399984712	11.14	Shipping of water samples to lab	11/11/2021	3680	-
7450	652	000000	571	USA BLUE BOOK	113.61	LAB SAMPLING SOLUTIONS	11/05/2021	8700	-
7430	934	000000	269	UTILITY SALES & SERVICE	151.38	PARTS FOR DIGGER TRUCK	11/15/2021	5200	-
7450	642	000000	675	WI STATE HYGIENE LAB	26.00	FLUORIDE ANALYSIS	11/05/2021	7400	-
7430	593	000000	894	WM SUPERCENTER #1669	13.39	APPRENTICE TRAINING-DINNER	11/02/2021	8730	-
7430	594	000000	894	WM SUPERCENTER #1669	13.40	APPRENTICE TRAINING-DINNER	11/02/2021	8730	-
Total:					38,984.76				

Date: Wednesday, February 02, 2022
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Stoughton Utilities
Check Register Summary - Standard

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 Report: 03699W.rpt
 Company: 7430

Period: - As of: 2/2/2022

Check Nbr	Type	Date	Amount Paid	Vendor ID / Name	Description
Company: 7430					
002312	EP	1/7/2022	41,054.94	516 WELLS FARGO BANK	VO for check batch: 310798
002313	HC	1/10/2022	971,605.00	009 WPPI	WPPI-Renewable Energy/WPPI-Buy Back Solar Credit/WPPI-Large Power/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services/WPPI-Support Services
002314	HC	1/28/2022	2,125.58	001 Delta Dental - Ach	Delta Dental - Jan Ach/Delta Dental - Jan Ach/Delta Dental - Jan Ach
002315	HC	1/28/2022	429.33	547 Charter Communications-Ach	Charter Comm-Jan Ach/Charter Comm-Jan Ach/Charter Comm-Jan Ach
002316	HC	1/28/2022	902.09	007 TDS Metrocom - Ach	TDS Metrocom - Jan Ach/TDS Metrocom - Jan Ach/TDS Metrocom - Jan Ach/TDS Metrocom - Jan Ach
002317	HC	1/28/2022	55.38	856 GORDON FLESCH COMPANY, INC.	Gordon Flesch-Jan Ach/Gordon Flesch-Jan Ach/Gordon Flesch-Jan Ach/Gordon Flesch-Jan Ach
002318	HC	1/28/2022	1,883.39	952 AT&T	AT&T-Jan Ach/AT&T-Jan Ach
002319	HC	1/28/2022	1,151.86	004 Us Cellular - Ach	Us Cellular - Jan Ach/Us Cellular - Jan Ach/Us Cellular - Jan Ach
002320	HC	1/28/2022	1,139.49	002 Employee Benefits Corp - Ach	EBC - Jan Ach/EBC - Jan Ach/EBC - Jan Ach/EBC - Jan Ach
002321	HC	1/28/2022	30.52	421 FIRST DATA CHARGES	First Data-Jan Ach/First Data-Jan Ach/First Data-Jan Ach/First Data-Jan Ach
002322	HC	1/28/2022	16,772.88	010 WI Dept. of Revenue Taxpayment-Ach	Dept of Rev-Jan Ach/Dept of Rev-Jan Ach
002323	HC	1/28/2022	12,710.69	020 Wells Fargo Bank-Ach	Client Analysis-Jan Ach/Client Analysis-Jan Ach/Client Analysis-Jan Ach/Client Analysis-Jan Ach
002324	HC	1/28/2022	7,120.31	008 Payroll State Taxes - Ach	State Taxes-Jan Ach/State Taxes-Jan Ach
002325	HC	1/28/2022	36,325.74	025 Payroll Federal Taxes- Ach	Federal Taxes-Jan Ach/Federal Taxes-Jan Ach/Federal Taxes-Jan Ach/Federal Taxes-Jan Ach

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002326	HC	1/28/2022	2,532.03	003 Alliant Energy - Ach	Alliant Energy - Jan Ach/Alliant Energy - Jan Ach/Alliant Energy - Jan Ach/Alliant Energy - Jan Ach/Alliant Energy - Jan Ach/Alliant Energy - Jan Ach
028012	VC	1/19/2022	-675.16	475 JOHNSON CONTROLS	Johnson-Office Security/Johnson-Office Security/Johnson-Office Security/Johnson-Office Security
028025	CK	1/7/2022	1,084.14	134 CRESCENT ELEC. SUPPLY CO.	Crescent-Supplies
028026	CK	1/7/2022	59,125.64	131 CITY OF STOUGHTON	City Stoton-Stormwater
028027	CK	1/7/2022	5,516.46	186 STAFFORD ROSENBAUM LLC	Staffored-Legal fees/Stafford-Legal fees/Stafford-Legal Fees/Stafford-Legal fees/Stafford-Legal Fees/Stafford-Legal fees/Staffored-Legal fees
028028	VC	1/11/2022	0.00	448 STRAND ASSOCIATES INC.	Strand-Pay Req 1/Strand-Pay Req 1
028029	CK	1/7/2022	757.50	487 MARTELLE WATER TREATMENT	Martelle-Bulk supply
028030	CK	1/7/2022	884,991.70	580 FIVE STAR ENERGY SERVICES, LLC	Five Star-Pay Req 6 Final/Five Star-Pay Req 6 Final/Five Star-Pay Req 6 Final
028031	CK	1/7/2022	6,620.00	583 SNYDER'S EXCAVATION LLC	Snyder-Water Main Repairs
028032	CK	1/7/2022	213.75	166 INKWORKS, INC.	Inkworks-Bill Inserts/Inkworks-Bill Inserts/Inkworks-Bill Inserts/Inkworks-Bill Inserts
028033	CK	1/7/2022	4.00	211 CREDIT MANAGEMENT CONTROL, INC.	Credit Mgmt-Skip Tracing/Credit Mgmt-Skip Tracing/Credit Mgmt-Skip Tracing
028034	CK	1/7/2022	1,080.50	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory
028035	CK	1/7/2022	1,163.80	691 ASPLUNDH TREE EXPERTS CO., INC.	Asplundh-Tree Trimming
028036	CK	1/7/2022	610.58	798 1901 INC.	1901 Inc-Equip Repairs
028037	CK	1/7/2022	64.79	203 BRADFORD OR CHARLES KERNS	B Kerns-Customer Refund
028038	CK	1/7/2022	186.56	304 JOSH FAUST	J Faust-Customer Refund
028039	CK	1/7/2022	135.74	409 SCHWAAB, INC.	Schwaab-Office Supplies/Schwaab-Office Supplies/Schwaab-Office Supplies/Schwaab-Office Supplies

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028040	CK	1/7/2022	233.36	567 IBRAHIM SALEH	I Saleh-Customer Refund
028041	CK	1/7/2022	92.05	865 BOARDMAN & CLARK LLP	Boardman-Legal Services
028042	CK	1/7/2022	109.19	154 KEVIN GUNDERSON	K Gunderson-Customer Refund
028043	CK	1/7/2022	70.70	582 JAMES KENNEDY	J Kennedy-Customer Refund
028044	CK	1/7/2022	15.49	665 PAUL DAELLENBACH	P Daellenbach-Cust. Refund
028045	CK	1/7/2022	6,626.00	727 GLS UTILITY LLC	GLS Utility-Locates/GLS Utility-Locates/GLS Utility-Locates
028046	CK	1/7/2022	50.00	772 PLYMOUTH TECHNOLOGY, INC.	Plymouth-Supplies
028047	ZC	1/11/2022	0.00	448 STRAND ASSOCIATES INC.	Strand-void 028028/Strand-Pay Req 1
028048	CK	1/12/2022	495.00	502 CAPITAL CITY TENT RENTAL	Capital City-Tent Rental
028049	CK	1/12/2022	148.89	550 FIRST SUPPLY LLC MADISON	First Supply-Supplies
028050	CK	1/12/2022	368.22	988 NORTHEAST WI TECHNICAL COLLEGE	NWTC-School
028051	CK	1/12/2022	582.00	186 STAFFORD ROSENBAUM LLC	Stafford-Professional Services/Stafford-Professional Services/Stafford-Professional Services
028052	CK	1/12/2022	40,805.23	448 STRAND ASSOCIATES INC.	Strand-Wa Main Reloc/Strand-LSL Replacements/Strand-LSL Replacements/Strand-Wa Main Repla/Strand-General Eng/Strand-Lateral Obs/Strand-General Eng/Strand-LSL Replacements/Strand-LSL Replacements
028053	CK	1/12/2022	673.45	776 NWTC BOOKSTORE	NWTC - School
028054	CK	1/12/2022	162.80	143 DIGGERS HOTLINE, INC.	Diggers Hotline-Dec Locates/Diggers Hotline-Dec Locates/Diggers Hotline-Dec Locates
028055	CK	1/12/2022	1,310.70	166 INKWORKS, INC.	Inkworks-Supplies/Inkworks-Supplies/Inkworks-Supplies/Inkworks-Supplies
028056	CK	1/12/2022	49,485.53	331 MONONA PLUMB. & FIRE PROT. INC	Monona Plumb-Pay Req 1
028057	CK	1/12/2022	5,533.91	362 UTILITY SERVICE CO., INC	Utility-Qtr Tower

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028058	CK	1/12/2022	4,188.75	727 GLS UTILITY LLC	GLS - Dec Locates/GLS - Dec Locates/GLS - Dec Locates
028059	CK	1/12/2022	79.96	064 JOHN KLUG	J Klug-Customer Refund
028060	CK	1/12/2022	4,041.01	131 CITY OF STOUGHTON	City Stoton-Jan A Def Comp
028061	CK	1/12/2022	116.87	146 STOUGHTON ELECTRIC UTIL.	Stoton Elec-Bulk Water
028062	CK	1/12/2022	12,438.80	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory
028063	CK	1/12/2022	5,450.41	363 SAGA FURS NORTH AMERICA	Saga Firs-Customer Refund/Saga Firs-Customer Refund/Saga Firs-Customer Refund
028064	CK	1/12/2022	962.72	371 DAN STOKSTAD - STOUGHTON FLORAL	D Stokstad-Customer Refund
028065	CK	1/12/2022	2,376.30	451 INSIGHT FS	Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel/Insight-Fuel
028066	CK	1/12/2022	2,755.72	781 DUNKIRK WATER POWER CO LLC	Dunkirk-Customer Refund
028067	CK	1/12/2022	84.07	794 JOSHUA STRANDLIE - PERFORMANCE ADAPTERS	J Strandlie-Customer Refund
028068	CK	1/12/2022	268.34	829 SHAWNA MCCARTNEY	S Mccartney-Customer Refund
028069	CK	1/12/2022	504.87	966 FREY CONSTRUCTION & HOME IMP. LLC	Frey Const-Customer Refund
028070	ZC	1/19/2022	0.00	475 JOHNSON CONTROLS	Johnson-Office Security/Johnsons-void ck 028012/Johnsons-void ck 028012/Johnson-Office Security/Johnson-Office Security/Johnsons-void ck 028012/Johnsons-void ck 028012/Johnson-Office Security
028071	CK	1/20/2022	9,036.68	037 UNITED SYSTEMS & SOFTWARE, INC.	United-Meters
028072	CK	1/20/2022	36,339.60	131 CITY OF STOUGHTON	City Stoton-Dec Health/City Stoton-Dec Health/City Stoton-Dec Health/City Stoton-Dec Aflac/City Stoton-Dec Delta Vision/City Stoton-Dec Delta Vision/City Stoton-Dec Rent/City Stoton-Dec Rent/City Stoton-Dec Rent/City Stoton-Dec Rent/More...
028073	CK	1/20/2022	3,100.00	648 BAKER TILLY VIRCHOW KRAUSE, LLP	Baker Tilly-Professional Svcs/Baker Tilly-Professional Svcs/Baker Tilly-Professional Svcs

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028074	CK	1/20/2022	675.16	802 JOHNSON CONTROLS SECURITY SOLUTIONS	Johnson Controls-Security Moni/Johnson Controls-Security Moni/Johnson Controls-Security Moni/Johnson Controls-Security Moni
028075	CK	1/20/2022	291.74	146 STOUGHTON ELECTRIC UTIL.	Stoton Elec-Bulk Water
028076	CK	1/20/2022	4,724.22	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory
028077	CK	1/20/2022	103.10	408 ALFA LAVAL INC.	Alfa Laval-Roller Assembly
028078	CK	1/20/2022	60,790.00	881 MUNICIPAL PROPERTY INSURANCE CO.	Mun Prop-Insurance/Mun Prop-Insurance/Mun Prop-Insurance
028079	CK	1/20/2022	180,000.00	947 TDS TELECOM ATTN: SCANNING	TDS Telecom-Construction
028080	CK	1/20/2022	81,537.29	131 CITY OF STOUGHTON	City Stoton-Jan Retirement/City Stoton-Stormwater/City Stoton-Jan B Def Comp/City Stoton-Jan Retirement/City Stoton-Jan Retirement
028081	CK	1/20/2022	8,104.85	362 UTILITY SERVICE CO., INC	Utility-Twr 3 Qtr
028082	CK	1/20/2022	4,813.65	448 STRAND ASSOCIATES INC.	Strand-LSL Repl/Strand-WWTP Extras/Strand-51 & 138 Wat Main/Strand-LSL Repl
028083	CK	1/20/2022	1,007.88	451 INSIGHT FS	Insight-Fuel/Insight-Fuel/Insight-Fuel
028084	CK	1/20/2022	957.02	166 INKWORKS, INC.	Inkworks-Rate Case/Inkworks-Bill Inserts/Inkworks-Bill Inserts/Inkworks-Bill Inserts
028085	CK	1/20/2022	395.24	491 PUBLIC SVC. COMM. OF WI.	PSC-Assessments
028086	CK	1/25/2022	51,252.06	131 CITY OF STOUGHTON	City Stoton-Oct Legal Shield/City Stoton-2019-1 Retainage/City Stoton-2019-1 RETAINAGE/City Stoton-2019-1 RETAINAGE/City Stoton-2019-1 Retainage/City Stoton-Nov Legal Shield/City Stoton-Dec Legal Shield/City Stoton-19 Street Const/More...
028087	CK	1/25/2022	20,386.00	596 CITIES & VILLAGES MUTUAL INS.	Citites-Boiler Ins/Citites-Liability Ins/Cities-Auto Physical Ins/Cities-Auto Physical Ins/Citites-Liability Ins/Citites-Boiler Ins/Citites-Boiler Ins/Citites-Liability Ins/Cities-Auto Physical Ins
028088	CK	1/25/2022	526.75	135 CTW CORPORATION	CTW -Supplies

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028089	CK	1/25/2022	6,813.76	327 BORDER STATES ELECTRIC SUPPLY	Border States-Inventory
028090	CK	1/25/2022	405.25	451 INSIGHT FS	Insight-Fuel/Insight-Fuel/Insight-Fuel
028091	CK	1/25/2022	4,655.20	691 ASPLUNDH TREE EXPERTS CO., INC.	Asplundh-Trimming
028092	CK	1/25/2022	875.00	959 G. FOX & SON, INC.	G. Fox-Repairs
028093	CK	1/26/2022	57,784.77	131 CITY OF STOUGHTON	City Stoton-Jan Life Ins/City Stoton-Jan Life Ins/City Stoton-Jan Life Ins/City Stoton-Jan Life Ins/City Stoton-Jan Legal Shield/City Stoton-Jan Aflac/City Stoton-Jan Delta Dental/City Stoton-Jan Wa Twr Rent/City Stoton-Jan Rent/City Stoton-Jan Rent+
028094	CK	1/26/2022	927.50	186 STAFFORD ROSENBAUM LLC	Stafford-Legal services/Stafford-Legal services
028095	CK	1/26/2022	55.00	633 DANE COUNTY HIGHWAY DEPARTMENT	Dane Cnty-Permit
028096	CK	1/26/2022	791.00	967 HYDRO CORP	Hydro-Cross Connections
102091	CK	1/12/2022	5,587.10	603 SEERA-WIPFLI LLP	Seera-CTC funds
102092	CK	1/12/2022	34,684.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-P Linnerud Sick bal
102093	CK	1/12/2022	5,649.52	603 SEERA-WIPFLI LLP	SEERA-CTC Funds
102094	CK	1/12/2022	300.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-Jan A Def Comp
102095	CK	1/12/2022	630.00	995 MEUW	MEUW-Conference
102096	CK	1/20/2022	300.00	731 NORTH SHORE BANK FSB-DEFERRED COMP.	N Shore Bk-Jan B Def Comp
102097	CK	1/20/2022	14,132.00	995 MEUW	MEUW - Member Dues/MEUW - Member Dues
102098	CK	1/25/2022	7,155.13	852 INFOSEND, INC	Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing/Infosend-Billing & Mailing
Company Total			2,801,536.04		

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Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
Import ID: 009010		Import # : 0000000136							
7460	834	000000	798	1901 INC.	1,126.09	MAKE UP AIR UNIT REPAIR	12/03/2021	8200	-
7430	921	000000	096	ADOBE INC	88.14	SaaS - Adobe Cloud for Teams Apps	12/07/2021	5250	-
7450	921	000000	096	ADOBE INC	32.05	SaaS - Adobe Cloud for Teams Apps	12/07/2021	5250	-
7460	851	000000	096	ADOBE INC	40.08	SaaS - Adobe Cloud for Teams Apps	12/07/2021	5250	-
7450	633	000000	194	ADVANCE AUTO PARTS 6292	19.48	GENERATOR REPAIR-TOWER 2	12/17/2021	8700	-
7430	921	000000	422	AMAZON.COM 514JJ22K3 AMZN	14.55	General office supplies	12/20/2021	3680	-
7450	921	000000	422	AMAZON.COM 514JJ22K3 AMZN	5.29	General office supplies	12/20/2021	3680	-
7460	851	000000	422	AMAZON.COM 514JJ22K3 AMZN	6.63	General office supplies	12/20/2021	3680	-
7430	593	000000	422	AMAZON.COM FT3XY92B3 AMZN	133.35	WINTER GEAR	12/13/2021	4100	-
7430	594	000000	422	AMAZON.COM FT3XY92B3 AMZN	133.35	WINTER GEAR	12/13/2021	4100	-
7450	921	000000	422	AMAZON.COM NN2S005D3	166.27	Replacement drill batteries for KThompson	12/16/2021	3680	-
7460	834	000000	422	AMAZON.COM PM86F85S3 AMZN	35.00	LAB TRASH CAN	12/06/2021	8200	-
7460	834	000000	422	AMZN MKTP US 2G95Y37F3	64.99	PAPER TOWELS	12/06/2021	8200	-
7430	921	000000	422	AMZN MKTP US 2U81M1911	126.47	Label printer for SStatz	12/20/2021	3680	-
7450	921	000000	422	AMZN MKTP US 2U81M1911	45.99	Label printer for SStatz	12/20/2021	3680	-
7460	851	000000	422	AMZN MKTP US 2U81M1911	57.49	Label printer for SStatz	12/20/2021	3680	-
7430	143	000001	422	AMZN MKTP US 8A9EJ5N23	2,183.43	WPPI Reimbursed - CTC programs and branding - 2022 promotional prizes	12/15/2021	3680	-
7430	143	000001	422	AMZN MKTP US E09I807E3 AM	1,940.04	LED LIGHTS-REIMBURSABLE FROM WPPI	12/22/2021	8200	-
7430	932	000000	422	AMZN MKTP US F352S1D93	159.99	DRIVEWAY SNOW MARKERS	12/07/2021	5200	-
7460	834	000000	422	AMZN MKTP US GA6KL7DO3	18.95	GLOVE DISPENSER	12/23/2021	8200	-
7460	834	000000	422	AMZN MKTP US JT1JL5TD3	73.98	PAPER TOWEL DISPENSER	12/07/2021	8200	-
7430	143	000001	422	AMZN MKTP US NC7HF6U53	425.00	WPPI Reimbursed - CTC programs and branding - FLIR thermal camera	12/14/2021	3680	-
7430	921	000000	810	APPLE.COM/BILL	0.99	STaaS - Apple - Employee Mobile Device - BSime	12/24/2021	5250	-
7450	676	000000	108	ASLESONS TRUE VALUE HARDW	13.76	PARTS FOR METER BYPASSES	12/14/2021	7400	-
7450	676	000000	108	ASLESONS TRUE VALUE HARDW	41.31	PART FOR METER BYPASSES	12/14/2021	7400	-
7460	834	000000	108	ASLESONS TRUE VALUE HARDW	7.74	BLDG ADDRESS NUMBERS	12/08/2021	8200	-
7450	675	000000	108	ASLESONS TRUE VALUE HARDW	3.39	SERVICE REPAIR	12/09/2021	8400	-
7450	675	000000	108	ASLESONS TRUE VALUE HARDW	2.90	SERVICE REPAIR	12/09/2021	8400	-
7430	594	000000	108	ASLESONS TRUE VALUE HARDW	10.99	SHOVEL	12/09/2021	6840	-
7460	833	000000	390	BADGER WATER	17.90	LAB WATER	12/30/2021	8710	-
7430	165	000000	604	CDW GOVT #Q027184	8,637.27	Software Licensing - Microsoft Server 2022, Exchange 2019	12/22/2021	5250	-
7450	165	000000	604	CDW GOVT #Q027184	3,140.82	Software Licensing - Microsoft Server 2022, Exchange 2019	12/22/2021	5250	-
7460	165	000000	604	CDW GOVT #Q027184	3,926.05	Software Licensing - Microsoft Server 2022, Exchange 2019	12/22/2021	5250	-
7430	926	000000	809	CINTAS CORP	59.73	UNIFORM CLEANING	12/06/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	12/06/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	12/06/2021	1025	-
7430	926	000000	809	CINTAS CORP	64.48	UNIFORM CLEANING	12/13/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	12/13/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	12/13/2021	1025	-
7430	926	000000	809	CINTAS CORP	59.73	UNIFORM CLEANING	12/17/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	12/17/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	12/17/2021	1025	-

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7430	926	000000	809	CINTAS CORP	64.48	UNIFORM CLEANING	12/27/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	12/27/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	12/27/2021	1025	-
7430	926	000000	809	CINTAS CORP	59.73	UNIFORM CLEANING	12/31/2021	1025	-
7450	926	000000	809	CINTAS CORP	22.86	UNIFORM CLEANING	12/31/2021	1025	-
7460	854	000000	809	CINTAS CORP	15.24	UNIFORM CLEANING	12/31/2021	1025	-
7430	143	000001	272	CRESTLINE	537.22	WPPI Reimbursed - CTC programs and branding - 2022 branded items	12/30/2021	3680	-
7460	834	000000	268	CUMMINS CSSNA - EV	1,819.44	WWTP GENERATOR INSPECTION	12/02/2021	8200	-
7460	834	000000	268	CUMMINS CSSNA - EV	110.00	WWTP GENERATOR TROUBLESHOOTING	12/02/2021	8200	-
7430	593	000000	994	DECKER SUPPLY INC	485.10	TRAFFIC CONES	12/23/2021	4100	-
7430	594	000000	994	DECKER SUPPLY INC	485.10	TRAFFIC CONES	12/23/2021	4100	-
7450	652	000000	472	ELECTRIC MOTOR WAREHOUSE	75.96	CHEMICAL EXHAUST FAN	12/10/2021	8700	-
7430	934	000000	369	EQUIPMENT DEPOT MILWAUKE	69.00	FORK LIFT MAINT	12/13/2021	4100	-
7460	827	000000	148	FASTENAL COMPANY 01WISTG	52.87	DRILL BITS AND DEGREASER	12/16/2021	8200	-
7430	593	000000	148	FASTENAL COMPANY 01WISTG	140.18	BOTLS	12/03/2021	5200	-
7460	337	000000	550	FIRST SUPPLY MADISON	2,291.92	HEAT EXCHANGER PUMP	12/10/2021	8200	-
7450	232	001099	550	FIRST SUPPLY MADISON	137.50	WATER INVENTORY-FIRST SUPPLY	12/20/2021	4100	-
7450	232	001099	550	FIRST SUPPLY MADISON	488.28	WATER INVENTORY-FIRST SUPPLY	12/02/2021	4100	-
7450	232	001099	550	FIRST SUPPLY MADISON	216.20	WATER INVENTORY-FIRST SUPPLY	12/08/2021	4100	-
7450	107.14	000000	354	HYDRO DESIGNS	791.00	CROSS CONNECTIONS	12/01/2021	7400	210905XX - 1
7460	833	000000	588	IN L.V. LABORATORIES LLC	1,372.75	LAB SERVICES	12/10/2021	8200	-
7430	932	000000	322	IN SUNDANCE BIOCLEAN, IN	280.50	JANITORIAL	12/16/2021	4000	-
7450	932	000000	322	IN SUNDANCE BIOCLEAN, IN	102.00	JANITORIAL	12/16/2021	4000	-
7460	834	000000	322	IN SUNDANCE BIOCLEAN, IN	127.50	JANITORIAL	12/16/2021	4000	-
7460	831	000000	528	JET VAC ENVIRONMENTAL	1,170.00	TELEVISIONING CAMERA REPAIRS	12/08/2021	8200	-
7460	840	000000		LOCKS AND UNLOCKS	414.98	REPLACE LOCKS	12/07/2021	8200	-
7430	921	000000	836	MICROSOFT#G006796921	0.69	STaaS - Azure - Cold Backup Storage	12/20/2021	5250	-
7450	921	000000	836	MICROSOFT#G006796921	0.25	STaaS - Azure - Cold Backup Storage	12/20/2021	5250	-
7460	851	000000	836	MICROSOFT#G006796921	0.32	STaaS - Azure - Cold Backup Storage	12/20/2021	5250	-
7430	921	000000	836	MSFT E0400GNBLC	1.08	SaaS - o365 - Visio	12/03/2021	5250	-
7450	921	000000	836	MSFT E0400GNBLC	0.39	SaaS - o365 - Visio	12/03/2021	5250	-
7460	851	000000	836	MSFT E0400GNBLC	0.50	SaaS - o365 - Visio	12/03/2021	5250	-
7430	921	000000	836	MSFT E0400GNHMO	19.46	SaaS - o365 - Microsoft 365 Apps for Business	12/06/2021	5250	-
7450	921	000000	836	MSFT E0400GNHMO	7.07	SaaS - o365 - Microsoft 365 Apps for Business	12/06/2021	5250	-
7460	851	000000	836	MSFT E0400GNHMO	8.86	SaaS - o365 - Microsoft 365 Apps for Business	12/06/2021	5250	-
7430	921	000000	836	MSFT E0400GNSFK	78.65	SaaS - o365 - Skype for Business Online II	12/06/2021	5250	-
7450	921	000000	836	MSFT E0400GNSFK	28.60	SaaS - o365 - Skype for Business Online II	12/06/2021	5250	-
7460	851	000000	836	MSFT E0400GNSFK	35.75	SaaS - o365 - Skype for Business Online II	12/06/2021	5250	-
7430	921	000000	836	MSFT E0400GNUZH	22.70	SaaS - o365 - Project	12/06/2021	5250	-
7450	921	000000	836	MSFT E0400GNUZH	8.25	SaaS - o365 - Project	12/06/2021	5250	-
7460	851	000000	836	MSFT E0400GNUZH	10.34	SaaS - o365 - Project	12/06/2021	5250	-
7430	930	000000		MUCKBOOTCOMPANYCOM	178.50	SAFETY BOOTS	12/01/2021	6840	-
7430	920	000000	894	ONE PARKING 752 INC	16.00	PARKING	12/10/2021	1025	-
7430	903	000000	419	PAYFLOW/PAYPAL	109.58	Credit card processing - MyAccount Online	12/03/2021	5250	-

Date: Friday, January 07, 2022

Time: 11:03AM

User: SGUNSOLUS

Stoughton Utilities Posting Preview Report

Select By: {PSSPurchCard.RefNbr} = '0000000136'

Company	Account	Sub	Vendor ID	Merchant	Amount	Description	Post Date	Emp ID	Projec
7450	903	000000	419	PAYFLOW/PAYPAL	15.65	Credit card processing - MyAccount Online	12/03/2021	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	23.48	Credit card processing - MyAccount Online	12/03/2021	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	7.84	Credit card processing - MyAccount Online	12/03/2021	5250	-
7430	903	000000	419	PAYFLOW/PAYPAL	85.99	Credit card processing - Desktop and Recurring	12/03/2021	5250	-
7450	903	000000	419	PAYFLOW/PAYPAL	12.28	Credit card processing - Desktop and Recurring	12/03/2021	5250	-
7460	840	000000	419	PAYFLOW/PAYPAL	18.42	Credit card processing - Desktop and Recurring	12/03/2021	5250	-
7430	233	001099	419	PAYFLOW/PAYPAL	6.16	Credit card processing - Desktop and Recurring	12/03/2021	5250	-
7430	921	000000	994	QUICKIDCARD.COM	21.95	ID Prox card - RJefferson	12/02/2021	5250	-
7430	926	000000	440	ROGANS SHOES INC MADISON	120.00	SFETY BOOTS	12/31/2021	6840	-
7430	926	000000	994	SLATEROCKSA	-221.08	RETURNED CLOTHING	12/24/2021	5200	-
7430	143	000001	601	SQ FOSDAL HOME BAKERY	100.00	WPPI Reimbursed - CTC programs and branding - Holiday coloring contest pa	12/17/2021	3680	-
7430	921	000000	352	STAPLS7345332361000001	36.65	General office supplies	12/09/2021	3680	-
7450	921	000000	352	STAPLS7345332361000001	13.19	General office supplies	12/09/2021	3680	-
7460	851	000000	352	STAPLS7345332361000001	17.59	General office supplies	12/09/2021	3680	-
7430	233	001099	352	STAPLS7345332361000001	5.87	General office supplies	12/09/2021	3680	-
7430	921	000000	352	STAPLS7345332730000001	63.69	Conference room and kitchen supplies	12/09/2021	3680	-
7450	921	000000	352	STAPLS7345332730000001	23.16	Conference room and kitchen supplies	12/09/2021	3680	-
7460	851	000000	352	STAPLS7345332730000001	28.96	Conference room and kitchen supplies	12/09/2021	3680	-
7430	921	000000	352	STAPLS7346623755000001	81.36	General office supplies	12/23/2021	3680	-
7450	921	000000	352	STAPLS7346623755000001	29.58	General office supplies	12/23/2021	3680	-
7460	851	000000	352	STAPLS7346623755000001	36.99	General office supplies	12/23/2021	3680	-
7430	143	000000	994	STEELTOESHOESCOM	-269.01	RETURNED	12/30/2021	6820	-
7430	143	000000	994	STEELTOESHOESCOM	269.01	RETURNED	12/16/2021	6820	-
7430	593	000000	436	STOUGHTON LUMBER CO	25.99	MISC LINE SUPPLIES	12/06/2021	6830	-
7430	593	000000	355	STUART C IRBY	160.00	BOLTS	12/23/2021	4100	-
7430	232	001099	355	STUART C IRBY	4,185.00	ELECTRIC INVENTORY-IRBY	12/13/2021	4100	-
7430	932	000000	355	STUART C IRBY	79.00	PACKOUT ORGANIZER AND CRATE	12/14/2021	4100	-
7430	593	000000	355	STUART C IRBY	93.00	BOLTS	12/23/2021	4100	-
7430	932	000000	355	STUART C. IRBY COMPANY	450.00	CLAPMETER	12/03/2021	4100	-
7460	831	000000	164	THE UPS STORE 3617	12.52	TELEVISION CAMERA REPAIRS	12/02/2021	8200	-
7430	934	000000	994	TRACTOR SUPPLY #2236	20.98	MISC TRUCK SUPPLIES	12/06/2021	6830	-
7430	594	000000	994	TRACTOR SUPPLY #2236	119.98	HEATER FOR UG TENT	12/07/2021	5200	-
7430	933	000000	994	TRACTOR SUPPLY #2236	17.97	PARTS FOR SNOW PLOW	12/07/2021	5200	-
7450	642	000000	824	UPS 1Z17Y6230392150312	11.14	Shipping of water samples to lab	12/09/2021	3680	-
7450	642	000000	824	UPS 1Z17Y6230394468922	10.49	Shipping of water samples to lab	12/16/2021	3680	-
7450	642	000000	824	UPS 1ZG194WT0317699478	11.14	Shipping of water samples to lab	12/16/2021	3680	-
7430	921	000000	824	USPS PO 5679700726	11.35	Shipping of item return for BSime	12/15/2021	3680	-
7430	143	000001	994	WALGREENS #7519	225.70	WPPI Reimbursed - CTC programs and branding - Holiday coloring contest pri	12/15/2021	3680	-
7450	642	000000	675	WI STATE HYGIENE LAB	26.00	FLUORIDE SAMPLES	12/06/2021	7400	-
7430	930	000000		WOLVERINE.COM	174.08	SAFETY BOOTS	12/23/2021	6820	-

Total: 41,054.94

Stoughton Utilities

Financial Summary

November 2021 YTD

Overall Summary:

YTD 2021 operating income was \$1,502,000, up \$211,000 from 2020. Electric accounts for 72% of the increase in operating income from 2020, while Water and Wastewater account for 25% and 3%, respectively.

Electric Summary:

2021 operating income was \$743,000. 2021 operating revenues were \$776,000, or 5.8% higher than 2020. Kilowatt-hour sales YTD were -.0077% higher than 2020. Purchase power costs were up \$615,000 or 6.3%, from last year. Non-power operating expenses were up \$9,000 from the prior year.

The rate of return was 5.00% compared to 3.62% for YTD 2020. Unrestricted cash balances were \$6.4 million (4.6 months of sales).

Water Summary:

Operating income YTD was \$428,000, up \$54,000 from 2020 YTD. Operating revenues were up \$54,000, or 14.6%, from prior YTD 2020, which was mainly due to the implementation of the simplified rate increase on June 1, 2021.

The rate of return was 3.76% compared to 3.39% for YTD 2020. Unrestricted cash balances are -\$274,531 (-1.3 months of sales). This is due to a payment for the lead service program that will be reimbursed in January 2022.

Wastewater Summary:

2021 YTD operating income was \$330,000, up \$32,000 from 2020. 2021 operating revenue was down \$4,710, or -0.2% from 2020. This is mainly the result of a decrease in surcharge revenues.

Operating expenses were down \$10,000, or -.006%, from 2020. Unrestricted cash balances were \$1.1 million (5.8 months of sales).

Submitted by:
Shannon Statz

STOUGHTON UTILITIES

Balance Sheets

As of November 30, 2021

	<u>Electric</u>	<u>Water</u>	<u>Wastewater</u>	<u>Combined</u>
Assets				
Cash & Investments	\$ 7,983,305	\$ 859,829	\$ 2,655,479	\$ 11,498,613
Customer A/R	1,486,395	232,405	228,157	1,946,957
Other A/R	192,480	-	-	192,480
Other Assets	1,192,473	307,499	175,453	1,675,425
Plant in Service	31,605,899	17,385,877	32,514,527	81,506,303
Accumulated Depreciation	(16,373,334)	(6,103,263)	(13,671,028)	(36,147,625)
Plant in Service - CIAC	6,125,668	7,962,587	-	14,088,255
Accumulated Depreciation-CIAC	(2,052,849)	(2,623,793)	-	(4,676,642)
Construction Work in Progress	454,832	3,241,428	60,374	3,756,634
GASB 68 Deferred Outflow	1,000,371	344,049	412,751	1,757,171
Total Assets	<u>\$ 31,615,240</u>	<u>\$ 21,606,618</u>	<u>\$ 22,375,713</u>	<u>\$ 75,597,571</u>
Liabilities + Net Assets				
Accounts Payable	\$ 894,497	\$ 64,760	\$ 45,008	\$ 1,004,265
Payable to City of Stoughton	490,876	410,246	-	901,122
Interest Accrued	12,324	8,629	8,593	29,546
Other Liabilities	538,021	104,908	112,235	755,164
Long-Term Debt	3,143,098	3,217,973	3,283,295	9,644,366
Net Assets	25,362,768	17,401,345	18,518,931	61,283,044
GASB 68 Deferred Inflow	1,173,656	398,757	407,651	1,980,064
Total Liabilities + Net Assets	<u>\$ 31,615,240</u>	<u>\$ 21,606,618</u>	<u>\$ 22,375,713</u>	<u>\$ 75,597,571</u>

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

November 30, 2021

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 14,094,018	\$ 2,147,340	\$ 1,978,727	\$ 18,220,085
Other	123,840	68,575	33,800	226,215
<i>Total Operating Revenue:</i>	\$ 14,217,858	\$ 2,215,915	\$ 2,012,527	\$ 18,446,300
<i>Operating Expense:</i>				
Purchased Power	10,357,017	-	-	10,357,017
Expenses (Including Taxes)	1,558,910	914,308	930,329	3,403,547
PILOT	431,750	410,663	-	842,413
Depreciation	1,126,587	462,682	751,663	2,340,932
<i>Total Operating Expense:</i>	\$ 13,474,264	\$ 1,787,653	\$ 1,681,992	\$ 16,943,909
<i>Operating Income</i>	\$ 743,594	\$ 428,262	\$ 330,535	\$ 1,502,391
Non-Operating Income	2,481,206	1,518,492	41,048	4,040,746
Non-Operating Expense	(147,473)	(73,479)	(82,182)	(303,134)
<i>Net Income</i>	\$ 3,077,327	\$ 1,873,275	\$ 289,401	\$ 5,240,003

STOUGHTON UTILITIES

Year-to-Date Combined Income Statement

November 30, 2020

	Electric	Water	Wastewater	Total
<i>Operating Revenue:</i>				
Sales	\$ 13,300,422	\$ 2,100,462	\$ 1,956,905	\$ 17,357,789
Other	140,973	\$ 70,985	\$ 60,332	272,290
<i>Total Operating Revenue:</i>	\$ 13,441,395	\$ 2,171,447	\$ 2,017,237	\$ 17,630,079
<i>Operating Expense:</i>				
Purchased Power	9,741,187	-	-	9,741,187
Expenses (Including Taxes)	1,553,327	921,759	894,511	3,369,597
PILOT	431,750	407,000	-	838,750
Depreciation	1,123,287	469,095	797,500	2,389,882
<i>Total Operating Expense:</i>	\$ 12,849,551	\$ 1,797,854	\$ 1,692,011	\$ 16,339,416
<i>Operating Income</i>	\$ 591,844	\$ 373,593	\$ 325,226	\$ 1,290,663
Non-Operating Income	342,420	14,156	22,141	378,717
Non-Operating Expense	(89,443)	(79,702)	(90,112)	(259,257)
<i>Net Income</i>	\$ 844,821	\$ 308,047	\$ 257,255	\$ 1,410,123

STOUGHTON UTILITIES
Cash and Investments Summary
As of November 30, 2021

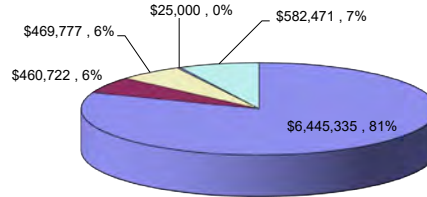
Electric

November 2021

Unrestricted (4.6 months sales)	\$	6,445,335
Bond Reserve	\$	460,722
Redemption Fund (P&I)	\$	469,777
Depreciation	\$	25,000
Designated	\$	582,471
Total	\$	<u>7,983,305</u>

Electric Cash - November 2021

■ Unrestricted (4.6 months sales)
 ■ Bond Reserve
 ■ Redemption Fund (P&I)
 ■ Depreciation
 ■ Designated



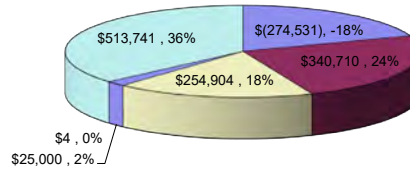
Water

November 2021

Unrestricted (-1.3 months sales)	\$	(274,531)
Bond Reserve	\$	340,710
Redemption Fund (P&I)	\$	254,904
Depreciation	\$	25,000
Construction	\$	4
Designated	\$	513,741
Total	\$	<u>859,828</u>

Water Cash - November 2021

■ Unrestricted (-1.3 months sales)
 ■ Bond Reserve
 ■ Redemption Fund (P&I)
 ■ Construction
 ■ Designated



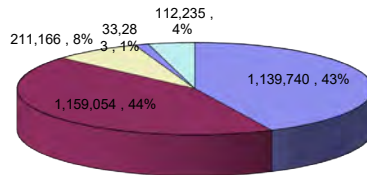
Wastewater

November 2021

Unrestricted (5.8 months sales)	1,139,740
DNR Replacement	1,159,054
Redemption Fund (P&I)	211,166
Depreciation	33,283
Designated	112,235
Total	<u>2,655,478</u>

Wastewater Cash - November 2021

■ Unrestricted (5.8 months sales)
 ■ DNR Replacement
 ■ Redemption Fund (P&I)
 ■ Depreciation
 ■ Designated



STOUGHTON UTILITIES

Rate of Return

Year-to-Date November 30, 2021

	Electric	Water
Operating Income (Regulatory)	\$ 743,594	\$ 428,262
Average Utility Plant in Service	30,926,063	17,267,249
Average Accumulated Depreciation	(15,634,412)	(5,843,268)
Average Materials and Supplies	430,470	45,856
Average Regulatory Liability	(55,404)	(85,574)
Average Customer Advances	(781,083)	(2,500)
Average Net Rate Base	\$ 14,885,634	\$ 11,381,762
November 2021 Rate of Return	5.00%	3.76%
November 2020 Rate of Return	3.62%	3.39%
December 2020 Rate of Return	5.16%	4.20%
Authorized Rate of Return	4.90%	5.00%

STOUGHTON UTILITIES

2021 Statistical Worksheet

Electric	Total Sales 2020 Kwh	Total Kwh Purchased 2020	Total Sales 2021 Kwh	Total Kwh Purchased 2021	Demand Peak 2020	Demand Peak 2021
January	11,728,250	12,391,530	11,902,372	12,568,526	21,586	21,527
February	11,129,324	11,416,153	11,678,924	11,992,637	21,887	23,755
March	10,906,593	11,186,342	10,949,430	11,170,845	19,372	19,911
April	9,652,850	9,951,790	9,775,372	9,996,551	18,601	18,026
May	10,102,735	10,421,886	10,732,336	10,936,134	26,854	25,030
June	12,748,338	13,073,380	13,723,437	14,050,284	31,260	33,728
July	15,365,712	15,828,753	14,069,902	14,428,986	33,912	33,459
August	13,804,851	14,219,367	14,701,271	15,086,942	33,826	33,284
September	10,274,962	10,576,447	11,137,919	11,406,080	22,659	25,218
October	10,451,354	10,689,295	10,631,051	10,919,602	19,015	22,291
November	10,244,952	10,493,328	10,323,009	10,609,137	21,119	19,796
December	12,367,566	12,297,702	11,743,790	11,848,862	22,224	22,150
TOTAL	138,777,487	142,545,973	141,368,813	145,014,586		

Water	Total Sales 2020 Gallons	Total Gallons Pumped 2020	Total Sales 2021 Gallons	Total Gallons Pumped 2021	Max Daily High 2020	Max Daily Highs 2021
January	34,224,000	40,776,000	34,519,000	38,064,000	1,719,000	1,435,000
February	34,338,000	36,978,000	33,979,000	38,757,000	1,424,000	1,602,000
March	37,037,000	41,146,000	37,062,000	39,926,000	1,468,000	1,460,000
April	34,367,000	39,015,000	34,267,000	36,988,000	1,513,000	1,548,000
May	34,896,000	39,801,000	37,609,000	40,476,000	1,533,000	1,520,000
June	36,384,000	44,175,000	42,668,000	47,500,000	1,818,000	2,039,000
July	40,745,000	47,721,000	40,284,000	44,611,000	2,226,000	1,987,000
August	44,598,000	51,115,000	40,772,000	43,154,000	2,246,000	1,712,000
September	35,795,000	41,605,000	38,889,000	41,894,000	1,721,000	2,048,000
October	37,051,000	45,181,000	35,961,000	40,067,000	1,802,000	1,546,000
November	32,575,000	37,515,000	30,277,000	36,338,000	1,431,000	1,488,000
December	33,527,000	38,643,000	36,872,000	34,911,000	1,505,000	1,429,000
TOTAL	435,537,000	503,671,000	443,159,000	482,686,000		

Wastewater	Total Sales 2020 Gallons	Total Treated Gallons 2020	Total Sales 2021 Gallons	Total Treated Gallons 2021	Precipitation 2020	Precipitation 2021
January	25,995,000	33,824,000	23,932,000	28,478,000	1.92	1.69
February	25,176,000	30,702,000	23,214,000	26,865,000	1.18	0.90
March	26,467,000	39,457,000	25,573,000	30,877,000	3.00	0.83
April	26,172,000	35,649,000	25,383,000	26,955,000	3.25	1.67
May	26,697,000	38,376,000	27,372,000	26,654,000	4.50	2.97
June	26,867,000	33,801,000	30,200,000	25,612,000	4.34	5.11
July	29,145,000	33,822,000	28,324,000	29,828,000	3.23	1.98
August	31,489,000	29,654,000	30,217,000	38,082,000	0.85	5.09
September	26,732,000	29,324,000	27,569,000	33,711,000	4.72	1.63
October	28,587,000	30,942,000	26,702,000	35,591,000	2.67	4.64
November	25,170,000	29,266,000	25,379,000	32,700,000	1.87	0.42
December	25,478,000	28,690,000	26,674,000	32,186,000	1.63	1.65
TOTAL	323,975,000	393,507,000	320,539,000	367,539,000	33.16	28.58



Stoughton Utilities Activities Report December 2021 through January 2022

Director's Report

Jill M. Weiss, P.E.
Stoughton Utilities Director

December was a very busy month due to budget efforts, lead service line replacement grant obligations, our utility projects, developer-lead projects (both on-going and proposed), and year-end project close out efforts.

January was filled with optimism for a more "normal" year, as numerous significant efforts were wrapped up in 2021. We took a moment to reset and reflect, and to look at our opportunities and efforts that have been set aside for a number of reasons. These efforts include completing our Strategic Alignment Plan, beginning the engineering and design for the WisDOT majors project, reviewing our 20-year CIP planning and budget processes, resuming our electric SCADA projects and looking to the addition of outage management technology, reviewing water metering challenges and opportunities, and seeking contract review opportunities for various professional services.

Electric System Division: The Electric System Division has been busy planning for 2022 developments, assisting in development reviews and making efforts to proactively obtain transformers which are currently in high demand. Engineering Technician Scott Grady has been closely monitoring transformer pricing and availability. In November, transformer pricing increased to 1.5 times the 'normal' costs for the same units. By the end of December when WPPI completed a complete bidding process, transformer prices were now more than double our 'normal' costs. In addition, the units have a very long lead time, and a number of manufacturers are not taking any new transformer orders. We have moved forward with orders based on presumed development growth.

In December, we energized the KPW Meadows Phase 1 subdivision following receipt of final payment from the developer.

We continue to work with TDS regarding the pole removal of poles replaced during our make-ready work for their project, and invoicing for this effort. We continue to work with our other communications attachers to have them transfer their infrastructure to the newly installed poles.

Recruiting Journeyman Lineman has always been difficult due to the shortage of qualified candidates within the industry and significant competition between utilities to attract job seekers. Despite the small pool of candidates, it remains important to me to not hire just to fill a vacancy, but to find candidates that embody our culture and are a good fit for the SU team. I have encouraged our electric division to share the great work that we do, and the SU work environment with their peers, as good people typically know good people. This effort has proven successful, as we received applications for two open positions from candidates that were courted by our internal staff. Interviews will be conducted in February.

Finance Division: Finance Manager Shannon Statz and I met a number of times to discuss the budget, review financial forecasts, and prepare for the audit process. Financial forecasting has proven difficult due to rapidly rising pricing for all materials. I continue to have the opportunity to learn about our financial processes and to have a greater awareness and knowledge of our financial position due to her arrival on our team.

Technical Operations Division: Assistant Utilities Director Brian Hoops did an amazing job throughout the lead service line replacement project to ensure our records and mapping were accurate. For year end, he had the painstaking task of retiring the old lead service lines, curb stops, and corporation valves, and added in all of the newly installed services. It was an incredibly laborious effort retiring and adding in over 1,100 records. Through these efforts, we did find three lead service lines serving vacant parcels that are connected to our system, none of which are actively in use or connected to any customer premise. We will abandon these services at the main in 2022 to remove all lead service line assets records.

Assistant Utilities Director Hoops has been leading our electric SCADA and outage management technology charge, as well as working to ensure that our dark fiber network was completed appropriately. We officially accepted the dark fiber network that was installed to all SU facilities per our agreement with TDS, and final payment was made for the system buildout. We've also been meeting with our SCADA software provider to restart our efforts for enhancing our

electric system monitoring, system control, and our outage management platform. These efforts will continue through 2022 and into 2023.

Wastewater System Division: In our ongoing efforts to learn the condition of our wastewater collection system, we have been reviewing televising system software and researching safety improvements for our camera truck. The camera software vendor provided a software demonstration, and our team was able to engage with the vendor to learn the capabilities of their product.

We have been pursuing opportunities to budget for the replacement of the 8th Street lift station. It was originally thought that the RDA riverfront development would require a new lift station and would be developer-funded, however the proposed building layout does not require a lift station. We have been working with our engineering consultants to review options and costs. We meet with a vendor that could provide a 'package' lift station for a much lower cost, however, there are engineering concerns, so we continue to research alternatives to serve this small subset of customers.

Water System Division: My focus has continued to be on the close out efforts for the lead service line replacement project. Pay request review for this project has been very tedious, as the work was completed on hundreds of properties and careful review is required to ensure accuracy and proper cost allocation. Following payment of the final pay request, our final grant reimbursement submittal was sent to the DNR by the December 31, 2021 deadline. In addition to funding the 2021 project, final payments were sent to property owners that replaced their lead service line independently in 2020, which was also funded through a DNR reimbursement once all supporting documentation was received.

I have begun reviewing the pavement degradation fees that will be owed to Public Works for the street impacts created by the project. Through discussions with Public Works Director Hebert, a plan has been developed on the method to calculate the fees.

Sun Prairie has reached out to discuss our replacement program as they begin to plan for their own project. I met with their Utility Manager and three key team members to help assist them and provide them with more details on our project and processes.

Beside the lead service line replacement project, we have been responding to questions from the Public Service Commission (PSC) regarding our ongoing water rate case. Ultimately, the PSC authorized a rate increase that was higher than originally requested due to our documentation of the public side costs incurred as part of the lead service line replacement project. The rate analysis portion of the rate case has concluded, and we await the public hearing.

City Development Projects: 2022 is destined to be an extremely busy development year. I have had the opportunity to participate in several meetings between developers and the city, and we have had the opportunity to review many concepts and construction plan submittals. It has been difficult at times to ensure timely reviews of the numerous ongoing development projects while maintaining the workload associated with serving our current customers. To ensure that we remain as proactive as possible, a standing internal development meeting is held biweekly, and we are developing a tracking system to maintain awareness of submission dates and response deadlines. Where there are system deficiencies created by a proposed development, the developer is responsible for making improvements to address the anticipated deficiencies and accommodate their development.

One particularly notable potential development opportunity is a large industrial customer that would bring a significant electrical load. Though we are one of several communities they are considering, I have remained engaged with their team to help them understand the service that we provide and why Stoughton is the best place for them to locate. We have received a number of requests from them for more information, including developing a detailed billing rate analysis.

Employee Professional Development: Professional development continued for Journeyman Lineman Apprentices, Austin Sieling, Sawyer Kurtzweil, Joel Ends, and Ryan Jefferson. I continue to work with the state apprentice program and the technical colleges to ensure their apprenticeship requirements are met and our apprentices are placed correctly upon hire.

Environmental Policy Innovation Center Water Prize: Council President Regina Hirsh alerted us to the availability of a Water Prize offered by the Environmental Policy Innovation Center. The Water Prize is a financial award given out to entities that have successfully completed lead service line replacement projects. It is open nationwide to

projects of all sizes and is therefore a competitive award with a detailed application process. Their leading statement, which captures their purpose is, “we need innovative ideas to quickly and equitably remove toxic lead pipe.”

Application categories for the prize are inventory, mapping, equity, and communication. We submitted a written application for all four categories, laying out the elements of our program and providing supporting documentation including all of our public outreach materials, mapping, inventory and data analysis, and our plan for overcoming customer barriers. Unlike a normal grant process, there was not a lot of guidance provided on how applications would be reviewed or scored, and we are therefore unsure of how our application will be received and ranked.

While pulling our submission together, I found that we were always so focused on the end goal of and ensuring the projects complete success that we didn't necessary document of our processes as they occurred. Though we maintained a robust library of documents and materials, documenting our processes was a time-consuming effort, but proved incredibly satisfying as it gave me a unique opportunity to reflect on all that we had accomplished.

My greatest take away from this prize application was the total commitment put towards this project by the utility and community. It was visible in all of our efforts through the year, extending beyond every individual and every division within Stoughton Utilities to the Utilities Committee, City Council, construction crews, and the individual property owners. I am not sure that we were necessarily innovative, but we had a goal, and we were very committed to achieving it no matter what challenges were presented.

Member Organizations: WPPI Energy was also working on their year-end efforts. I was able to represent Stoughton Utilities as a board member for the WPPI Annual Meeting, member of the WPPI Finance and Audit Committee, and member of the WPPI Executive Committee (EC). These efforts were generally focused on the review and approval of their annual budget. Wholesale market energy rates continue to trend higher than normal, which is an on-going issue of concern. Due to the increased costs of market energy, WPPI and our EC continues to watch this issue closely. Additionally, I attended the Future Wisconsin Summit on an invitation from WPPI. Many of the same challenges that we are currently dealing with were discussed, such as the labor shortage and supply chain issues.

The MEUW Board of Directors met in December. As a Board Member, I represent Stoughton Utilities as well as our regional district. The board reviewed year end information and approved the MEUW annual budget for 2022. I also attended the MEUW Conference and Expo and Board of Directors meeting in Wisconsin Dells in January, which included a number of interesting presentations and vendors.

Utility Infrastructure Projects: The US Highway 51 DOT majors project is moving forward, and we have been a part of a number of meetings to discuss the different aspects and timeline of the project. The utility will have significant efforts associated with the replacement of underground utilities along the full stretch of Main Street.

Electric Division and Planning Division

Sean O Grady
Operations Superintendent

Bryce A. Sime
Electric System Supervisor

Annual Truck Inspections: We have begun the annual dielectric testing and inspection on our aerial equipment. Currently, all five trucks have been tested and all identified repairs have been either completed or are in progress. This year we have seen more expensive repairs with trucks being taken out of service for longer durations due to the availability of replacement parts. Our last of six trucks is currently offsite at the testing facility, and we anticipate having our full fleet returned to service in early February.

Commercial Customer Construction: Electric service was installed to a multi-unit commercial facility currently under construction, with the transformer set and primary cable trenched in and terminated. The temporary electric service was energized in January.

Communications Attachment Projects: As time permits, crews have been removing the utility poles that were replaced as part of TDS's overhead fiber installation project throughout our service territory as the telecom providers transfer their attachments from the old pole to the new. There remain numerous communications attachments on our retired poles which the telecom providers must still transfer to the new poles, and we expect this work will continue well into 2022 until fully complete.

Electric Service Installations: During the month of December 2021, we installed two new underground services, three temporary services for new construction, three service repairs, three service upgrades, and one solar system installations.

During the month of January 2022, we installed three new underground service, three service cable upgrade, eight temporary services for new construction, three service repair, one service relocation, and ten solar system installations.

Electric System Trouble Calls: During the month of December 2021, staff responded to a total of nine trouble calls and outages, including two tree branches impacting overhead wires, two underground cables hit by an excavation contractor, and two wildlife contacts, one open line fuse, one service wire failure, and one communications wire blocking traffic.

During the month of January 2022, staff responded to a total of five trouble calls and outages, including one open line fuse, two structure fires, and two wildlife contacts.

Overhead Line Clearance Program: A crew from our contracted tree trimming provider continues to work in the Stoughton Utilities service territory to continue line clearance work. During the month of December, a track machine was used for the first time within SU's service territory to trim lines along USH 138 West and USH 51 East. During the month of January, crews focused on Hannerville Rd, Old State Rd, County Highways A and N, and Williams Drive.

Overhead System Improvements: Three deteriorating poles in the rural service territory were replaced. Crews continue to work on replacing cutouts, and ground lining and tree trimming.

Substation Maintenance Programs: Weed control services have been scheduled for our four substations and pole yard. Services will be performed during the summer months.

Underground System Inspections: During the month of December, rews performed inspections of underground system infrastructure, including 220 transformers, 163 junction boxes, and 259 secondary pedestals. These inspections are mandated by state regulations and are critical in finding minor issues before they become major safety or outage concerns.

Developer-Lead Project Planning: Plans have been reviewed and comments provided for the preliminary development designs for the Riverfront Redevelopment and Tiegen Farm. Design work has been completed and cost estimates have been prepared and shared with the developers of Nordic Ridge Phases 5 & 6, Parker Cole Addition, and 51 West.

We have been working diligently to identify and order materials and transformers that have long lead times in advance of the numerous land development projects currently in various stages of design. Multiple planning sessions and discussions with staff and vendors, both at SU and WPPI Energy, have taken place. An already constrained supply chain, combined with the massive restoration efforts to the south of us, continues to increase lead times, however we remain optimistic that we have planned ahead sufficiently and can continue to meet the needs of our customers.

Energy Services Section

Amy B. Wanek

Stoughton Utilities and WPPI Energy Services Manager (ESM)

Customer Distributed Generation: Seven new rooftop solar distributed generation projects were completed during the month of January, and applications for two additional projects were received and approved by SU. In December, one project was completed, and one application was received and approved.

Rooftop solar projects remain popular in Stoughton, with numerous projects either recently completed, currently under construction, or planned for construction in the upcoming months.

Throughout 2021, a total of 24 projects were reviewed and approved, and 20 projects were completed, with combined generation of 275.5 kW -- approximately 344.4 megawatt hours (MWh) per year.

Focus on Energy Monthly Incentives: Stoughton Utilities customers received the following incentive amounts for energy efficiency and renewable projects from Wisconsin Focus on Energy:

Residential Efficiency:

December: 1,051 incentives totaling \$11,386 with projected annual savings of 24 kW and 148,952 kWh.

January: 18 Incentives totaling \$2,200 with projected annual savings of 4.1 kW and 16,440 kWh.

Stoughton Utilities submits all energy-efficiency funds collected through our Commitment to Community billing rate to Wisconsin Focus on Energy to fund the statewide efficiency fund that provides these incentives.

Focus on Energy 2021 Yearly Summary: Throughout 2021, Stoughton Utilities customers received a total of \$121,897 in incentives from Focus on Energy, with projected annual savings of 272 kW and 1,631,987 kWh per year. These savings are estimated to save customers around \$180,000 per year in utility costs.

Residential Efficiency: A total of 8,917 incentives worth \$68,719 were awarded to Stoughton Utilities residential customers. These projects include home insulation and building shell improvements, lighting, HVAC and thermostats, domestic hot water, and renewable energy.

Business Efficiency: A total of 30 incentives worth \$53,181 were awarded to Stoughton Utilities business, institutional, educational, and industrial customers. These projects include lighting variable frequency drives, commercial refrigeration, and renewable energy.

RFP for Energy Efficiency: WPPI Energy opened their 2022 Request for Proposals (RFP) for Energy Efficiency program on February 1. In advance of this date, I contacted the key customer accounts who may be able to take advantage of the opportunity to obtain grant funding for efficiency projects. This RFP is mainly geared towards key accounts since there is a minimum energy savings threshold to achieve to be eligible for the grant.

Stoughton Area School District: The district was enrolled in the Energy Management for Schools program. This program is for schools who take extra efforts to benchmark their utility use in Energy Star Portfolio Manager, and in return the program provides enhanced incentives (additional incentives in addition to standard Focus incentives) for efficiency projects. The district may be able to take advantage of the enhanced incentives for their potential upcoming controls project.

Stoughton Sustainability Committee: I attended the January meeting of the Sustainability Committee.

Finance Division

Shannon M. Statz
Finance Manager

Annual Operating Budget & CIP: The Stoughton Utilities annual 2022 operating budget and five-year capital improvements plan was presented to and approved by the Utilities Committee and Common Council in December.

Following the approval of the budget, I was able to focus on learning SU's processes. Much of the month of December was spent working with Jamin Friedl and Shannon Gunsolus to transfer duties and to get brought up to speed on the happenings of each utility division. Learning how each piece of the puzzle comes together at SU has been a humbling and exciting experience!

With the departure of City Finance Director Jamin Friedl on January 12, time was spent fully transitioning all utility financial duties and authorities back to the utility. Jamin was wonderful to work with and will be missed!

Financial Audit: December brought preliminary audit preparations. We were able to provide the auditors with their up-front requests to help prepare for the official audit scheduled for the end of January. The preliminary audit field work this month was conducted virtually, as was the full audit field work in January.

Audit field work occurred from January 25 to January 27. Being early in the year, staff works very hard to prepare for and complete all audit requests. It is a quick turnaround! I was very pleased with the cooperation, support, and assistance from all staff so we could complete the auditors' requests.

Overall, I believe the financial audit went well. We will have adjusting entries for GASB 68 and GASB 75, as this information was not available at the time of the audit. An exit interview has been scheduled for the second week of February.

Water Rate Review: Stoughton Utilities and the Public Service Commission of Wisconsin have come to an agreement on our water rate case, with the final overall percentage increase to be set at 9.86%. The average residential customer will see an increase of about 13%, or \$3.71 per month. A public hearing has been scheduled for February, after which the PSCW will make its final decision and the utility will set the effective date.

Year End Reporting: Outside of her normal duties, Shannon Gunsolus was hard at work on balancing, issuing, and reporting W2's and 1099's. This takes a lot of focus and double checking to ensure numbers are accurately reported.

Technical Operations Division

Brian R. Hoops
Assistant Utilities Director

Customer Billings: Erin Goldade, billing and metering specialist, processed 9,662 customer billing statements totaling \$1.61M during the month of December 2021, and 9,651 statements totaling \$1.77M in January 2022, including the primary monthly billing and supplemental daily billings following customer moves throughout each month.

Electric utility billings during this two-month period totaled \$2.517M, water utility billings totaled \$0.377M, wastewater utility billings totaled \$0.355M, and stormwater utility billings totaled \$0.124M.

Total utility billings for the period increased by 8.2% over the same period in 2020-2021, primarily driven by higher electric usage due to increased heating resulting from the colder temperatures.

Our wholesale purchased power for December 2021 was 11,849 MWh with a peak demand of 22.15 MW occurring on December 7 at 6:00 p.m.

Our wholesale purchased power for January 2022 was 13,091 MWh with a peak demand of 22.86 MW occurring on January 26 at 6:00 p.m.

Customer Payments: During the months of December 2021 and January 2022, staff processed 18,091 customer payments totaling \$3.42M, including 2,593 checks, 2,880 lockbox payments, 626 credit cards by phone and in person, 3,378 *My Account* online payments, 7,131 AutoPay payments by credit card and bank withdrawal, 1,386 direct bank payments, and \$9,400 in cash.

Delinquent Collections: As of December 1, there were 1,595 active accounts carrying delinquent balances totaling \$284,700, and 64 closed accounts carrying delinquent balances totaling \$11,300. Of the total amount delinquent, \$73,000 was 30 or more days past due.

During the month of December 2021, the following collection activity occurred:

- 10-day notices of pending disconnection were mailed to 327 delinquent accounts with past-due balances totaling \$65,400, averaging \$200 per customer. These customers are all either non-residential or have residential water service.
 - Additional past-due notices were mailed to 284 delinquent accounts with past-due balances totaling \$32,600, averaging \$116 per customer. Accounts receiving a past-due notice do not have a utility service that can be disconnected over the winter months.
- One day prior to scheduled disconnection, automated phone calls were made to 162 customers providing a final warning of potential service disconnection.
- No service disconnections were performed.

During the month of January 2022, the following collection activity occurred:

- 10-day notices of pending disconnection were mailed to 352 delinquent accounts with past-due balances totaling \$68,320, averaging \$194 per customer. These customers are all either non-residential or have residential water service.
 - Additional past-due notices were mailed to 318 delinquent accounts with past-due balances totaling \$45,210, averaging \$146 per customer. Accounts receiving a past-due notice do not have a utility service that can be disconnected over the winter months.
- One day prior to scheduled disconnection, automated phone calls were made to 192 customers providing a final warning of potential service disconnection.

- Seven water service disconnections were completed for balances totaling \$1,870, averaging \$267 per disconnected customer.
 - All services were reconnected within 24 hours of disconnection.

We ended the month of January with \$78,650 remaining 30 or more days past due. For comparison, 30+ day delinquencies are 57% lower than this time last year (\$183,700).

Carol Cushing, collections technician, continues to work with individual customers to create deferred payment agreements when requested, as well as to provide proactive payment reminders to habitually delinquent customers hoping to restore responsible and timely payment habits.

Throughout the winter months, Carol Cushing, collections technician, continues to work with individual customers to create deferred payment agreements when requested, as well as to provide proactive payment reminders to habitually delinquent customers hoping to restore responsible and timely payment habits.

All severely delinquent accounts are reviewed for additional collections opportunities, including placement with the Wisconsin Department of Revenue's (DOR) State Debt Collection (SDC) program and the DOR Tax Refund Intercept Program (TRIP). Notices of potential SDC and TRIP filings will be mailed to currently delinquent customers, with periodic reviews and new notifications continuing throughout the winter months.

Education & Customer Outreach: Brandi Yungen, customer service technician, continued to utilize our social media presence to provide important and timely information to our customers.

Our social media posts in December reached 2,870 viewers with an average engagement and participation rate of 9.2%. Topics included our holiday coloring contest, the results of our holiday donation drive, holiday energy savings tips, an article about Stoughton's downtown ranking best in the nation, and other holiday and New Years related posts.

In January, our posts reached 6,833 viewers with an average engagement and participation rate of 2.5%. Topics included a request to keep hydrants free from snow, winter energy savings tips, seasonal energy assistance availability, focus on energy incentives, and updates of an ongoing weekend water main break.

In addition to social media, customer outreach materials were created to promote our 2022 residential customer incentive programs, provide notice of a public hearing related to the open application to increase water rates, and to provide a 2021 year in review of utility programs and community involvement.

Energy Assistance: During the months of December and January, energy assistance (EA) payments totaling \$22,300 were received from the State of Wisconsin Public Benefits Program and applied to 289 customer accounts to assist these customers with their seasonal home heating expenses.

The 2021-22 heating season will run through May 1, with customer applications for seasonal energy began being accepted through the end of the season. Emergency crisis funding, as well as additional funding provided through the Wisconsin Emergency Rental Assistance program will continue to be available throughout the heating season.

Customer service employees have been busy fielding requests from Dane County Energy Services for customers' annual billed usage, which is used to calculate the amount of funding that will be provided.

Financial Audit for 2021: The financial auditors were virtually 'onsite' in January to complete the annual utility financial audit. Erin Goldade assisted by providing billing data and procedures upon request.

Brian Hoops reported on infrastructure assets in stock, purchased, installed, and retired in 2021. Asset reporting was also completed in advance of the creation of the electric and water Public Service Commission Annual Reports. The IT Risk Assessment and Financial Applications Questionnaire was completed, with a 125-page response packet provided.

Geographic Information Systems (GIS) Projects: Updates were made to our GIS system to remove assets retired and new infrastructure installed during the 2021 year, including utility reconstruction projects, the lead service line replacement project, new land developments, and developer-driven projects. GIS updates included the visual mapping changes as well as the financial information associated with the projects for future asset reporting to our financial auditors and the Wisconsin Public Service Commission. Scott Gunsolus, water system operator, assisted with this effort by collecting GPS coordinates for newly installed water and sanitary sewer assets.

Holiday Coloring Contest: Stoughton Utilities offered a holiday themed coloring contest for customers of all ages throughout the month of December. Contest participants were separated into three age groups for children ages 4-12, as well as a 13 and older group, with a winner selected from each group. A grand prize winner was selected at random from all contest participants. A total of 89 entries were received, and everyone who participated received a coupon for a free donut from Fosdal's Family Bakery.

Holiday Donation Drive and LED Holiday Light Exchange: Between November 22 and December 3, we held a Holiday Donation Drive and LED Light Giveaway to collect donations of non-perishable food items for local food pantries. All customers that donated food items were given a free string of LED holiday lights and an energy efficient gift.

This customer incentive and donation drive has once again been a huge hit with customers. We distributed 176 strands of new energy efficient LED holiday lights to customers in exchange for 1,336 pounds of non-perishable food items provided for donation to the City of Stoughton Food Pantry. As part of the donation drive, monetary donations were also made to the City of Stoughton Food Pantry, United Methodist Food Pantry, and the Stoughton Personal Essentials Pantry for our Community Contributions Fund.

MEUW and APPA Safety Award Programs: Erin Goldade completed and submitted award program applications to both organizations. Due to having no lost time in 2021 due to safety accidents, we anticipate being awarded with APPA's and MEUW's highest safety award categories for safe workplace practices and comprehensive and frequent safety training throughout 2021. If awarded, formal announcements will be provided in May.

Recalculation of Budget Billing Plan Payment Amounts: Brandi Yungen completed the biannual review of the payment amounts for customers enrolled in our Budget Billing Plan. Customers' monthly payment amounts are updated twice a year to reflect their current average usage, with monthly adjustments made in lieu of an annual true-up bill.

Over 500 customer accounts were updated with a new payment amount. Customers receiving a substantial increase or decrease are notified by letter, while those with nominal adjustments are notified using a message on their monthly billing statement.

Utility Dark Fiber Network: A walkthrough of the newly installed dark fiber network connecting all Stoughton Utilities was conducted, and a final punch list was prepared. Following completion of the punch list, SU officially accepted the newly installed fiber optic system. Internal network upgrades to begin utilizing the new fiber lines are planned for spring/summer 2022.

Year-End Billing & Collections Summary: During the 2021 calendar year, Stoughton Utilities billed \$20.97M in utility consumption and service charges. Our total purchased power was 145 gigawatt hours (GWh) with a peak demand of 33.7 megawatts (MW) occurring on June 10 at 6:00 p.m.

Staff collected and processed 109,100 customer payments totaling \$21.03M over the course of the year.

Wastewater Division

Brian G. Erickson
Wastewater System Supervisor

During the month of December, the wastewater treatment facility processed an average daily flow of 1.038 million gallons with a monthly total of 32.168 million gallons. The total precipitation for the month was 1.65 inches.

During the month of January, the wastewater treatment facility processed an average daily flow of 0.982 million gallons with a monthly total of 30.430 million gallons. The total precipitation for the month was 0.51 inches.

Dentist Offices Annual Reporting: I have been working with local dentist offices to obtain their annual amalgam separator cleaning records. This annual reporting effort is a requirement of the WDNR and US EPA to help reduce mercury discharge.

Lift Stations – 8th Street: We have been working on design plans for a replacement lift station at this site. The current lift station dates to the early 1900s, and operators frequently have to perform maintenance on the older pump to remove clogs and address mechanical issues. Our engineering consultant has been working on the system and station reviews to be included in a future annual CIP.

Plant Maintenance: During the month of December, plant operators continued to work on digester pump and heating issues, including replacing a gas valve on the digester heat exchanger. Exterior locks were replaced on several exterior doors at the plant to replaced aged locks and increase physical security. The older fluorescent lights in the plant office building were replaced with new energy efficient LED fixtures.

During the month of January, the digester pump and heating issues were resolved, including the repair and reprogramming of the recirculation pumps. We received a replacement return activated sludge flow meter and placed it into service. All water spigots throughout the plant were removed and replaced. The drive unit on our final clarifier #1 failed, and we are awaiting pricing and availability for a replacement unit.

Plant Reporting Database: We have been working with our engineering consultant to streamline the user interface for our SCADA reporting database to allow operators to more efficiently enter in daily lab data.

Polymer Testing: We have been jar testing some new polymers due to substantially rising prices for our current polymers.

Sanitary Sewer Cleaning Equipment: We have been experiencing issues with our jet-vac cleaning truck. It has been taken in for dealer service, however they are unable to immediately get replacement parts to address the issues, so they have adjusted the operational programming to allow continued use until replacement parts are received.

Sanitary Sewer Televising Equipment: Staff continues to review vendor proposals for the replacement of the software used with our televising camera system. In addition, several truck upgrades are in place to address operator safety and comfort, and public safety.

Year End Reporting: Regulatory reporting was completed for various annual reports, including those related to mercury, air emissions, sludge storage and disposal, and plant treatment measurements.

Water Division

Kent F. Thompson
Water System Supervisor

Annual Cross Connection Inspection Reporting: The annual DNR Cross Connection Report was prepared and submitted to the department. Residential cross connection compliance inspections are required at least once every ten years, during which water operators identify potential cross connections and provide notice to the customer to have the cross connection repaired by a certified plumber. Industrial, commercial, and public authority cross connection inspections are required once every two years.

Annual System Valve Exercising: Water Operators exercised approximately 250 main line distribution and hydrant lead auxiliary valves throughout the water system in December, and an additional 100 in January. Regulation requires that all distribution valves be exercised once every two to five years and all hydrant auxiliary valves be exercised once every five to seven years to ensure they will function properly when needed in an emergency. Ten valves were identified as requiring follow-up work to ensure proper function, which will occur in the spring.

Frozen Services: Three water service lines froze inside of the customers' premises during January's frigid temperatures. Water operators provided information to the customers on how to thaw their services safely and efficiently, and educated the customers on how to prevent the services from freezing again in the future. One of the frozen services also damaged the water meter which was removed and replaced by water operators.

Meter Testing - 1 ½ and 2-inch: Water operators scheduled and coordinated the testing of 1.5 inch and 2-inch meters throughout the water distribution system. 15 meters were tested in December and ten meters tested in January. State statute regulates the testing of these meters to be conducted every four years to ensure measurement accuracy, and meters are tested at the SU office before being returned to the customers' premises.

Meter Replacement – 3-inch: A large industrial meter was removed and replaced at a customer's facility following routine testing that showed the meter no longer tested within acceptable standards. The meter was installed in 2006, and the parts required to repair the meter are now obsolete. While in service, over 100 million gallons of water flowed through the meter.

Meter Reading: Each month Stoughton Utilities electronically reads every water meter in the City of Stoughton. Water meters that have abnormally high or low usage, or that cannot be remotely read, are investigated to ensure

accuracy. Water operators contact customers to notify them of potential internal plumbing leaks and meter malfunctions, and meters that are not functioning properly are replaced before being brought back to the shop for rebuilding and testing.

Routine Water Sampling: Water samples were collected from ten sites throughout the distribution system over a period of 3 weeks in December to be analyzed by the state lab of hygiene for the presence of coliform bacteria. No samples had the presence of coliform.

In early January the Wisconsin Department of Natural Resources notified us that we will now be required to collect 15 routine bacteria samples rather than ten due to the increasing population of Stoughton. This sampling was conducted in January per the new requirements.

Chlorine and fluoride samples were collected daily and analyzed in our lab, which guides operators in adjusting the dosage of disinfection and fluoride at the wells. One fluoride sample was also forwarded to the state lab for analysis to ensure the accuracy of our fluoride testing equipment.

Sanitary Sewer Lateral Repair: One sanitary sewer lateral was determined to have been damaged during a past curb stop repair. We coordinated the repairs for this property owner, with the work completed by a third-party contractor.

Service Leaks: During the month of December, one water service leak occurred on a service newly installed as part of the 2021 lead service line replacement project. An estimated 5,500 gallons of water leaked from this service before the repair was made.

During the month of January, one water service leak occurred, also on a service newly installed as part of the 2021 lead service line replacement project. An estimated 63,300 gallons of water was lost from this leak before it was discovered and repaired. This leak was suspected by the customer after they noticed wet concrete in their basement, and water operators were able to confirm and locate the leak using a specialized listening device.

Both service leaks were repaired by the contractor that completed the original service replacements.

Water Main Breaks: During the month of December, two water main breaks occurred, with a combined estimated loss of 105,000 gallons of water. Eleven residential customers and two commercial customers were affected by the water outages for approximately three hours during repairs.

During the month of January, one water main break occurred, with an estimated loss of 216,000 gallons of water. Five residential customers were affected by the water outage for approximately three hours during repairs.

Following repairs, the mains were flushed to help prevent discolored water and to ensure the delivery of clean drinking water to all customers.

Please visit our website at www.stoughtonutilities.com to view current events, follow project schedules, view Utilities Committee meeting notices, packets and minutes, review our energy conservation programs, or to learn more about your Stoughton Utilities electric, water, and wastewater services. You can also view your current and past billing statements, update your payment and billing preferences, enroll in optional account programs, and make an online payment using *My Account* online.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 11, 2022
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Communications

December 16, 2021 Stoughton Utilities news release announcing the success of our Holiday Donation Drive. The utility distributed 176 strands of new energy efficient LED holiday lights and collected 1,336 pounds of non-perishable food items for donation to the City of Stoughton Food Pantry. Monetary donations were made to the City of Stoughton Food Pantry, United Methodist Food Pantry, and the Stoughton Personal Essentials Pantry.

December 22, 2021 Thank you note from the Stoughton Personal Essentials Pantry for the financial donation made during our Holiday Donation Drive.

January 4, 2022 Thank you note from the City of Stoughton Food Pantry for the non-perishable food donations made during our Holiday Donation Drive.

January 4, 2022 Thank you note from the City of Stoughton Food Pantry for the financial donation made during our Holiday Donation Drive.

January 8, 2022 Stoughton Utilities January billing statement insert providing the required annual notice to customers of their electric and water utility customer bill of rights, and current Stoughton Utilities rates for all service classes.

January 16, 2022 Thank you note from the Stoughton United Methodist Food Pantry for the financial donation made during our Holiday Donation Drive.

February 1, 2022 Public notice providing the preliminary findings of the Public Service Commission of Wisconsin on the water utility regulatory rate review and application to increase rates and providing notice of the public hearing scheduled for February 16, 2022. This notice will be delivered to all customers as an insert included with their February billing statements.

February 8, 2022 Stoughton Utilities February billing statement insert announcing our annual residential energy conservation incentive. The 2022 incentive continues our popular bill credits for the purchase of new Energy Star appliances.

February 9, 2022 Stoughton Utilities news release announcing the availability of our 2022 Public Power Scholarship and this year's eligibility criteria and application process.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

December 16, 2021

Contact: Brian Hoops, Assistant Utilities Director

Stoughton Utilities Holiday Donation Drive a Success

Stoughton Utilities took their energy efficiency efforts one step further this past holiday season, offering utility customers a “bright” reward for charitable donations to local food pantries.

On December 11 and 12, Stoughton Utilities collected donations of non-perishable food items for local food pantries. All customers making donations were given a free string of LED holiday lights and an energy efficient gift. Customers were also entered into a drawing to win utility bill credits and an electric snowblower.

This year, the program distributed 176 strands of new energy efficient LED holiday lights, and collected 1,336 pounds of non-perishable food that was donated to the Stoughton Food Pantry. Stoughton Utilities also donated an additional \$500 from its Community Contributions fund to the City of Stoughton Food Pantry, \$500 to the United Methodist Food Pantry, and \$500 to the Stoughton Personal Essentials Pantry.

“During the holiday season there is an increased need for donations to help feed local residents, and our customers have the opportunity to be leaders in Stoughton by assisting those in need,” Stoughton Utilities Assistant Director Brian Hoops said. “There was no limit to what non-perishable foods could be donated, and Stoughton Utilities encouraged customers to give what they could.”

Compared to standard incandescent holiday lights, LED lights offer several advantages. LED lights are more efficient, using 99 percent less energy, and are safer and last longer than standard holiday lights.

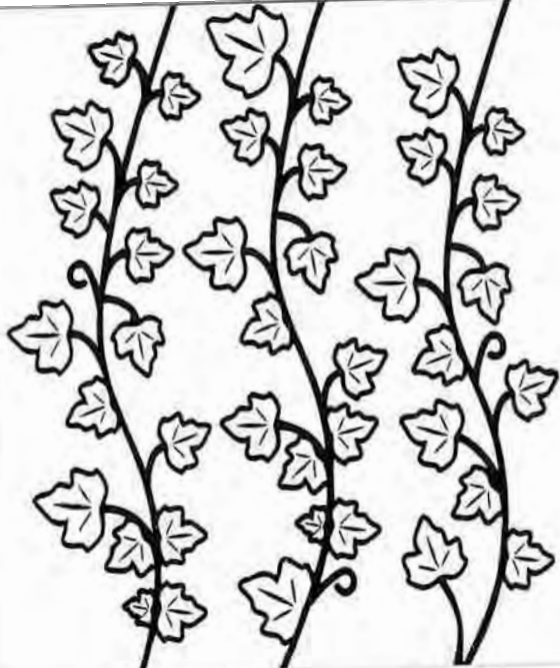
LED lights produce almost no heat and do not have the same components that cause traditional lights to burn out or combust.

“Through this promotion, our utility customers saved energy and helped their neighbors have a happier and healthier holiday season,” said Hoops. “It’s the type of win-win situation that we love to see, and the outpouring of support says a lot about the generosity of this community.”



###

Founded in 1886, Stoughton Utilities serves electric customers in Stoughton and the surrounding area; and wastewater and water customers in Stoughton.

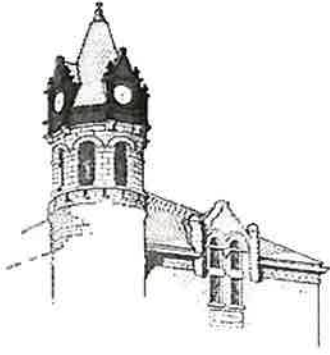


thank
you

Dear Staff of Stoughton Utilities,

On behalf of the volunteers + customers of the Personal Essentials Pantry of Stoughton we want to say a big "thank you" for the monetary donation, for your support, + generosity. We are so grateful to be able to help + serve people in need for receiving personal essential items for self care. Thank you so very much for helping to make this possible.

Best, Volunteers + Customers for
PEP



CITY OF STOUGHTON

207 South Forrest Street

381 East Main Street

Stoughton, Wisconsin 53589

(608) 873-6677

January 4, 2022

Stoughton Utilities
600 S 4th Street
Stoughton WI, 53589

Dear Stoughton Utilities,

On behalf of the Stoughton Food Pantry we thank you for your donation of 1276 pounds of food

The Stoughton food pantry is a valuable resource for needy families of our area, and many will benefit from your generosity. Your gift enables us to meet the needs of those who might otherwise go hungry.

During 2021, the pantry served approximately 904 households and distributed over 70,000 pounds of food.

Due to the generous support of our community we are now allowing pantry clients to utilize the pantry twice each month. We have increased the amount of food given to the clients and we have begun delivery to clients who are without transportation to the pantry. During the pandemic, we allow clients to place orders over the phone and use contactless delivery for pickup. As we look forward to this next year, we will be able to provide continued support to our local families in need. This is all due to the generosity of our donors.

We know there are many organizations that deserve your support. Thank you for making Stoughton Food Pantry a priority and helping us advance our mission.

Sincerely,

Volunteer
City of Stoughton Food Pantry



CITY OF STOUGHTON

207 South Forrest Street

381 East Main Street

Stoughton, Wisconsin 53589

(608) 873-6677

January 4, 2022

**City of Stoughton, Stoughton Utilities
600 S Fourth St
Stoughton, WI 53589**

Dear City of Stoughton, Stoughton Utilities,

On behalf of the Stoughton Food Pantry we thank you for your donation of \$500.

The Stoughton food pantry is a valuable resource for needy families of our area, and many will benefit from your generosity. Your gift enables us to meet the needs of those who might otherwise go hungry.

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We know there are many organizations that deserve your support. Thank you for making Stoughton Food Pantry a priority and helping us advance our mission.

Sincerely,

**Volunteer
City of Stoughton Food Pantry**

CITY OF STOUGHTON

Receipt: 100058246

12/23/21

207 S FORREST ST
STOUGHTON, WI 53589

Cashier: TAMMY
Received Of: CITY OF STOUGHTON
STOUGHTON UTILITIES
600 S FOURTH ST
STOUGHTON WI 53589

FOOD PANTRY DONATION

The sum of: 500.00

501	FOOD PANTRY		500.00
	234-00000-48550	500.00	
			Total 500.00

TENDERED: CHECK/MONEY ORDER 027969 500.00



NOTICE TO ELECTRIC CUSTOMERS OF STOUGHTON UTILITIES

Stoughton Utilities has been authorized by the Public Service Commission of Wisconsin to charge the following rates for service effective July 1, 2020.

Rg-1 – Residential Service

Customer Charge:	Single Phase	\$ 13.00
	Three Phase	\$ 20.00
Energy Charge:	\$ 0.0981 / kWh

Rg-2 – Residential Service – Optional Time of Day Service

Customer Charge:	Single Phase	\$ 13.00
	Three Phase	\$ 20.00
Energy Charge:*	On Peak	\$ 0.1780 / kWh
	Off Peak	\$ 0.0500 / kWh

Gs-1 General Service

Customer Charge:	Single Phase	\$ 17.00
	Three Phase	\$ 23.00
Energy Charge:	\$ 0.1021 / kWh

Gs-2 General Service – Optional Time of Day Service

Customer Charge:	Single Phase	\$ 17.00
	Three Phase	\$ 23.00
Energy Charge:*	On Peak	\$ 0.1800 / kWh
	Off Peak	\$ 0.0550 / kWh

Commitment to Community – All Rate Classifications

Under provisions of 1999 Wisconsin Act 9 and 2005 Wisconsin Act 141, a municipal electric utility shall charge each customer a low-income assistance and energy efficiency fee. Pursuant to Wis. Stats. §§ 16.957(5) and 196.374(7), each municipal electric utility must collect an average of \$16 per meter per year.

Commitment to Community Charge 3.0% of the total electric bill, not to exceed \$ 1.33.

The **minimum monthly bill** is the customer charge plus the Commitment to Community charge.

The full rate schedules for the above rate classifications, as well as the additional customer rate classifications listed below, are available at the Stoughton Utilities Administration Office, or online at stoughtonutilities.com/rates.

- | | |
|--|--|
| <ul style="list-style-type: none"> - CP-1 Small Power - CP-1 Small Power Optional Time of Day - CP-2 Large Power Time of Day - CP-3 Industrial Power Time of Day | <ul style="list-style-type: none"> - Ms-1 Street Lighting Service - Pgs-1 Parallel Generation (20 kW or less) – Net Energy Billing - Pgs-2 Customer-Owned Generation Systems (Greater than 20 kW) |
|--|--|

All metered rates are subject to a **Power Cost Adjustment Charge** (positive or negative) equivalent to the amount by which the current cost of power (per kWh of sales) is greater or less than the base cost of power purchased.

The **Late Payment Charge** is 1% per month of any unpaid balance.

* The on-peak pricing period for Rg-2 and Gs-2 Optional Time of Day rates is 8:00 a.m. to 8:00 p.m., Monday through Friday, excluding the holidays named in the rate file. Other pricing periods offered prior to July 1, 2020 have been closed to new customers. For a list of holidays included in the off-peak pricing period, please see the Rg-2 and Gs-2 rate files available at the Stoughton Utilities Administration office, or online at stoughtonutilities.com/rates.



NOTICE TO WATER CUSTOMERS OF STOUGHTON UTILITIES

Stoughton Utilities has been authorized by the Public Service Commission of Wisconsin to charge the following rates for service effective June 1, 2021.

GENERAL SERVICE – METERED:

Monthly Service Charges:

5/8 - inch meter:	\$ 9.27	3 - inch meter:	\$ 51.50
3/4 - inch meter:	\$ 9.27	4 - inch meter:	\$ 77.25
1 - inch meter:	\$ 13.39	6 - inch meter:	\$ 124.63
1 1/4 - inch meter:	\$ 17.51	8 - inch meter:	\$ 187.46
1 1/2 - inch meter:	\$ 21.63	10 - inch meter:	\$ 269.86
2 - inch meter:	\$ 30.90	12 - inch meter:	\$ 350.20

Plus Volume Charges:

Residential Class:.....	\$ 2.90 per 1,000 gallons
Multifamily Residential Class:	\$ 2.62 per 1,000 gallons
Nonresidential Class:	First 10,000 gallons each month: \$ 2.62 per 1,000 gallons
	Next 90,000 gallons each month: \$ 2.43 per 1,000 gallons
	Next 3,900,000 gallons each month: \$ 2.06 per 1,000 gallons
	Over 4,000,000 gallons each month: \$ 1.60 per 1,000 gallons

PUBLIC FIRE PROTECTION SERVICE:

This monthly charge shall include the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area, and water used for testing protection equipment and training personnel.

5/8 - inch meter:	\$ 7.83	3 - inch meter:	\$ 117.42
3/4 - inch meter:	\$ 7.83	4 - inch meter:	\$ 195.70
1 - inch meter:	\$ 19.57	6 - inch meter:	\$ 391.40
1 1/4 - inch meter:	\$ 28.84	8 - inch meter:	\$ 626.24
1 1/2 - inch meter:	\$ 39.14	10 - inch meter:	\$ 939.36
2 - inch meter:	\$ 62.83	12 - inch meter:	\$ 1,252.48

The **Late Payment Charge** is 1% per month of any unpaid balance.

NOTICE TO WASTEWATER CUSTOMERS OF STOUGHTON UTILITIES

Stoughton Utilities has been authorized by the City of Stoughton Common Council to charge the following rates for service effective June 1, 2020. Service charges are based on water meter size.

GENERAL SERVICE:

Monthly Service Charges:

5/8 - inch meter:	\$ 8.87	1 1/2 - inch meter:	\$ 21.67
3/4 - inch meter:	\$ 8.87	2 - inch meter:	\$ 31.27
1 - inch meter:	\$ 13.67	3 - inch meter:	\$ 53.68
1 1/4 - inch meter:	\$ 16.97	4 - inch meter:	\$ 85.69

Plus Volume Charges:

All Classes:..... \$ 4.93 per 1,000 gallons

Charges for non-residential **High Strength Wastes** are in the rate file available at the Stoughton Utilities Administration Office and in the Municipal Code of the City of Stoughton, Wisconsin.

The **Late Payment Charge** is 1% per month of any unpaid balance.

Effective: June 1, 2020

What if you have a complaint?

If you have a dispute regarding electric, gas or water service, the PSCW can help:

Did you contact your utility to resolve the dispute?

- Both you and the utility must make reasonable attempts to resolve a dispute



No?

- Contact the utility using its contact information included with the bill or notice



Yes?

- You may contact PSCW Consumer Affairs to try to resolve the issue

Conservation & Moving

If you would like information on conservation or are expecting to move to another location, contact your utility. The utility can provide estimated energy costs at the new location, in the form of average energy used or the largest and smallest bills in the last twelve months. As another note on conservation, it is recommended that water heater thermostats be set no higher than 125° Fahrenheit.

For more information on conservation, go to FOCUSONENERGY.COM or call: 1-800-762-7077



About Us

The Public Service Commission of Wisconsin (PSCW) is an independent regulatory agency dedicated to serving the public interest. The agency is responsible for the regulation of Wisconsin public electric, gas and water utilities, including those that are municipally-owned, since 1907. The PSCW works to ensure that, in the absence of competition, adequate and reasonably priced service is provided to utility customers.

Contact Us

Phone (Local/Toll Free)

General: 608-266-5481 / 888-266-3831
Consumer Affairs: 608-266-2001 / 800-225-7729

Web

<http://psc.wi.gov>

You can also Log a Complaint Online at:

<http://apps.psc.wi.gov/pages/complaint.htm>

En la Comisión de Servicios Públicos del estado de Wisconsin (PSCW) podemos ayudarle en español. Cuando llame a la PSCW, simplemente indique que quisiera servicio en español, y conectaremos a un intérprete a la línea.



PUBLIC SERVICE
COMMISSION OF
WISCONSIN
P.O. BOX 7854
MADISON, WI
53707-7854

Updated: (04/2018)



Utility Customer Bill of Rights

Your Rights as a Residential Electric, Gas, or Water Utility Customer

Disconnections

A utility can disconnect your service for:

- Nonpayment
- Default on a deferred payment agreement
- Nonpayment of a deposit
- “Name switching” on an account where a customer did not pay their bill and continues to reside at that address
- Tampering with utility equipment
- Safety hazards or other emergencies
- Failure to provide access to a meter or utility-owned equipment

A utility must:

- Send you notice before disconnection (except where there is a safety hazard or self-reconnection)
- Include the reason(s) for disconnection, ways to contact the utility, and the dispute procedure on the notice

Winter Disconnection Rules

If a utility service provides the primary heat source to your home or impacts the primary heat source to your home (for example, water or steam radiators), a utility cannot disconnect that service from November 1st through April 15th. Before winter, the utility must attempt to contact customers whose service was disconnected for nonpayment. Utilities are also required to check the customer’s well-being, attempt to negotiate payment plans, and inform the customer about any special assistance available to avoid disconnection.

Medical or Protective Services Emergencies

If a disconnection will aggravate a medical or protective services emergency, the utility may delay service shut-off for up to 21 days. The utility may require documentation from a professional involved with the medical emergency or crisis. Contact your utility about any such special circumstances.

Deposits

Utility companies may require a deposit for service to ensure payment. A standard deposit cannot exceed the sum of the two largest consecutive bills during the last twelve months. A deposit requested due to nonpayment during the winter months cannot exceed the four highest consecutive bills during the last twelve months. The following rules apply to payment and refund of deposits:

Existing Residential Customer

- Deposits can be requested if:
- your service was disconnected during the last 12 months for nonpayment of an undisputed account or your initial application was falsified or incomplete.

Winter Moratorium

- Deposits can be requested if:
- you had debt incurred during the winter (November 1st through April 15th) that was 80 days or more past due and you had the ability to pay.

New Residential Customer

- Deposits can be requested if:
- you have an unpaid bill for utility service anywhere in Wisconsin during the last six years which remains outstanding.

Low Income Customer

- You do not have to post a deposit if you can document that your income is at or below 200 percent of the federal poverty guidelines. Please contact your utility, Energy Assistance, or the PSCW for additional information on low income resources.

For residential service, the deposit will be refunded, with interest, after 12 consecutive months of prompt payment.

Budget Billing & Deferred Payment Agreements (DPAs)

To manage high winter gas bills or high summer electric bills, ask your utility about budget payment plans. This allows you to average estimated annual use into even monthly payments. Every six months, your payment amount is readjusted to reflect your actual use. At the end of a budget year, your bill is adjusted to correct over-billing or under-billing.

You may also request a deferred payment agreement (DPA) to pay a current or past due balance. A DPA consists of a down payment on the balance and installment payments toward the remaining balance negotiated between you and your utility depending on your situation. If the installment payments are not paid, the utility may disconnect your service. Municipal utilities may not be required to offer a DPA to some customers.

Delinquent Bills Levied as a Tax or Lien

Under state law, some delinquent municipal utility bills may be transferred as a tax to the property tax bill of the property owner or as a lien on tenant’s personal assets.

Meter Readings

Generally, meter readings are based on actual meter readings by the utility or the customer. If a utility cannot read your meter, a customer does not provide a reading, or there is an emergency, you may receive an estimated bill. The PSCW requires electric and gas utilities to read your meter at least once every six months and when there is a change of customer. You must allow utilities to perform meter readings or your service can be disconnected.



SUMC Food Pantry

January 16, 2021

City of Stoughton Utilities,

With sincere gratitude we
send our thanks for your
generous donation to our
food pantry. With your
help we will continue to
make Stoughton a great
place to live.

Sincerely,
Lori Olson
UMC Food Pantry Board member



PUBLIC NOTICE TO ALL CUSTOMERS OF THE STOUGHTON WATER UTILITY

The Stoughton Water Utility has filed an application with the Public Service Commission of Wisconsin (PSCW) to increase water rates. The increase is necessary due to a 20.63 percent increase in gross plant investment and a 7.77 percent increase in operating expenses since the last water rate case was completed in 2018.

The total increase in water revenues requested is \$225,046 which will result in an estimated overall rate increase of 9.86 percent over the water utility's present revenues. If the request is granted, the water bill for an average residential customer with a 5/8-inch or 3/4-inch meter who uses 4,000 gallons of water per month will increase from \$28.70 to \$32.41, or 13%.

An audiovisual public hearing on the application has been scheduled for Wednesday, February 16, 2022, at 10:00 a.m. This hearing has no physical location. Parties and Commission staff appear by audiovisual connection over the internet. Parties and Commission staff may use the audio-only telephone connection as a backup, or if no practicable internet connection exists. Members of the public attend by audiovisual connection over the internet, or by audio-only telephone connection.

Join by audiovisual connection at:

<https://us02web.zoom.us/my/pschearings>

To join by telephone:

1. Dial: +1 312 626 6799
2. Enter: 809 513 2930 # (Meeting ID)

Each participant shall provide their name, and status as either a party representative, Commission staff, or a member of the public. Each participant using the internet connection shall provide this information in the "Join Meeting" dialog screen, or by renaming the participant's screenname after gaining admittance to the hearing. Each person connecting by telephone shall provide this information immediately after gaining admittance to the hearing.

Upon connecting to the hearing, each participant will enter a waiting room and await admittance to the hearing. Before commencing the hearing, the ALJ will admit each participant who connected before the designated start time. The ALJ will admit each participant who connects after the hearing begins at the earliest opportunity that does not disrupt the hearing. Each member of the public shall remain muted until the ALJ invites that person to comment.

The Commission will livestream the audio of this hearing on its website. The livestream allows anyone to listen to the hearing without connecting to it as described above. To access the livestream, go to the Commission's website at <http://psc.wi.gov>, and select "Live Broadcast" button. The live broadcast webpage provides neither: (1) an opportunity to make a comment, nor (2) closed captioning.

A person may testify in this proceeding without becoming a party and without attorney representation. A person may submit this testimony in only one of the following ways:

- **Web Comment.** File a comment on the internet. Go to the Commission's web site at <http://psc.wi.gov>, click on "File a Comment". On the next page select the "File a comment" link that appears for docket number 5750-WR-106. Web comments shall be received no later than Friday, February 18, 2022.
- **Oral Comment.** Speak during the hearing. The ALJ may receive an oral comment from any member of the public in attendance after the close of any party and Commission staff testimony. The ALJ will receive an oral comment by unmuting each member of the public connected, and inviting that person to comment.
- **Mail Comment.** Submit a comment by U.S. Mail. All comments submitted by U.S. Mail shall be received no later than Friday, February 18, 2022 and shall be addressed to: Attn: Docket 5750-WR-106 Comments, Public Service Commission, P.O. Box 7854, Madison, WI 53707-7854.

All documents in this docket are filed on the Commission's Electronic Records Filing (ERF) system. To view these documents: (1) go to the Commission's E-Services Portal at <http://apps.psc.wi.gov>, (2) enter "5750-WR-106" in the box labeled "Quick Single Docket Search," and (3) select "Documents".

If you have any questions, please contact Stoughton Utilities at (608) 873-3379.



START SAVING TODAY

Saving energy isn't just important to you, it's important to us as well. That's why we're again offering \$25 bill credit incentives to customers when purchasing a qualifying ENERGY STAR appliance! Just fill out the form on the back and return it to our office with a copy of your receipt.



stoughtonutilities.com
(608) 873-3379

At Stoughton Utilities, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

Shared strength through  WPPI Energy

To qualify, purchases must be listed as an ENERGY STAR product. Completed form and receipt must be received prior to December 1, 2022. Visit our website for full details, limits and exclusions.

Customer Name

Utility Account #

Customer Street Address

City, State, Zip

Home Phone #

Daytime Phone #

E-mail

Energy Star Product, Brand, Model #



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

News Release

Stoughton Utilities

FOR IMMEDIATE RELEASE

February 09, 2022

Contact: Jill Weiss, Utilities Director

Stoughton Utilities Now Accepting Scholarship Applications

Stoughton Utilities encourages local high school seniors to submit an application for the Public Power Scholarship. The utility offers the annual scholarship in an effort to support young people from the community who plan to attend a technical school, college or university after graduation. Utility staff will award the \$1,000 scholarship to a Stoughton student in May of 2022.

To be eligible for the scholarship, students or their parents/guardians must be Stoughton Utilities customers. The scholarship recipient will be chosen based on the submitted application materials.

“At Stoughton Utilities, we make it a priority to support our neighbors in the community, especially young people who are just starting out. We thought a scholarship would be a good way to show them that we care and want them to succeed,” said Utilities Director Jill Weiss.

The scholarship is made possible through community relations funding from the utility’s not-for-profit wholesale power provider WPPI Energy. All scholarship applications are due by May 1, and the recipient will be announced in May. For application materials, contact the utility at 608-873-3379 or visit stoughtonutilities.com.

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Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 11, 2022

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council

The following items from prior Stoughton Utilities Committee Meeting(s) were presented to and/or acted upon by the Stoughton Common Council at their September 28, 2021 meeting:

Consent Agenda:

1. Minutes of the September 20, 2021 Regular Utilities Committee Meeting
2. Minutes of the December 13, 2021 Regular Utilities Committee Meeting
3. Stoughton Utilities September Payments Due List Report
4. Stoughton Utilities October Payments Due List Report
5. Stoughton Utilities November Payments Due List Report
6. Stoughton Utilities August Financial Summary
7. Stoughton Utilities September Financial Summary
8. Stoughton Utilities October Financial Summary
9. Stoughton Utilities Statistical Report

Business:

1. Stoughton Utilities Proposed 2022 Budget and Five Year (2022 – 2026) Capital Improvement Projects (CIP) Plan
2. Authorizing the Partial Release (From 12' to 10') of a Platted Public Utility Easement on Lot 157 of Nordic Ridge Plat, recorded as Document No. 4613105, Dane County Registry



600 South Fourth Street P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 11, 2022

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Final Status Update: Lead Service Line Replacement Programs

All construction efforts for the 2021 Lead Water Service Replacements Project, including lawn, sidewalk, and asphalt restoration work were completed in early December 2021 by the awarded construction contractor, Five Star Energy Services, LLC.

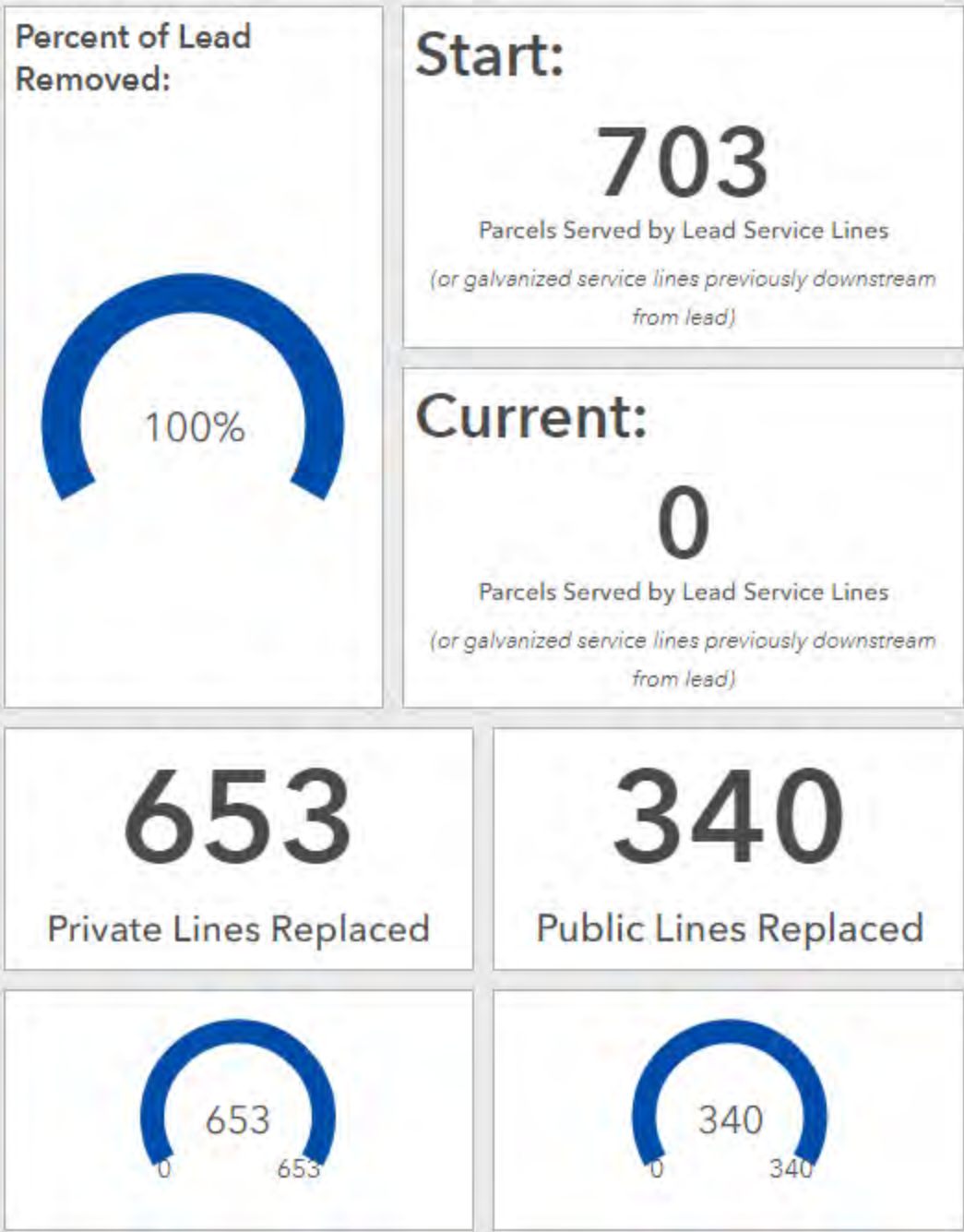
As part of the project, lead service lines were replaced at 703 parcels, including the replacement of 340 publicly owned and 653 privately owned lead service lines. Following the completion of this project, there are now zero known lead service lines remaining in the City of Stoughton.

Stoughton Utilities administrative staff worked with out consulting engineering field services technician and the contractor to continue to work with the contractor to obtain, review, and approve all pay requests for work completed. Final grant reimbursement requests were submitted to the Wisconsin Department of Natural Resources, and funding reimbursements have been received.

Stoughton Utilities administrative staff completed all updates to our system maps and continuing property records to reflect the service lines and other utility infrastructure that was retired and installed, and data was provided to finance staff for proper recording and allocation of costs. The financial auditors have reviewed the project cost allocation during the annual Stoughton Utilities financial audit that occurred in January.

Total project costs are still being finalized as staff reviews the pavement degradation fees that are due to the Stoughton Department of Public Works for roadway patching. This will be the final lead service line replacement program status update until the final reporting of total project costs.

Project Completion Statistics:





Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 11, 2022
To: Stoughton Utilities Committee
From: Brian R. Hoops
Stoughton Utilities Assistant Director
Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Stoughton Utilities Round-Up Program

On February 20, 2006, the Stoughton Utilities Committee approved the Round-Up Program to allow our customers to easily support local charities and organizations that benefit the Stoughton community. Under this voluntary opt-in program, enrolled customers agree to “Round-Up” their utilities bill to the next highest dollar amount. Each of the current 366 program participants will contribute an average of \$6.00 per year to the Round-Up program fund, which is awarded by the Stoughton Utilities Committee bi-annually.

On July 14, 2008, the Stoughton Utilities Committee established the following qualifying criteria: Qualifying applicants include individuals providing community service, community service organizations, organizations providing disaster relief, educational organizations, organizations providing service to youth, and advocates for the environment. Such applicants must apply or reapply annually in writing, and applicants may only be eligible as a recipient once each calendar year.

Qualifying applicants for funds collected during the 2021 calendar year are as follows:

Dane County Humane Society	Eyes of Hope, Stoughton Inc. *	FolksWagons, Inc. *
Friends of Great Scouts Stoughton - FROGSS	Friends of the Stoughton Area Youth Center *	Friends of the Stoughton Library
Neighborhood Free Health Clinic	PEPartnership - Personal Essentials Pantry *	Pumpkin Patch Preschool
Society of St. Vincent de Paul – St. Ann Conference *	Stoughton Area Community Foundation	Stoughton Area Resource Team *
Stoughton Area Senior Center	Stoughton Lions Club	Stoughton United Methodist Food Pantry *
Stoughton Village Players	Three Gaits, Inc.	

* indicates recipient of Round-Up funds in a prior funding year

At the start of each Round-Up program year, Stoughton Utilities staff distributes organization application forms to qualifying applicants from the prior program year, past funding recipients, and other potentially qualifying non-profit organizations that have not previously applied for program funding. Staff sent program application forms to a total of 37 organizations for the 2021 program year and received 18 completed applications back.

Enclosed is a list of all recipients that have received funding from the Stoughton Utilities Round-Up Program since the creation of the program in 2006. Also enclosed are the application forms received from all qualifying applicants for the 2021 funding year.

It is requested that the Stoughton Utilities Committee donate \$1,000 from the 2021 SU Round-Up Program fund to the applicant of your choice at the February 14, 2022 meeting.

Past recipients of Round-Up Program Funds:

June 18, 2007	Friends of the Stoughton Area Youth Center	\$1,000
December 14, 2007	Friends of the Stoughton Area Youth Center	\$550
January 14, 2008	Shalom Holistic Health Services	\$550
June 16, 2008	American Legion Post 59	\$1,100
December 15, 2008	Stoughton Wellness Coalition	\$1,100
July 20, 2009	Martin Luther Christian School	\$1,100
February 15, 2010	Friends of the Stoughton Area Youth Center	\$1,100
June 15, 2010	Stoughton Lions and Lionesses Clubs	\$1,100
December 20, 2010	Stoughton Wellness Coalition	\$550
	Stoughton Holiday Fund	\$550
June 20, 2011	American Cancer Society Relay for Life	\$600
	Friends of the Stoughton Public Library	\$600
	American Legion Post 59	\$600
January 16, 2012	Stoughton Holiday Fund	\$1,500
July 16, 2012	Stoughton Area Resource Team, Inc. (START)	\$1,100
January 14, 2013	American Legion Post 59	\$1,100
July 15, 2013	Friends of the Stoughton Public Library	\$1,100
January 21, 2014	Stoughton United Ministries	\$1,100
June 16, 2014	Stoughton Area Resource Team, Inc. (START)	\$900
January 20, 2015	Folks Wagons, Inc.	\$1,200
July 7, 2015	PEPartnership – Personal Essential Pantry	\$1,000
January 19, 2016	River Bluff Middle School – Trees for Tomorrow	\$1,000
July 18, 2016	Stoughton Area Resource Team, Inc. (START)	\$1,000
January 17, 2017	PEPartnership – Personal Essential Pantry	\$1,000
July 17, 2017	Friends of Lake Kegonsa Society (FOLKS)	\$1,000
January 16, 2018	Eyes of Hope Stoughton, Inc.	\$1,000
July 16, 2018	Free Health Clinic	\$1,000
January 14, 2019	Stoughton Police Department Safety Camp	\$500
	Stoughton United Methodist Food Pantry	\$500
July 18, 2019	Society of St. Vincent de Paul – St. Ann	\$1,000
January 30, 2020	Housing Advocacy Team of Stoughton	\$1,000
July 20, 2020	Stoughton Area Resource Team, Inc. (START)	\$1,000
February 15, 2021	Society of St. Vincent de Paul – St. Ann	\$500
	Folks Wagons, Inc.	\$500
July 19, 2021	Friends of Badfish Creek Watershed	\$1,000
	Total:	\$30,500



STOUGHTON UTILITIES

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Application for Funds from RoundUP Program Donation

Organization Name: Dane County Humane Society Phone #: 608-838-0413

Organization Address: 5132 Vogel Rd, Madison WI 53719

Name of Individual Submitting Application: Ash Collins

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? Funds will be used to provide compassion & care to thousands of animals in need!

What are the benefits to the Stoughton Community? DCHS is your local animal shelter providing compassion & housing for animals in need.

What other information would you like to share? _____

Applicant Signature: 

Date: 01/13/2021

Applicant Signature: _____

Date: _____

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Application for Funds from RoundUP Program Donation

Organization Name: Eyes of Hope, Stoughton, Inc. Phone #: 815-298-1567 or 877-1528

Organization Address: PO Box 91 Stoughton

Name of Individual Submitting Application: Laura Roeven

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? We use all funding to provide programs for Stoughton's youth in hope they find their voice and use it to better their community + world. We run Highschool Girl 2 Girl + Middle School Girl 2 Girl

What are the benefits to the Stoughton Community? We connect youth with mentorship and opportunity so they become life long contributors to Stoughton's community. We help 1st generation college bound take the steps to their success.

What other information would you like to share? Our mentorship has provided stability + 100% graduation of HS for all who participate.

Applicant Signature: Laura Roeven

Date: 2-11-2021

Applicant Signature: _____

Date: _____

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Application for Funds from RoundUP Program Donation

Organization Name: FOLKS WAGONS, INC Phone #: 608 576-7003

Organization Address: 1567 WILLIAMS DR. STOUGHTON, WI 53589

Name of Individual Submitting Application: JEFFREY V. ZARTH

Are you a non-profit organization? Yes X No

Type of Request: Personal Group Community X

How will the funds be used? TO SERVICE OR REPLACE VEHICLES FOR FAMILIES IN NEED.

What are the benefits to the Stoughton Community? HELP KEEP EMPLOYMENT OR SCHOOLING OR MEDICAL TRIALS IN TACT.

What other information would you like to share? COPY OF ANNUAL REPORT ATTACHED.

Applicant Signature: J.V. Zarth

Date: JAN. 9, 2021

Applicant Signature: Burpha Zarth

Date: 1/9/2021

Folks Wagons, Inc Annual Report for 2020

Assets

In 2020 we had donations of \$10,000 from the Bryant Foundation
And \$6,000 from the Wahlin Foundation

We had Cash donations totaling \$500
We had a car donated, which we sold for \$825.
Total donations = \$17,325

Expenditures

We spent:
\$320 on a 2004 Chrysler to repair headlights, install battery and oil change
\$400 on Folks wagons website and domain
\$1,500 on a van transmission
2 oil changes

We bought car #74, a 2005 PT Cruiser for \$2,500 which we gave to a client referred by START.
This client needed to get to work.
Car Registration costs increased in 2020 to \$282.5 due to state car registration increases
Brake replace for \$241
We replaced another car's brakes, oil change, for \$314
Replaced an engine for PT Cruiser \$3,112.79

Expenses totaled= \$8,761.03

We helped 6 families stay on the road and get to work in 2020

+++++

Year end summary

The Covid Pandemic had more people staying home, less travel for work. Referrals were down.

We expect referrals to increase again as the economy gets moving again.
We estimate giving away 3-4 cars in 2021. Each car costing around \$3,000 = \$9,000-\$12,000
We estimate car maintenance expenses of \$6,000 for 2021.

Our goal is to keep our clients cars maintained and safe on the road.

For a Complete accounting of all of our expenses please contact Brenda Zarth at
brendazarth@gmail.com or call 608-622-8803.

Thank you for your support!

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Application for Funds from RoundUP Program Donation

FROGSS

Organization Name: Friends of Great Scouts - Stoughton Phone #: 608-212-6707

Organization Address: P.O. Box 35, Stoughton, WI 53589

Name of Individual Submitting Application: Susan Sylvester

Are you a non-profit organization? Yes yes No _____

Type of Request: Personal _____ Group _____ Community Community

How will the funds be used? All the funds we raise are used for all registered girl scouts in Stoughton, regardless of level. We pay to send girls to summer girl scout camp. Every girl who applies receives funds for camp. We also give lifetime girl scout membership to all graduating high school seniors and we have one college scholarship.

What are the benefits to the Stoughton Community? Girls who stay in scouting longer become confident leaders and successful adults. Going to summer camp keeps girls in scouting longer. Awarding scholarship for college is an incentive to stay in scouts in high school. We want our daughters to have a positive self image, confidence, and goals. Please help us with this endeavor.

What other information would you like to share? With the COVID pandemic our fund raising efforts have mostly been cancelled. Any funds you award our organization, 100% will go to the girls for girl scout activities

Applicant Signature: Susan Sylvester

Date: 10/26/2021

Applicant Signature: _____

Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Friends of the Stoughton Area Youth Center
Phone #: (608) 438-5328 Bob Mc Geever
Organization Address: % Bob Mc Geever, Treasurer
309 W Randolph St., Stoughton WI 53589

Name of Individual Submitting Application: Bob Mc Geever,
Treasurer, FSAYC

Are you a non-profit Yes
Type of Request: Group

How will the funds be used?

With the award of the 2021 Round Up Program funds we will purchase healthy after school snacks for the students that utilize the Stoughton Area Youth Center. As certain as the fact that many things will change, the one thing that stays the same is that kids are hungry after school. I know that I always was and I'm sure you were too. We would like to take that one step further and ensure that kids get a healthy snack to satisfy that after school hunger.

Youth Center Director Greg Hoyte will partner with business in town and others like Second Harvest Food Bank or Community Action Coalition to stretch these valuable donations to feed as many students as possible.

With the return of in person classes, some students have already returned to the youth center. We hope that as more folks are vaccinated and changes continue to take place over the summer, we will see a return to the pre-COVID daily attendance of about 50 students each day.

What are the benefits to the Stoughton Community?

The Stoughton Area Youth Center serves all students in the middle school within the Stoughton Area School District.

What other information would you like to share?

The youth center continues to provide that "safe place" for kids after school just like it did when it first opened in Stoughton in 1993. Through very generous community support, the youth center moved from a small space in the Utilities building to a large three-story building on East Main Street in 2006. Over \$500,000 was raised and an old tobacco warehouse was converted into a wonderful youth center. As time has gone by, we started looking at necessary updates. Again, with the help of community partners, some of those updates are underway.

Over 50 students usually utilize the youth center each day. Some students come on a regular basis while some come more sporadically or for special events.

Thank you so much for thinking of our students. This is truly an area where a small gesture goes a very long way. Many things have changed and will be different as we move forward from COVID 19. The one thing that never changes is that kids are always hungry. Please help us ensure that the youth center can continue to provide one of the "good things" that students can count on.

Applicant Signature: RJM Geenan **Date:** 4-16-2021

Applicant Signature: _____ **Date:** _____

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Application for Funds from RoundUP Program Donation

Organization Name: The Friends of the Stoughton Library Phone #: 608 469-7201Organization Address: 2364 Jackson St #186, Stoughton WI 53589Name of Individual Submitting Application: Jeanne Burt, TreasurerAre you a non-profit organization? Yes No Type of Request: Personal Group Community

How will the funds be used? The Friends maintain an ongoing used book sale in the library called the "Book Nook". When Covid hit the library was closed to the community. The Friends borrowed an old cart from the library, filled it with used books and placed it outside the library front door. The "Book Nook Cart" has become very popular. We would like to upgrade the cart and signs as well as the Book Nook inside the library eg, stronger, more mobile equipment.

What are the benefits to the Stoughton Community? Many readers in the community use the library even when it is closed through their curbside holds & pickups. At the same time, they used the Book Nook Cart. Many people have commented that they appreciate the cart. Moms walking by stop to buy a book for their children in their stroller, people of all ages enjoy it. One person said they just loved smelling the books.

What other information would you like to share? All money donated to the Friends goes to the library. The library is a link to the world for many patrons who have limited access outside the community and their personal lives.

Applicant Signature: Jeanne E Burt Date: 4/26/2021Applicant Signature: Jeanne E Burt Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Neighborhood Free Health Clinic Phone #: 608-205-0505
Organization Address: 1520 Vernon Street, Stoughton WI 53589
Name of Individual Submitting Application: Jill McHone (608-772-4867)

Are you a non-profit organization? Yes No
Type of Request: Personal Group Community

How will the funds be used?

The Neighborhood Free Health Clinic uses a portion of their budget for office supplies and printing and mailing of outreach materials. Funds from the RoundUP program will help offset these expenses.

What are the benefits to the Stoughton Community?

The Neighborhood Free Health Clinic's mission is to make health services accessible and available to low income residents who have no or inadequate health insurance in Stoughton and to residents in surrounding communities. Offering free and preventative services provides a cost savings to health care systems across the board. Locally, Stoughton Hospital benefits through reduced utilization of the ER and the community benefits as those that use the services provided by the clinic have improved health and receive the support they may need to make healthy lifestyle changes.

What other information would you like to share?

The Neighborhood Free Health Clinic has been providing free, compassionate, non-emergency healthcare to adults living with insufficient health insurance since 2008. Valuing the body, mind and spirit of every patient, our healthcare providers offer: non-emergency primary care, preventative care, treatment for chronic illnesses, mental health and counseling services, and referrals to specialists. Later this summer the clinic will be offering pediatric dental screenings and preventative care.

Applicant Signature: Jill McHone Date: July 12, 2021
Applicant Signature: _____ Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Pumpkin Patch Preschool Phone #: 608-873-3380

Organization Address: 1940 Jackson St Stoughton 53589

Name of Individual Submitting Application: Amanda Potratz

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used?

Pumpkin Patch Preschool will use grant funding to establish a snack fund to purchase healthy snacks for our classrooms and gym equipment in addition to the purchase of face masks and cleaning supplies for the school to reduce the transmission of COVID-19.

What are the benefits to the Stoughton Community?

The purpose of the Project Healthy Start Program at Pumpkin Patch is to teach young children how to build positive healthy habits and care for their personal well-being. Whether it's exploring how fruits and vegetables grow and where food comes from in our playground gardens, getting active by working on gross motor skills in our gymnasium, or learning proper hand washing techniques and face mask use. Pumpkin Patch Preschool strives to improve the health and well-being of our community by introducing a holistic approach to personal health to our youngest learners. We hope these experiences will reduce the spread of illnesses like COVID-19 and the flu, reduce the instances of childhood obesity, and build the foundation of a healthy lifestyle.

What other information would you like to share?

Project Healthy start has been supported by the Walmart Foundation, the Stoughton Community Foundation, and family fundraising efforts.

Applicant Signature: 

Date: 1/17/2021

Applicant Signature: _____

Date: _____

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Application for Funds from RoundUP Program Donation

Organization Name: Society of St. Vincent de Paul
St. Ann Conference Phone #: 608 873-7633
Organization Address: 323 N. Van Buren, Stoughton, WI 53589
Name of Individual Submitting Application: Mary Severson (cell 608 695-2902)

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? All funds will be used to directly
assist clients with rent, utilities or other urgent
financial needs.

What are the benefits to the Stoughton Community? Our organization benefits the
community by giving aid to those most in need in
the community. By helping with financial needs, we
help keep people in their homes with heat and electricity.
This helps give families in our community
some stability in times of need.

What other information would you like to share? We service anyone in the Stoughton
Area School District and limit our aid to once a year
per household so that we can help as many people as
possible, with the amount of aid depending on funds available.

Applicant Signature: Mary Severson Date: 1/24/2021

Applicant Signature: _____ Date: _____

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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Area Community Foundation Phone #: 608 209-6227

Organization Address: P.O. Box 84 Stoughton WI 53589

Name of Individual Submitting Application: Cindy McGlynn - President

Are you a non-profit organization? Yes X No

Type of Request: Personal Group Community X

How will the funds be used?

the Community Foundation provides grants to many community organizations to help with projects in the Stoughton community that benefit all aspects of the lives of our population

What are the benefits to the Stoughton Community?

Hundreds of people benefit from the grants the SACF provide from youth to older adult and the poor and needy. 23 organizations were recipients last year.

What other information would you like to share?

Applicant Signature: Cindy McGlynn
Applicant Signature:

Date: 1/20/2021
Date:



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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Area Resource Team-START Phone #: 608-577-5050

Organization Address: 1520 Vernon Street Stoughton WI 53589

Name of Individual Submitting Application: Cindy Thompson, Executive Director

Are you a non-profit organization? Yes No c.thompson@startstoughton.org

Type of Request: Personal Group Community

How will the funds be used? START provides a safety net for those in crisis throughout the Stoughton area. Throughout the Covid-19 pandemic START has been a vital resource for keeping our neighbors housed by providing rental assistance and case management to those who have been personally impacted by

What are the benefits to the Stoughton Community? Covid-19 through job loss, childcare issues or health related issues. Our housing case management has allowed our community to have an emergency contact throughout the pandemic related to basic needs. With funding from Stoughton Utilities we will be able provide direct financial help to those who are on the verge of

What other information would you like to share? homelessness. It will also allow us to continue providing case management through providing advocacy, goal setting, connections to resources & more.

Applicant Signature: Cynthia L. Thompson Date: 1/25/2021

Applicant Signature: _____ Date: _____



a safety net for those in crisis

Board of Directors:
Todd McVey, President
Teresa Plumley,
Vice-President
Michelle Abey, Treasurer
Barbara Roe
Cathy Christman,
Secretary
Jessica Knutson

Community Ambassadors:
Susan Albright
Lisa Fernan
Lindsay Gallagher
Arlene Halsey
Kate Hull
Cheryl Hults
Lisa Jackson
Sgt. Andrew Johnson
Teresa Lindfors
Jeff Lovell
Sharon Mason Boersma
Donna Olson
Sharon Quale
Brooke Schmidt
Jeannine Shoemaker
Meg Veek
Amy Hynek
Abbey Wishau
Colleen Wermuth
Jeff Zarth

Executive Director:
Cindy Thompson,
MSW, LCSW

Housing Case Manager:
Laura Braund

SToughton Area Resource Team Inc. (START)

1520 Vernon St., Stoughton, WI 53589
608.577.5650 cthompson@startstoughton.org

January 2021

Dear Stoughton Utilities,

As COVID-19 continues to impact our neighbors, the future has never felt so unpredictable. These are challenging times for us all. Right now, we're doing everything possible to sustain daily operations and provide services to our community. Now, more than ever, our community needs us. And we need you.

The safety and health of our neighbors and community members means the most to us. Due to Covid-19, our organization is in need of additional funding to ensure the stability of our organization and community members. Due to safety concerns and state laws, we were unable to host our annual fundraising event which provides significant undesignated dollars on a yearly basis. The increase of need within our community of those who have been personally affected by Covid-19 through job/income loss, childcare needs, and health related support has increased. We are seeing a higher volume of crisis support requests on a daily basis.

We want to express our appreciation for those recognizing that unfortunately, now more than ever our services are needed. We are grateful to be a resource in Stoughton to support those who are in crisis, with a focus on housing and case management.

Thank you for considering our request to help families and individuals in the Stoughton Area School District through our Covid Relief- Eviction Prevention and Case Management Program.

In 2020 the Stoughton Area Resource Team successfully helped Stoughton residents maintain housing stability and households were provided with essential basic needs. We were able to provide direct assistance to those who have been personally impacted by Covid-19 through job loss, health and childcare issues.

We made an impact in the lives of 180 different households related to their basic needs. Now more than ever, START services are essential to the survival for many of our community members. START provides not only direct financial support toward housing, utility and medical costs but case management and resource referral to connect our neighbors with the essential resources in Dane County and surrounding area. During the Covid-19 pandemic these services have been vital to the stability of our community.

We have been able to ensure our participants have access to health insurance in addition to ensuring their housing stability and other basic needs. In times like this, we're reminded of how interconnected we all are. Thank you for being part of our community.

Todd McVey
Board President

Cindy Thompson
Executive Director



United Way
of Dane County



START is a 501(c)3 non-profit and donations are tax deductible as allowed by law.

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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Area Senior Center Phone #: 873-8585

Organization Address: 248 W. Main St. Stoughton, WI

Name of Individual Submitting Application: Cindy McGlynn

Are you a non-profit organization? Yes _____ No X

Type of Request: Personal _____ Group X Community _____

How will the funds be used?

Funds will be used to continue services & programming for older adults and their families in the Stoughton Community

What are the benefits to the Stoughton Community?

Stoughton has a large number of residents over the age of 60. Our programs & service help to better their lives.

What other information would you like to share?

stoughtonseniorcenter.com

Applicant Signature: Cindy McGlynn Date: 1/13/21
Applicant Signature: _____ Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Lions Club Phone #: 608-575-7680

Organization Address: 2364 Jackson St. Box 184, Stoughton WI 53589

Name of Individual Submitting Application: John Elvekrog

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? We will use the funds to support young people to attend our Lions camp at Rosholt, WI. It costs about \$900 to spend children with vision issues or hearing impairment, to camp for one week. It's all paid for by Lions clubs in Wisconsin. No cost to the parents.

What are the benefits to the Stoughton Community? _____

This camp is a big benefit to the students who otherwise would not be able to attend a normal camp. In the 65 years this camp has been operating, hundreds of student from Stoughton have attended. Normally 4 to 12 students per year from Stoughton.

What other information would you like to share? _____

The camp started for visually handicapped, but has been expanded to here hearing and also children that are slightly cognitive challenged. Each week is for different handicaps, so always with similar issues.

Applicant Signature: John Elvekrog

Date: 6-12-2021

Applicant Signature: Rick Hagen

Date: 6-12-2021



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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton United Methodist Food Pantry Phone #: 608-873-3273

Organization Address: 525 Lincoln Ave. Stoughton, WI 53589

Name of Individual Submitting Application: Jeanne A. Schwass-Long

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? These funds will be used to supplement our food with healthy, nutrient dense items including fresh produce. Our connection with Second Harvest allows our food \$ to go much further / meat is 18¢/pound. Many staple food items are purchased at cost.

What are the benefits to the Stoughton Community? Our food pantry provides healthy food to families in the Stoughton area. There are no financial restrictions, just show proof of address and picture / ID for household members. During COVID we box all food given, once over, we will return to "Client Choice". We also provide cat and dog food for our family pets.

What other information would you like to share? We are designated as an Emergency Pantry by Second Harvest. Anyone needing food in an emergency can contact the Church and we will provide them food!

Applicant Signature: Jeanne A Schwass-Long Date: January 14, 2021

Applicant Signature: Pravsi Long Date: 1-14-2021

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Application for Funds from RoundUP Program Donation

Organization Name: Stoughton Village Players Phone #: 608-873-7455

Organization Address: P.O. Box 710 Stoughton WI 53589

Name of Individual Submitting Application: Kathy Horton

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used? We are renovating a bathroom for handicap accessibility. This is the 3rd bathroom upgrade. Two others are finished.

What are the benefits to the Stoughton Community? More accessibility for those with challenges to enjoy live theater.

What other information would you like to share? During Covid we have closed our doors, so income has ceased. We are using the time to make needed repairs to an old building

Applicant Signature: Kathy Horton Date: 1-25-21

Applicant Signature: _____ Date: _____



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Application for Funds from RoundUP Program Donation

Organization Name: Three Gaits, Inc. Phone #: 608-877-9086

Organization Address: 3741 Hwy 138 W/ Stoughton WI 53589 (Mail: PO Box 153 Oregon WI 53575)

Name of Individual Submitting Application: Lauren Cnare

Are you a non-profit organization? Yes No

Type of Request: Personal Group Community

How will the funds be used?

As a program that provides therapeutic horseback riding to people with disabilities, and is significantly supported by volunteers, many of whom are older adults, safety is always our first concern. We follow the safety processes and policies of our international accrediting organization and have all staff trained in first aid and CPR. However, we are still a bit in the country and EMS have further to travel if we have an emergency. The ability to act immediately can save a life. CPR training now includes, as the preferable first response, the use of an AED (automatic external defibrillator) and we do not have one on the property. We are raising funds to install one at Three Gaits. The cost of an AED is approximately \$1200, and we are planning to combine funds from different sources for the full cost.

What are the benefits to the Stoughton Community?

As a community that celebrates its thriving small city reputation and strong connection to a respected rural economy, Stoughton's reputation is enhanced by being home to Three Gaits as the largest, oldest and only PATH Intl. premier certified therapeutic horsemanship center in the area. Our reputation as a safe and responsible organization reflects well on the city that we call home, too.

In addition, volunteers and students who are from Stoughton, as well as everyone else who works, learns, volunteers and teaches here, will have the extra level of safety with an AED on site.

What other information would you like to share?

For nearly 40 years, Three Gaits has been a unique offering in the Stoughton area, and proud to be a part of the community as a non-profit, a local purchaser of goods and services, a place to come for therapy using horses, volunteering for school or work hours and personal satisfaction, and for paid work. We appreciate your support as we adhere to our commitment to safety for all who come.

Applicant Signature: Lauren Cnare Date: 1-18-2021

Applicant Signature: Lauren Cnare Date: _____



Stoughton Utilities

600 South Fourth Street
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Stoughton, WI 53589-0383

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Date: February 11, 2022

To: Stoughton Utilities Committee

From: Brian R. Hoops
Stoughton Utilities Assistant Director

Shannon M. Statz
Stoughton Utilities Finance Manager

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Bad Debt Account Write-Offs through December 31, 2021

Staff is requesting that the following Stoughton Utilities customer account balances and invoices totaling \$15,451.64 be written off as uncollectible as of December 31, 2021.

The delinquent balances on the enclosed list remain after collection efforts of at least six months in duration have proven to be unsuccessful, or when collection efforts are not possible due to bankruptcy or the death of the responsible party. These delinquencies have been determined to be uncollectible, and should be written off as such.

Delinquent customer accounts and their associated balances will remain listed within our bad debt file. If a customer returns to our service territory and has previously incurred a bad debt on their account, we require a deposit to insure payment for future service. In addition, if the write-off did not result from a bankruptcy filing, we will attempt collection of the debt as a condition of new service.

Any listed debt that has been submitted to the Wisconsin Department of Revenue (DOR) for collection through their Tax Refund Intercept Program (TRIP) and/or State Debt Collection (SDC) Initiatives will remain until the DOR removes the submission.

We are requesting that the Stoughton Utilities Committee approve the Bad Debt Account Write-offs through December 31, 2021, and recommend the Stoughton Common Council approve the write-offs and adopt the accompanying resolution.

Bad Debt Account Write-Off List
Uncollectable as of December 31, 2021

Date Issued:	Reference:	Description:	Electric:	Stormwater:	Water:	Wastewater:	Total:
11/17/2020	13166	Uncollectible Construction Invoice	\$ -	\$ -	\$ 990.63	\$ -	\$ 990.63
07/27/2020	13071	Uncollectible Construction Invoice	\$ 921.29	\$ -	\$ -	\$ -	\$ 921.29
08/11/2020	13093	Vehicle Accident - Car vs. Pole	\$ 2,277.48	\$ -	\$ -	\$ -	\$ 2,277.48
09/24/2020	13115	Vehicle Accident - Car vs. Pole	\$ 1,914.40	\$ -	\$ -	\$ -	\$ 1,914.40
10/06/2020	13133	Uncollectible Construction Invoice	\$ -	\$ -	\$ 501.49	\$ -	\$ 501.49
12/15/2020	13195	Uncollectible Equipment Invoice - Meter Tampering	\$ 105.96	\$ -	\$ -	\$ -	\$ 105.96
12/29/2020	13224	Vehicle Accident - Car vs. Pole	\$ 2,273.20	\$ -	\$ -	\$ -	\$ 2,273.20
12/29/2020	13227	Damaged Utility Infrastructure / Meters	\$ 1,982.85	\$ -	\$ -	\$ -	\$ 1,982.85
09/28/2020	9315-16	Uncollectable Customer Balance	\$ 280.47	\$ -	\$ -	\$ -	\$ 280.47
12/22/2020	8928-13	Uncollectable Customer Balance	\$ 7.70	\$ -	\$ -	\$ -	\$ 7.70
12/08/2017	8717-12	Uncollectable Customer Balance	\$ 56.67	\$ -	\$ -	\$ -	\$ 56.67
01/08/2019	8756-15	Uncollectable Customer Balance	\$ 289.69	\$ -	\$ -	\$ -	\$ 289.69
07/01/2019	7609-17	Uncollectable Customer Balance	\$ 394.73	\$ -	\$ -	\$ -	\$ 394.73
09/24/2020	7291-16	Uncollectable Customer Balance	\$ 946.25	\$ -	\$ -	\$ -	\$ 946.25
10/02/2020	7292-11	Uncollectable Customer Balance	\$ 262.92	\$ -	\$ -	\$ -	\$ 262.92
05/02/2019	7412-21	Uncollectable Customer Balance	\$ 35.82	\$ -	\$ -	\$ -	\$ 35.82
03/06/2017	8755-17	Uncollectable Customer Balance	\$ 381.41	\$ -	\$ -	\$ -	\$ 381.41
12/16/2020	9471-10	Uncollectable Customer Balance	\$ 363.06	\$ -	\$ -	\$ -	\$ 363.06
09/15/2017	7899-11	Uncollectable Customer Balance	\$ 2.16	\$ -	\$ -	\$ -	\$ 2.16
04/17/2017	7448-10	Uncollectable Customer Balance	\$ 102.44	\$ -	\$ -	\$ -	\$ 102.44
01/07/2019	8380-11	Uncollectable Customer Balance	\$ 316.45	\$ -	\$ -	\$ -	\$ 316.45
03/06/2017	8755-17	Uncollectable Customer Balance	\$ 381.41	\$ -	\$ -	\$ -	\$ 381.41
05/18/2021	8629-10	Uncollectable Customer Balance	\$ 82.99	\$ -	\$ -	\$ -	\$ 82.99
05/23/2018	9514-10	Uncollectable Customer Balance	\$ 31.15	\$ -	\$ -	\$ -	\$ 31.15
05/25/2021	7962-12	Uncollectable Customer Balance	\$ 549.02	\$ -	\$ -	\$ -	\$ 549.02
Total to be Written Off:			\$ 13,959.52	\$ -	\$ 1,492.12	\$ -	\$ 15,451.64

**RESOLUTION FROM THE UTILITIES COMMITTEE TO THE
STOUGHTON COMMON COUNCIL**

Authorizing and directing the proper City official(s) to approve the write-off of Stoughton Utilities delinquent account balances and invoices deemed uncollectible as of December 31, 2021.

Committee Action: Utilities Committee recommended Common Council approval ___ – ___.

Fiscal Impact: \$15,451,64

File Number: R-XXX-2022

Date Introduced: February 14, 2022

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

WHEREAS, Stoughton Utilities staff attempted all possible collection efforts, or received notification of discharge of debt from bankruptcy, for customer’s account balances and invoices totaling \$15,451.64, and

WHEREAS, these delinquencies have been determined to be uncollectible as of December 31, 2021, and should be written off as such, and

WHEREAS, delinquent accounts and their associated balances will remain listed within a bad debt file and collection attempts resumed if a customer returns to the Stoughton Utilities service territory, and

WHEREAS, any listed debt that has been submitted to the Wisconsin Department of Revenue (DOR) for collection through their programs will remain until the DOR removes the submission, and

WHEREAS, your Stoughton Utilities Committee met on February 14, 2022 to consider this request, approved the request, and recommended approval and the adoption of the corresponding resolution, now therefore

BE IT RESOLVED by the Common Council of the City of Stoughton that the proper city official(s) be hereby directed to write off uncollectible customer account balances and invoices totaling \$15,451.64 and record the amount as a 2022 operating expense.

Council Action: **Adopted** **Failed** **Vote:** _____

Mayoral Action: **Accept** **Veto**

Mayor Timothy Swadley

Date

Council Action: _____ **Override** **Vote:** _____



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 11, 2022

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities Development Plan Review Cost Reimbursement Agreement

Staff has worked with the city attorney's office to develop a cost reimbursement agreement for development plan reviews. This agreement will be between the developer and Stoughton Utilities, and will allow the utility to recover the administrative costs associated with staff review time and for professional services, including planning, engineering, inspection, and legal consultation. Cost recovery shall be the actual costs for internal work performed, and the actual costs to the utility on the basis of submitted invoices.

We are requesting that the Stoughton Utilities Committee approve the proposed Stoughton Utilities development plan review cost reimbursement agreement, and authorize the Utilities Director and Assistant Utilities Director to execute the agreement on behalf of Stoughton Utilities, and recommend the Stoughton Common Council approve the same.

**STOUGHTON UTILITIES
DEVELOPMENT PLAN REVIEW COST REIMBURSEMENT AGREEMENT**

Agreement entered into this _____ day of _____, 20__, by and between _____ (“Developer”) and the City of Stoughton, a Wisconsin municipal corporation, acting by and through Stoughton Utilities (“Utility”).

RECITALS

- A. This Cost Reimbursement Agreement arises from Developer’s wish to develop the property at _____, Stoughton, Wisconsin.
- B. Developer would like the Utility to review the proposed development plan (“Development Plan”) to identify the impacts it will have on utility services, including any increased need for services, which will require the Utility to incur costs for internal review and for professional review.
- C. The Utility requires Developer to enter into this Agreement to avoid undue expense to the Utility rate payers.

AGREEMENT

NOW, THEREFORE, in consideration of the above recitals, Developer agrees as follows:

SECTION 1. PAYMENT FOR REVIEW SERVICES

1.1. Developer shall pay all costs (“Administrative Costs”) incurred by the Utility for internal staff review time and for professional services performed by outside consultants on behalf of the Utility in conjunction with the Development Plan, including but not limited to planning, engineering, inspection, and legal consultation. Developer acknowledges that Administrative Costs will be incurred in connection with, among other things: review of existing utilities; new or proposed utilities construction; review of developments concepts, plans and specifications; review of potential utility infrastructure impacts and all other professional services necessary. Administrative Costs shall be the actual costs for the internal work performed and the actual costs to the Utility on the basis of submitted invoices.

1.2. Bills shall be considered delivered upon personal delivery to Developer or upon mailing to Developer at the following address:

Stoughton, WI 53589

1.3. Developer shall pay the Administrative Costs within thirty (30) days of the time when the Utility delivers its bill. Failure to do so entitles the Utility to withdraw the amount of such unpaid bill from the guarantee of payment under section 2 below.

1.4. Developer acknowledges and understands that the professional consultants retained by the Utility are acting exclusively on behalf of the Utility and not Developer.

SECTION 2. GUARANTEE OF PAYMENT

2.1. Developer shall guarantee reimbursement of the Administrative Costs by depositing with the Stoughton Utilities Finance Manager cash or a cashier's check payable to the Utility in the amount of \$_____, subject to refund or release of unused amounts within 60 days following termination of this Agreement as defined in Section 3.

2.2. If at any time the monies on deposit with the Utility pursuant to section 2.1 are insufficient to pay expenses incurred or anticipated by the Utility for Administrative Costs, Developer shall deposit additional amounts within thirty (30) days of written demand by the Utility.

2.3. Violation of this Agreement, including but not limited to failure to pay amounts when due or failure to deposit amounts required under this section 2, shall entitle the Utility to suspend the Utility's work relating to the proposed development plan.

2.4. The remedies provided in this Agreement are cumulative and not exclusive and shall be in addition to, and not in lieu of, any other remedies available to the Utility at law or in equity.

SECTION 3. TERMINATION

3.1. This Agreement shall terminate upon (a) final rejection of the Development Plan by the City Council (b) City Council final approval of the utility infrastructure proposed after Utility review of the Development Plan, or (c) Utility receipt of a written statement from Developer withdrawing the Development Plan from further consideration.

3.2. Developer's obligation to reimburse the Utility for Administrative Costs incurred to and including the date of termination and the Utility's rights and remedies to enforce such reimbursement shall survive the termination of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Cost Reimbursement Agreement to be effective when executed by Developer.

Date

By _____
(print name) _____

**CITY OF STOUGHTON,
acting through Stoughton Utilities**

Date

By _____
Jill Weiss, Utilities Director



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 11, 2022

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Stoughton Utilities Easement Release Cost Reimbursement Agreement

Staff has worked with the city attorney's office to develop a cost reimbursement agreement for easement release reviews. This agreement will be between the property owner and Stoughton Utilities, and will allow the utility to recover the administrative costs associated with staff review time and for professional services, including planning, engineering, inspection, and legal consultation. Cost recovery shall be the actual costs for internal work performed, and the actual costs to the utility on the basis of submitted invoices.

We are requesting that the Stoughton Utilities Committee approve the proposed Stoughton Utilities easement release cost reimbursement agreement, and authorize the Utilities Director and Assistant Utilities Director to execute the agreement on behalf of Stoughton Utilities, and recommend such to the Stoughton Common Council.

**STOUGHTON UTILITIES
COST REIMBURSEMENT AGREEMENT**

Agreement entered into this _____ day of _____, 20__, by and between _____ (“Owner”) and the City of Stoughton, a Wisconsin municipal corporation, acting by and through Stoughton Utilities (“Utility”).

RECITALS

- A. This Cost Reimbursement Agreement arises from Owner’s wish to use a portion of _____, Stoughton, Wisconsin, that is currently subject to a utility easement.
- B. Owner would like the Utility to release the utility easement (the “Easement Release”) which will require the Utility to incur costs for professional review.
- C. The Utility requires Owner to enter into this Agreement to avoid undue expense to the Utility rate payers.

AGREEMENT

NOW, THEREFORE, in consideration of the above recitals, Owner agrees as follows:

SECTION 1. PAYMENT FOR REVIEW SERVICES

1.1. Owner shall pay all costs (“Administrative Costs”) incurred by the Utility for legal services performed by outside consultants on behalf of the Utility in conjunction with the Easement Release, including but not limited to planning, engineering, inspection, and legal consultation including document review, resolution drafting, and legal analysis. Owner acknowledges that Administrative Costs will be incurred in connection with, among other things: review of existing utilities construction within the easement; review and potential editing of proposed easement release documents; legal analysis regarding the process and validity of releasing a utility easement; and, drafting resolutions for City Council approval. Administrative Costs shall be the actual costs to the Utility on the basis of submitted invoices.

1.2. Bills shall be considered delivered upon personal delivery to Owner or upon mailing to Owner at the following address:

Stoughton, WI 53589

1.3. Owner shall pay the Administrative Costs within thirty (30) days of the time when the Utility delivers its bill. Failure to do so entitles the Utility to withdraw the amount of such unpaid bill from the guarantee of payment under section 2 below.

1.4. Owner acknowledges and understands that the professional consultants retained by the Utility are acting exclusively on behalf of the Utility and not Owner.

SECTION 2. GUARANTEE OF PAYMENT

2.1. Owner shall guarantee reimbursement of the Administrative Costs by depositing with the Stoughton Utilities Finance Manager cash or a cashier's check payable to the Utility in the amount of \$ _____, subject to refund or release of unused amounts within 60 days following termination of this Agreement as defined in Section 3.

2.2. If at any time the monies on deposit with the Utility pursuant to section 2.1 are insufficient to pay expenses incurred or anticipated by the Utility for Administrative Costs, Owner shall deposit additional amounts within thirty (30) days of written demand by the Utility.

2.3. Violation of this Agreement, including but not limited to failure to pay amounts when due or failure to deposit amounts required under this section 2, shall entitle the Utility to suspend the Utility's work relating to the proposed Easement Release.

2.4. The remedies provided in this Agreement are cumulative and not exclusive and shall be in addition to, and not in lieu of, any other remedies available to the Utility at law or in equity.

SECTION 3. TERMINATION

3.1. This Agreement shall terminate upon (a) execution of a final or replacement easement release agreement that expressly terminates this Agreement, or (b) Utility receipt of a written statement from Owner withdrawing the Easement Release from further consideration.

3.2. Owner's obligation to reimburse the Utility for Administrative Costs incurred to and including the date of termination and the Utility's rights and remedies to enforce such reimbursement shall survive the termination of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Cost Reimbursement Agreement to be effective when executed by Owner.

Date

By _____
(print name) _____

**CITY OF STOUGHTON,
acting through Stoughton Utilities**

Date

By _____
Jill Weiss, Utilities Director



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 11, 2022
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: Wisconsin Department of Transportation State/Municipal Financial Agreement

US Highway 51 / East Main Street will be constructed from Spring Road to Fifth Street. As part of this effort, Stoughton Utilities will be replacing the water main and sanitary sewer, including completing the project design and engineering, and funding construction costs, mobilization, and project oversight.

Staff has worked with the Wisconsin Department of Transportation to define project scope and utility financial obligations. The state has provided the enclosed financial agreement for a state-let highway project.

We are requesting that the Stoughton Utilities Committee review and approve the utility-related aspects of the financial agreement, and recommend acceptance of the agreement to the Stoughton Common Council.



**STATE/MUNICIPAL FINANCIAL
AGREEMENT FOR A STATE- LET
HIGHWAY PROJECT**

Date: February 1, 2022
I.D.: 5845-16-00/ 02/ 22/ 72/ 79
Road Name: USH 51
Title: Stoughton - Madison
Limits: Spring Rd to Fifth St
County: Dane
Roadway Length: 1.36 miles

The signatory **City of Stoughton**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: US 51 is a principal arterial west of County N and a minor arterial east of County N. The existing roadway from Spring Road to 5th Street is an urban section with parking. The existing pavement is deteriorated with extensive cracking.

Proposed Improvement - Nature of work: Full reconstruction. Reconstruct roadway with 2-12 foot lanes and bike lanes on both sides of the roadway. Increase the terrace width and replace sidewalk. Where sidewalk does not exist, it will be added.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: Replacement of water main and sanitary sewer, including design, construction costs, mobilization, oversight, and acceptance of the work. Backfill necessary for the replacement of the Municipality-owned utilities. The city is responsible for 20% of the cost of new sidewalk. The city is responsible for 50% of the cost of standard lighting and any decorative lighting cost greater than the cost of a standard lighting system as well as the construction inspection and acceptance of the lighting system. Replacement of flashing "Your Speed" sign in a concrete base. Colored concrete costs.

The projects are currently scheduled for 2025 construction.

TABLE 1: SUMMARY OF COSTS

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
Preliminary Engineering:					
Plan Development 5845-16-02	\$ 3,000,000	\$ 3,000,000	100%	\$ -	
Real Estate Acquisition:					
Acquisition 5845-16-22	\$ 800,000	\$ 800,000	100%	\$ -	
¹Construction:					
Roadway	\$ 9,900,000	\$ 9,900,000	100%	\$ -	
New Sidewalk	\$ 26,000	\$ 20,800	80%	\$ 5,200	20%
Decorative Lighting	\$ 321,000	\$ 116,000	MAX	\$ 205,000	BAL
Municipal Items		\$ -		\$ -	
Colored Concrete	\$ 7,000			\$ 7,000	100%
Flashing Speed Sign	\$ 2,000			\$ 2,000	100%
subtotal 5845-16-72:	\$ 10,256,000	\$ 10,036,800		\$ 219,200	
¹Non-Participating:					
Sanitary Sewer	\$ 404,000	\$ -		\$ 404,000	100%
Water Main	\$ 50,500	\$ -		\$ 50,500	100%
subtotal 5845-16-79:	\$ 454,500			\$ 454,500	

Total Cost Distribution \$ 14,510,500 \$ 13,836,800 \$ 673,700

1. Estimates include construction engineering.

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages 3 – 4); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, upon fully executed signature of applicable State Municipal Maintenance Agreement and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the City of Stoughton (please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the State (please sign in blue ink)	
Name Steve Flottmeyer	Title WisDOT Southwest Region Planning Chief
Signature	Date

TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (h) Replacement of existing sidewalks necessitated by construction and to bring into compliance with ADA standards to the greatest extent possible.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
 - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and bridge width in excess of standards.
 - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, oversight of the installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.

- (f) Coordinate, clean up, and fund any hazardous materials encountered for municipal utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
- 4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
- 5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
- 6. The work will be administered by the State and may include items not eligible for federal/state participation.
- 7. The Municipality shall, in cooperation with the State, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
- 8. Basis for local participation:

(a) Roadway Construction (5845-16-72):

Roadway: Construction costs necessitated by the roadway improvement are 100% eligible for Federal/ State funding. As items are identified during the design phase that require cost participation or are ineligible for Federal/ State funding, this agreement will be amended to reflect those costs.

New Sidewalk: Replacement of existing standard sidewalk necessitated by the roadway improvement is 100% eligible for Federal/ State funding. New standard sidewalk is 80% eligible for Federal/ State funding. The Municipality will be responsible for 20% of the new sidewalk costs. (See Exhibit A.)

Decorative Lighting: New continuous street lighting designed to accepted WisDOT standards and installed at time of construction is 50% eligible for Federal/State funding. The Municipality may request decorative lighting in place of standard lighting; however, the State will only participate in 50% of the standard lighting cost. Standard lighting cost of \$116,000 used from the 30% estimate includes standard cost. The standard lighting cost also includes construction delivery cost of 14%. All future maintenance and operation costs of the street lighting are the responsibility of the Municipality.

Municipal Items: The Municipality will be 100% responsible for the construction costs of colored concrete. The Municipality will be 100% responsible for the costs for replacement of the flashing “Your Speed” sign in a concrete base.

(b) Municipality-owned Utilities (5845-16-79):

The construction estimates were provided by the Municipality and are preliminary for program scheduling only. The Municipality is responsible for 100% of the costs for improvements to the sanitary sewer, water main, and any adjustments to the valves or covers located within the roadway. The Municipality is responsible for all construction costs associated with the utility project, including mobilization. The Municipality is responsible for 100% of the costs for backfill necessary for the replacement or addition of the Municipality-owned utilities. The Municipality is responsible for the removal and replacement of sidewalk necessary for the replacement of the Municipality-owned utilities. These costs are not eligible for Federal/ State funding.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.

PROJECT ID: 5845-16-72

COUNTY: DANE

STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION

PLAN OF PROPOSED IMPROVEMENT

STOUGHTON - MADISON

SPRING RD TO FIFTH ST
USH 51
DANE COUNTY

STATE PROJECT NUMBER
5845-16-72

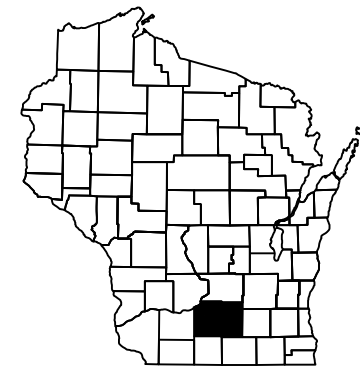
STATE PROJECT	FEDERAL PROJECT	
	PROJECT	CONTRACT
5845-16-72		

30% Preliminary Plans
December 1, 2021

ORDER OF SHEETS

Section No.	1	Title
Section No.	2	Typical Sections and Details
Section No.	3	Estimate of Quantities
Section No.	3	Miscellaneous Quantities
Section No.	4	Right of Way Plat
Section No.	5	Plan and Profile
Section No.	6	Standard Detail Drawings
Section No.	7	Sign Plates
Section No.	8	Structure Plans
Section No.	9	Computer Earthwork Data
Section No.	9	Cross Sections

TOTAL SHEETS =



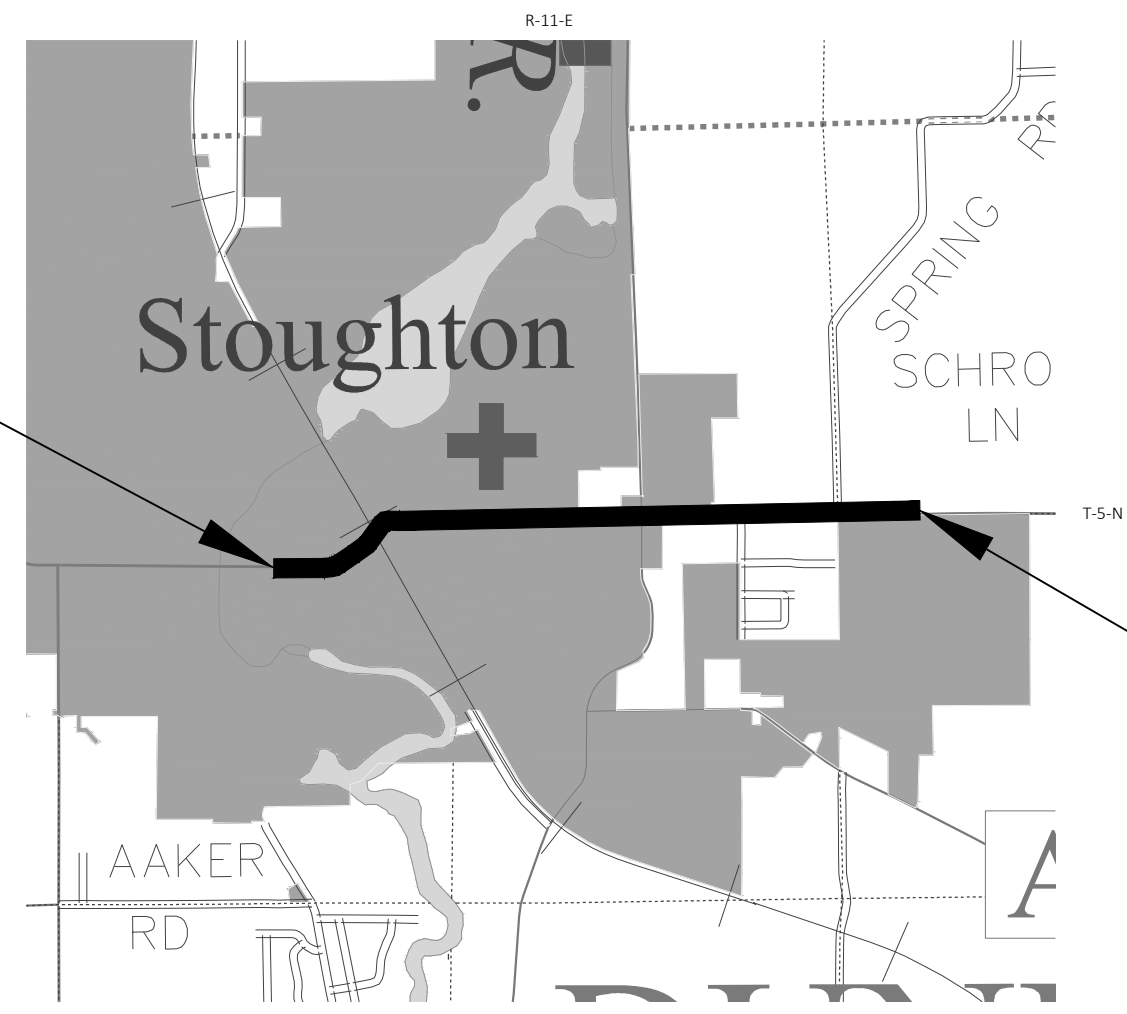
DESIGN DESIGNATION

A.A.D.T.	2025	=	16380
A.A.D.T.	2045	=	18360
D.H.V.		=	1242
D.D.		=	59/41
T.		=	5.4
DESIGN SPEED		=	30 - 60 MPH
ESALS		=	

CONVENTIONAL SYMBOLS

PLAN	PROFILE
CORPORATE LIMITS	GRADE LINE
PROPERTY LINE	ORIGINAL GROUND
LOT LINE	MARSH OR ROCK PROFILE (To be noted as such)
LIMITED HIGHWAY EASEMENT	SPECIAL DITCH
EXISTING RIGHT OF WAY	GRADE ELEVATION
PROPOSED OR NEW R/W LINE	CULVERT (Profile View)
SLOPE INTERCEPT	UTILITIES
REFERENCE LINE	ELECTRIC
EXISTING CULVERT	FIBER OPTIC
PROPOSED CULVERT (Box or Pipe)	GAS
COMBUSTIBLE FLUIDS	SANITARY SEWER
MARSH AREA	STORM SEWER
WOODED OR SHRUB AREA	TELEPHONE
	WATER
	UTILITY PEDESTAL
	POWER POLE
	TELEPHONE POLE

END PROJECT
STA 364+92.96



BEGIN PROJECT
STA 288+00.00
X=873460.62
Y=426032.66

LAYOUT
SCALE 0 0.5 MI
TOTAL NET LENGTH OF CENTERLINE = 1.457

HORIZONTAL POSITIONS SHOWN ON THIS PLAN ARE WISCONSIN COORDINATE REFERENCE SYSTEM (WISCRS), DANE COUNTY, NAD83 (2011), IN U.S. SURVEY FEET. POSITIONS SHOWN ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES ARE THE SAME AS GROUND DISTANCES.
ELEVATIONS ARE REFERENCED TO NAVD 88 (2012). GPS DERIVED ELEVATIONS ARE BASED ON GEOID 18.

ACCEPTED FOR
CITY OF STOUGHTON

Date _____
(Signature and Title of Official)

ORIGINAL PLANS PREPARED BY

JT ENGINEERING, INC
Consultant Services

DATE: _____
(Professional Engineer Signature)

STATE OF WISCONSIN
DEPARTMENT OF TRANSPORTATION

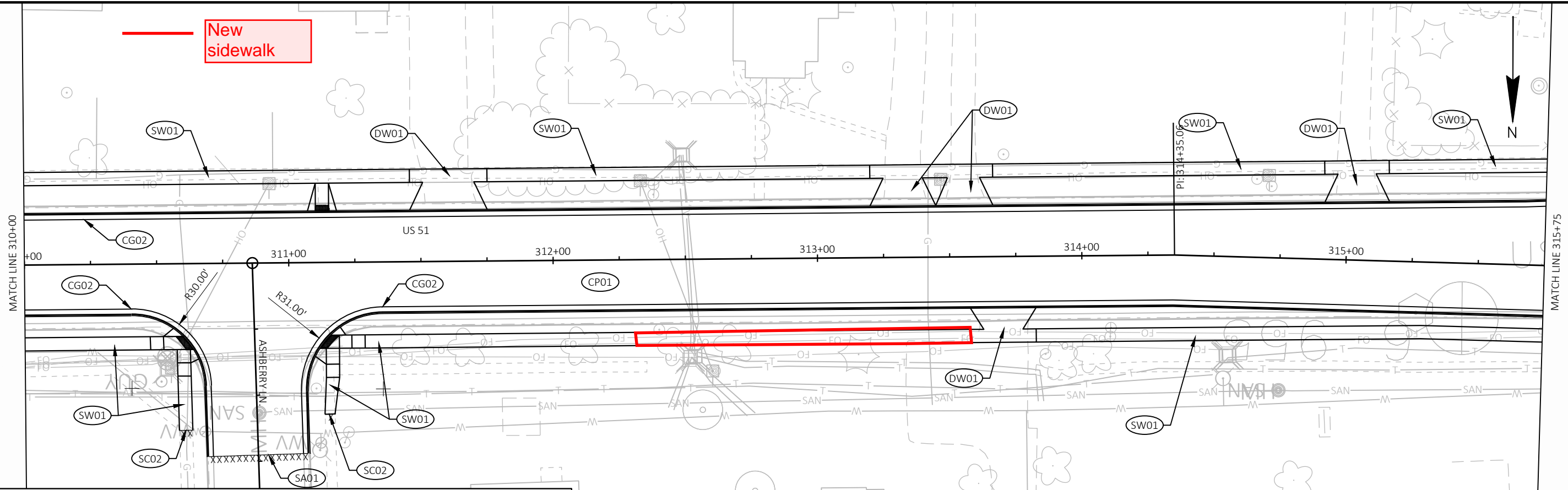
PREPARED BY _____ JT ENGINEERING, INC _____
 Designer _____ BRAD GROH, P.E. _____
 Project Manager _____ KEVIN DRUNASKY, P.E. _____
 Regional Examiner _____ SW REGION _____
 Regional Supervisor _____ JENNIFER KOBRYN, P.E. _____

APPROVED FOR THE DEPARTMENT

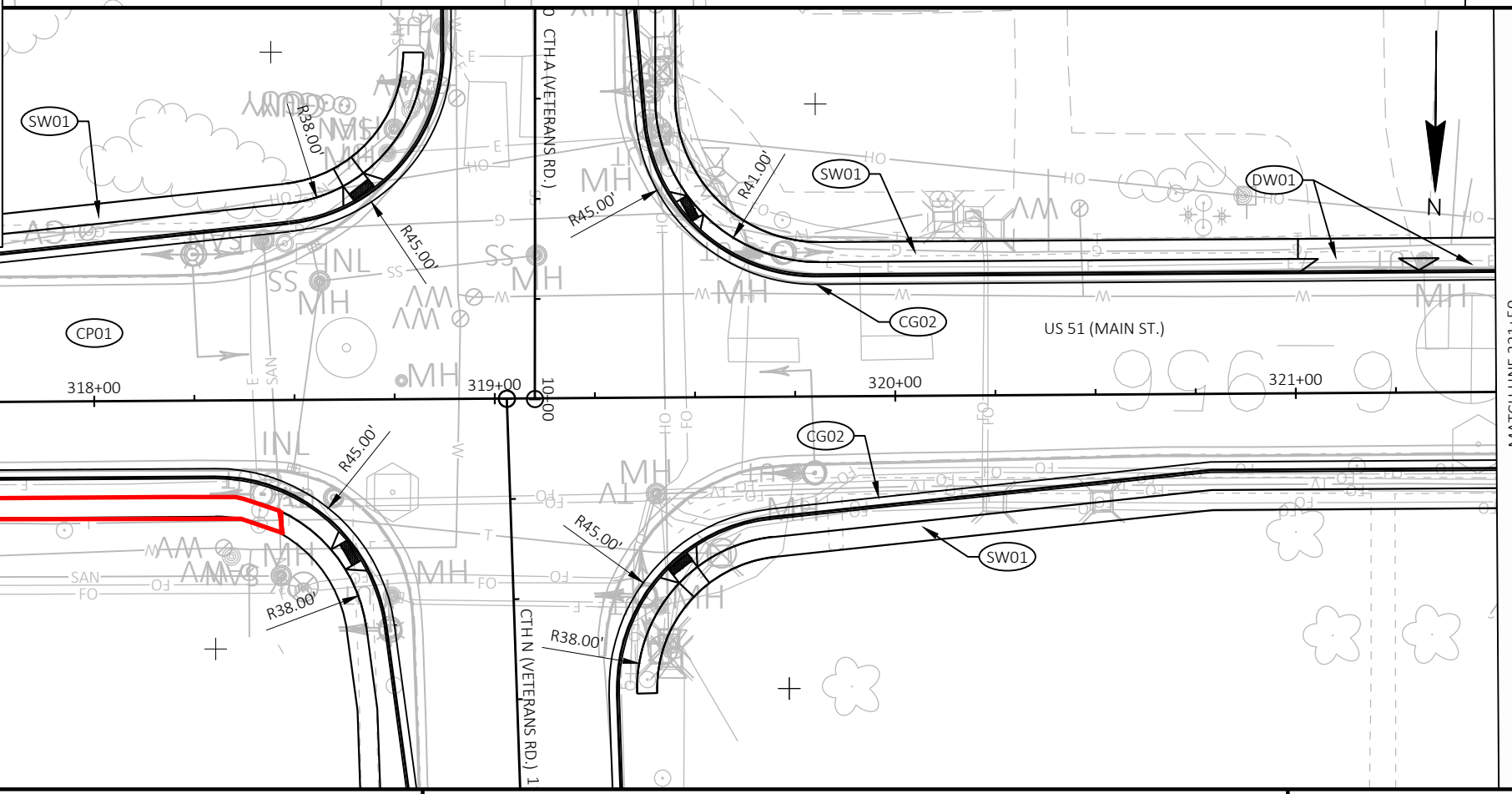
DATE: _____
(Signature)

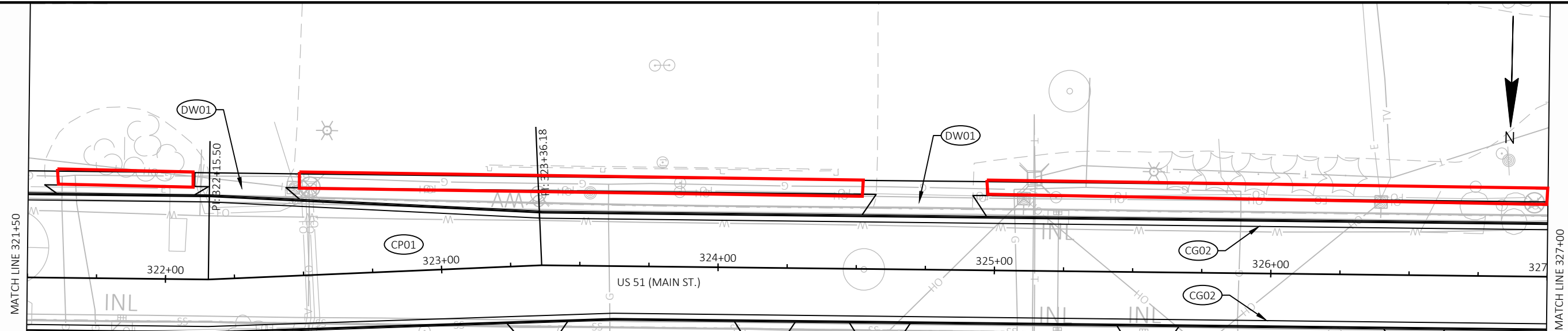
E

New sidewalk

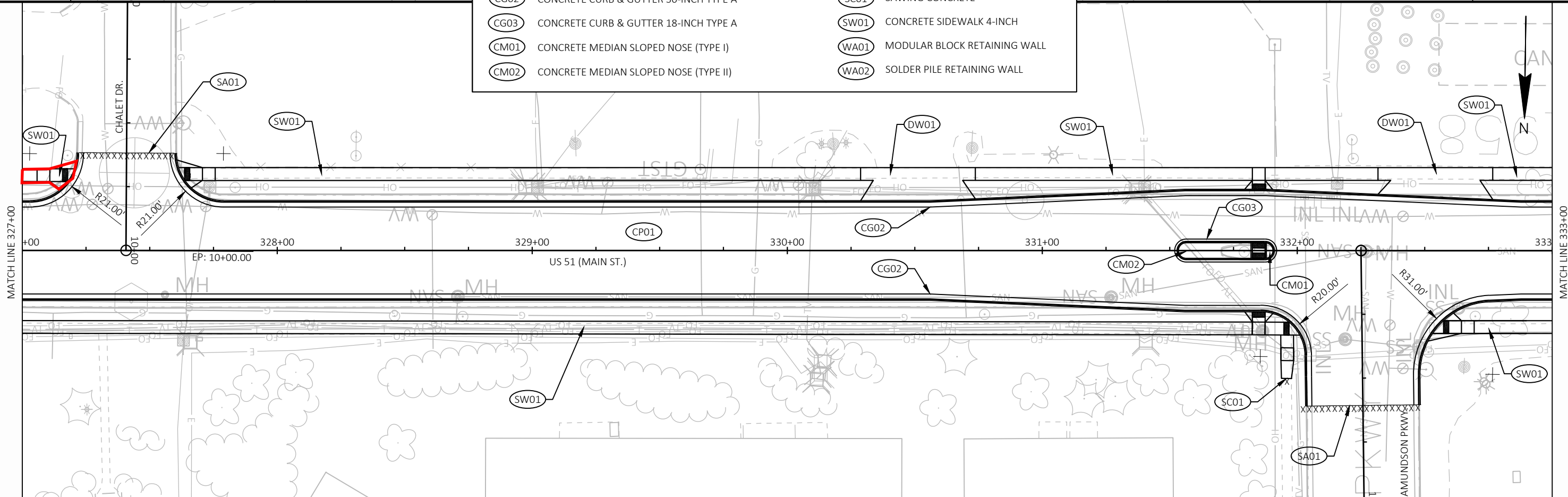


AG01	BASE AGGREGATE DENSE 3/4-INCH	CP01	CONCRETE PAVEMENT 9-INCH
AP01	ASPHALTIC SURFACE DRIVEWAYS & FIELD ENTRANCES	DW01	CONCRETE DRIVEWAY 6-INCH
CG01	CONCRETE CURB & GUTTER 4-INCH SLOPED 36-INCH TYPE A	SA01	SAWING ASPHALT
CG02	CONCRETE CURB & GUTTER 30-INCH TYPE A	SC01	SAWING CONCRETE
CG03	CONCRETE CURB & GUTTER 18-INCH TYPE A	SW01	CONCRETE SIDEWALK 4-INCH
CM01	CONCRETE MEDIAN SLOPED NOSE (TYPE I)	WA01	MODULAR BLOCK RETAINING WALL
CM02	CONCRETE MEDIAN SLOPED NOSE (TYPE II)	WA02	SOLDER PILE RETAINING WALL





AG01	BASE AGGREGATE DENSE 3/4-INCH	CP01	CONCRETE PAVEMENT 9-INCH
AP01	ASPHALTIC SURFACE DRIVEWAYS & FIELD ENTRANCES	DW01	CONCRETE DRIVEWAY 6-INCH
CG01	CONCRETE CURB & GUTTER 4-INCH SLOPED 36-INCH TYPE A	SA01	SAWING ASPHALT
CG02	CONCRETE CURB & GUTTER 30-INCH TYPE A	SC01	SAWING CONCRETE
CG03	CONCRETE CURB & GUTTER 18-INCH TYPE A	SW01	CONCRETE SIDEWALK 4-INCH
CM01	CONCRETE MEDIAN SLOPED NOSE (TYPE I)	WA01	MODULAR BLOCK RETAINING WALL
CM02	CONCRETE MEDIAN SLOPED NOSE (TYPE II)	WA02	SOLDER PILE RETAINING WALL



City of Stoughton, 207 S Forrest Street, Stoughton WI 53589

**RESOLUTION FROM THE UTILITIES COMMITTEE TO THE
STOUGHTON COMMON COUNCIL**

Authorizing and directing the proper City official(s) to approve the Wisconsin Department of Transportation State/Municipal Financial Agreement for a State-Let Highway Project

Committee Action: Utilities Committee recommended Common Council approval __ - __.

Fiscal Impact: To be determined following engineering design

File Number: R-XXX-2022

Date Introduced: February 14, 2022

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

WHEREAS, US Highway 51 / East Main Street will be constructed from Spring Road to Fifth Street, and

WHEREAS, Stoughton Utilities will be replacing the water main and sanitary sewer, including completing the project design and engineering, and

WHEREAS, Stoughton Utilities will be funding the construction costs, mobilization, and project oversight for the underground utility infrastructure reconstruction portion of the project, and

WHEREAS, your Stoughton Utilities Committee met on February 14, 2022 and approved the utility-related portions of the Wisconsin Department of Transportation State/Municipal Financial Agreement for a State-Let Highway Project, and recommended approval and the adoption of the corresponding resolution, now therefore

BE IT RESOLVED by the Common Council of the City of Stoughton that the proper city official(s) be hereby directed to approve the Wisconsin Department of Transportation State/Municipal Financial Agreement for a State-Let Highway Project.

Council Action: **Adopted** **Failed** **Vote:** _____

Mayoral Action: **Accept** **Veto**

Mayor Timothy Swadley

Date

Council Action: _____ **Override** **Vote:** _____



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 11, 2022

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Overhead to Underground Electric Distribution System Conversion Projects

During the presentation of the Stoughton Utilities operating budget to the Stoughton Common Council, it was requested that staff review the regulatory and financial impacts associated with additional overhead to underground electric system conversion projects. Staff will provide a presentation to the committee.



Electric Utility Construction: Underground vs. Overhead



Objective

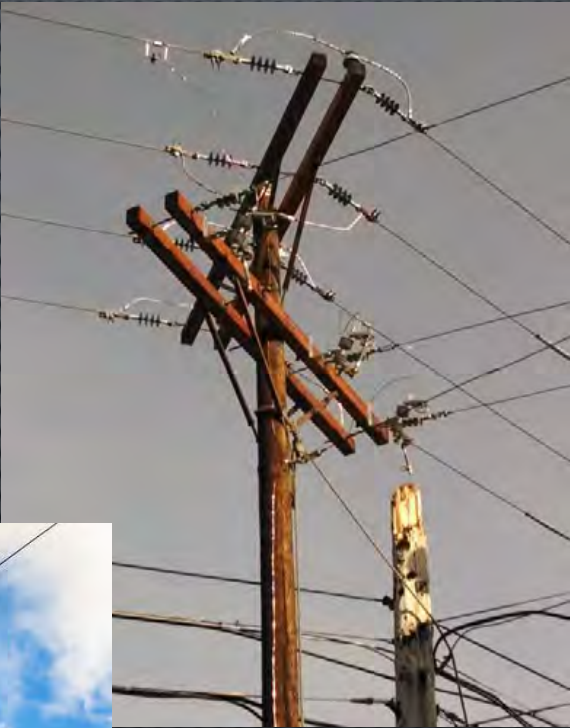
Review and Discuss:

- New Construction Recommendations
- Pros and Cons of Each Type
- Regulatory Considerations
- Stoughton Utilities Considerations
 - System Design
 - Financial Impact
 - Customer Impact
 - Outage Management
 - Results and Recommendations

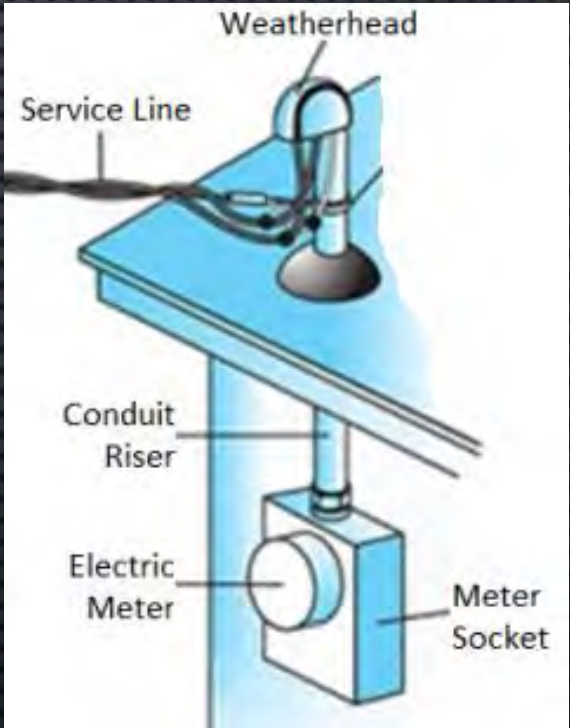


Overhead Construction

General Configuration



Service Point



Electric Utility Construction

Overhead

PROS

CONS

- ↓ Cost
- ↓ Rates (Lower Costs = Lower Rates)
- ↓ Outage Restoration Times
- Ease of Extensions
- ↑ Reliability Cost Efficiency
- ↓ Site Constraints in Congested Areas / Public Right of Way
- ↑ Pole Contact Revenue

- ↓ Reliability (Weather / Nature)
- Safety / Contact Potential
- ↓ Tree Trimming
- ↓ Aesthetics

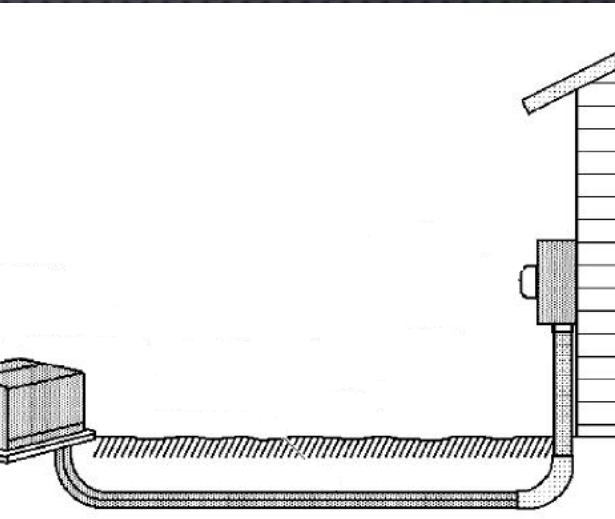


Underground Construction

General Configuration



Service Point



Electric Utility Construction Underground

PROS

- ↑ Reliability (Weather / Nature)
 - ↓ Blinking Light
 - ↓ Labor for Restoration
- Safety
- ↓ Tree Trimming
- ↑ Aesthetics / Property Values

CONS

- ↑ Cost – 3x or more
- ↑ Site Constraints in Congested Areas / Public Right of Way
- ↑ Outage Restoration Times
- ↑ Rates (Higher Costs = Higher Rates)

Regulatory Considerations

The mission of the Public Service Commission (PSC) is to oversee and facilitate the reliant, efficient, affordable, and fair provision of quality utility services in Wisconsin.

The PSC...

- Ensures fair pricing for utility services to customers...
- Sets quality standards for services and ensures standards are met or exceeded
- Ensures reliability... to meet the needs of present and future utility customers at a reasonable price
- Provides fairness in transactions between utilities and their customers, other utilities, and other entities specifically provided protection by law;

In all of the above, the PSC considers and balances diverse perspectives and endeavors to protect the environment, public interest, and public health and welfare.

<https://psc.wi.gov/Pages/AboutPSCW/HistoryAndMission.aspx>

Regulatory Considerations

The mission of the Public Service Commission (PSC) is to oversee and facilitate the reliant, efficient, affordable, and fair provision of quality utility services in Wisconsin.

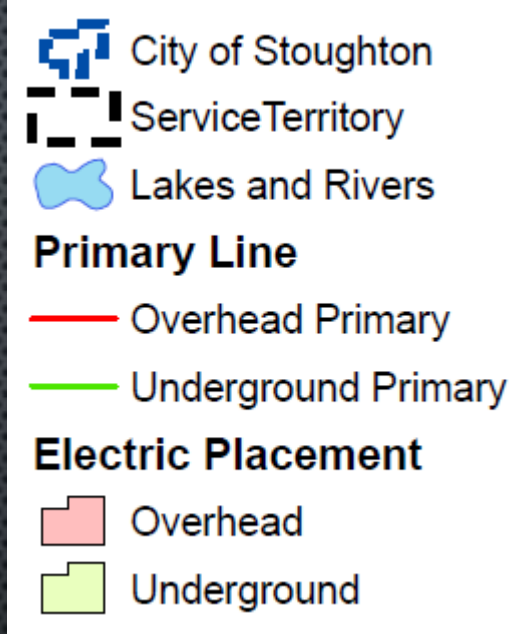
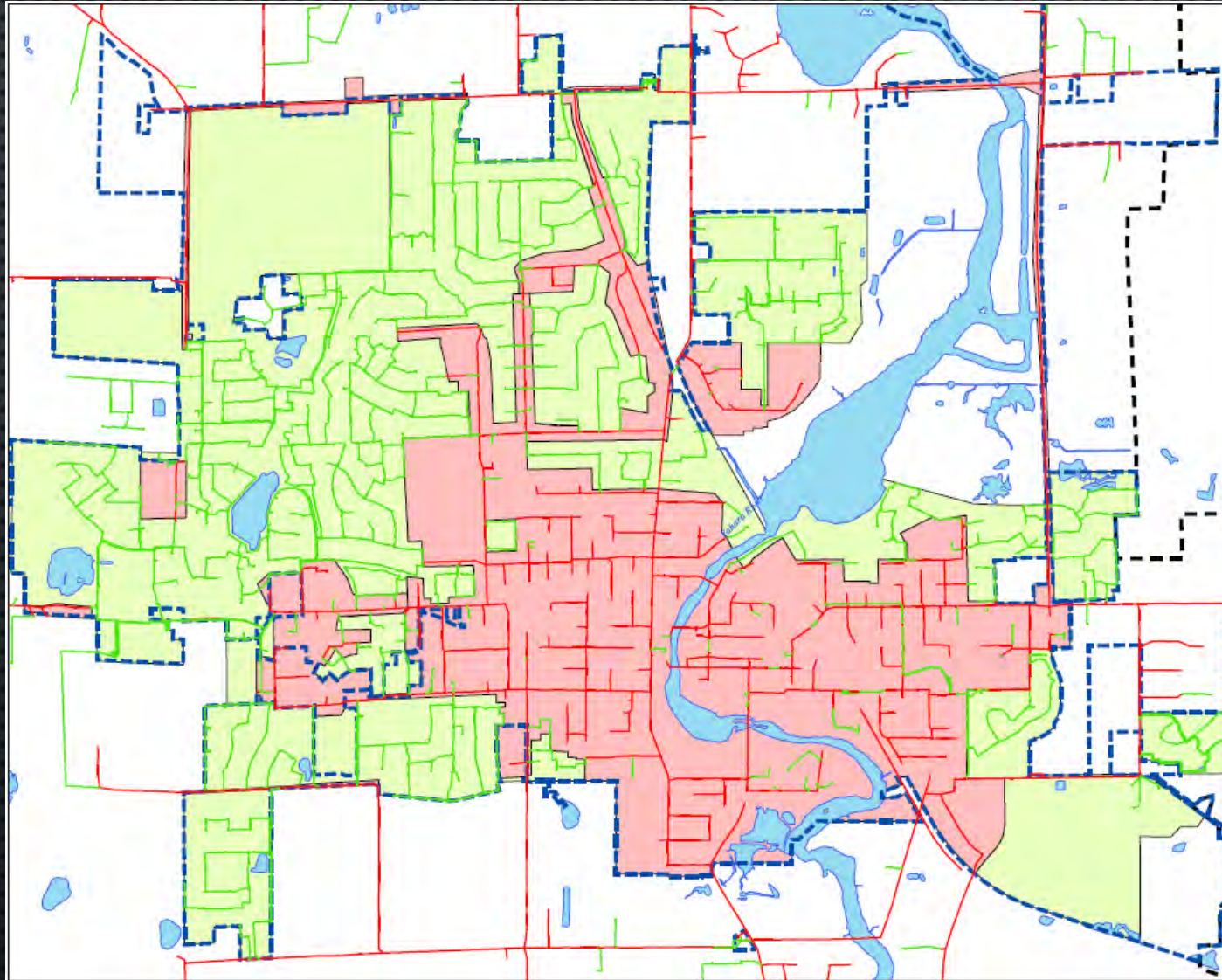
PSC 130.03: Special design and construction conditions:

A municipal regulation that requires a utility to install, at the utility's expense, transmission or distribution facilities which are not consistent with the utility's practice for design or construction of utility facilities is unreasonable unless there is an adequate health, safety, or public welfare justification for the requirement. **Aesthetics alone is not an adequate basis to justify a requirement to install facilities underground.**

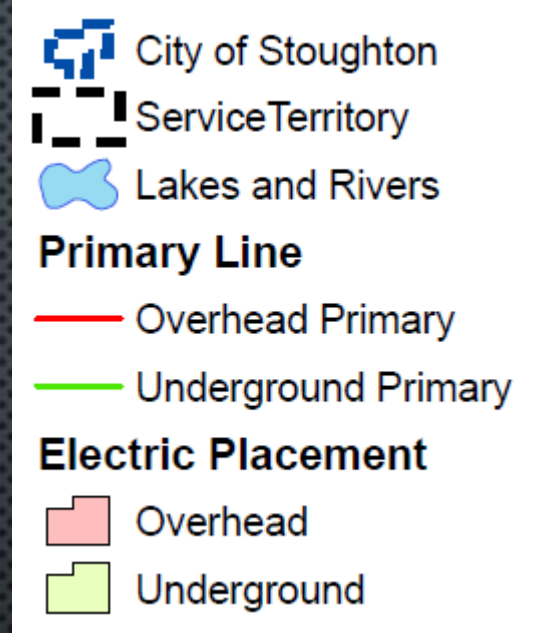
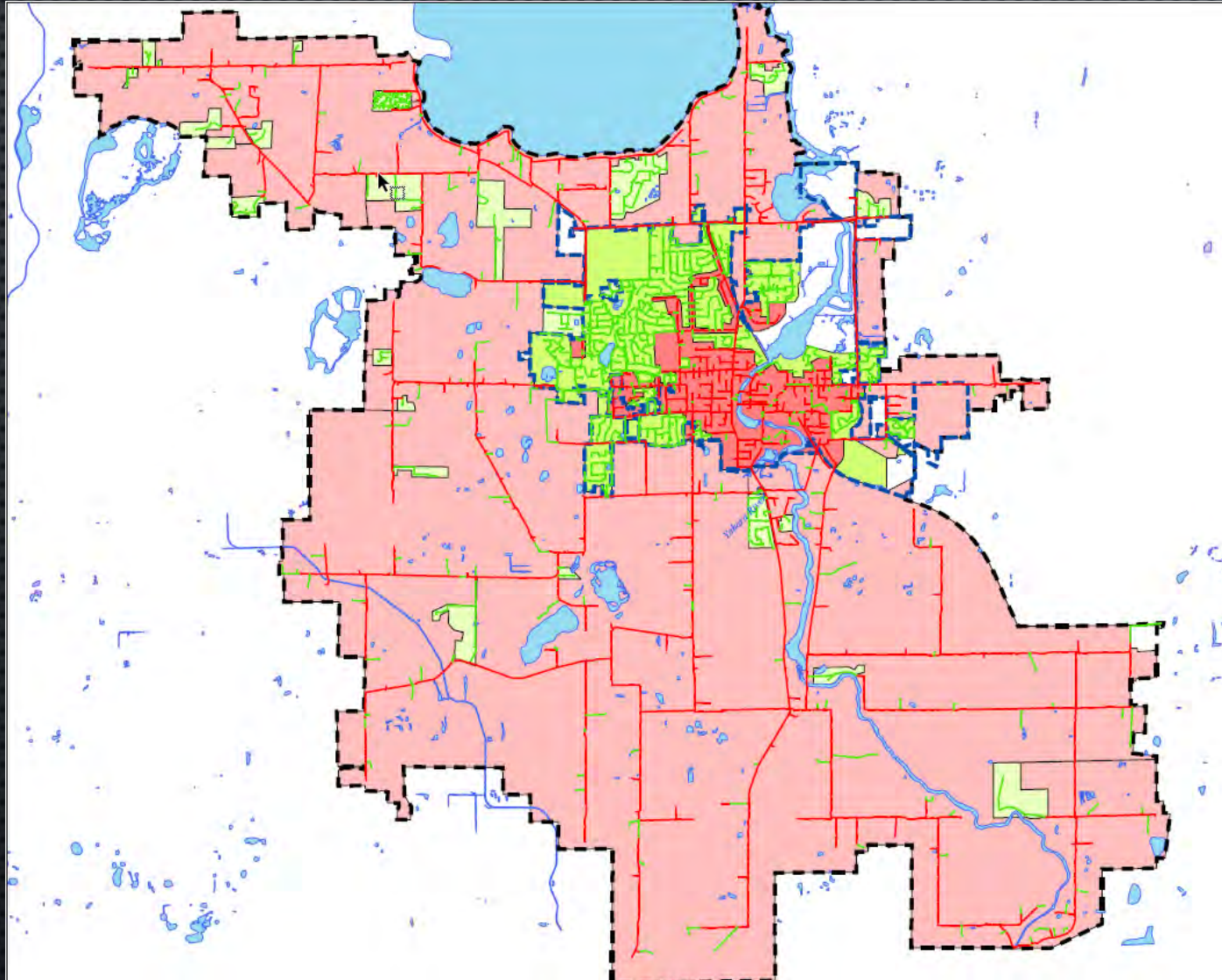
The above does not apply if **all** of the following conditions are met:

- The municipality or a third party agrees to reimburse the utility for the difference in cost between the standard design or construction techniques of the utility and any special design or construction requirement sought by the municipality
- The special design or construction requirement is consistent with safe and reliable utility construction practices

SU Distribution System - Urban

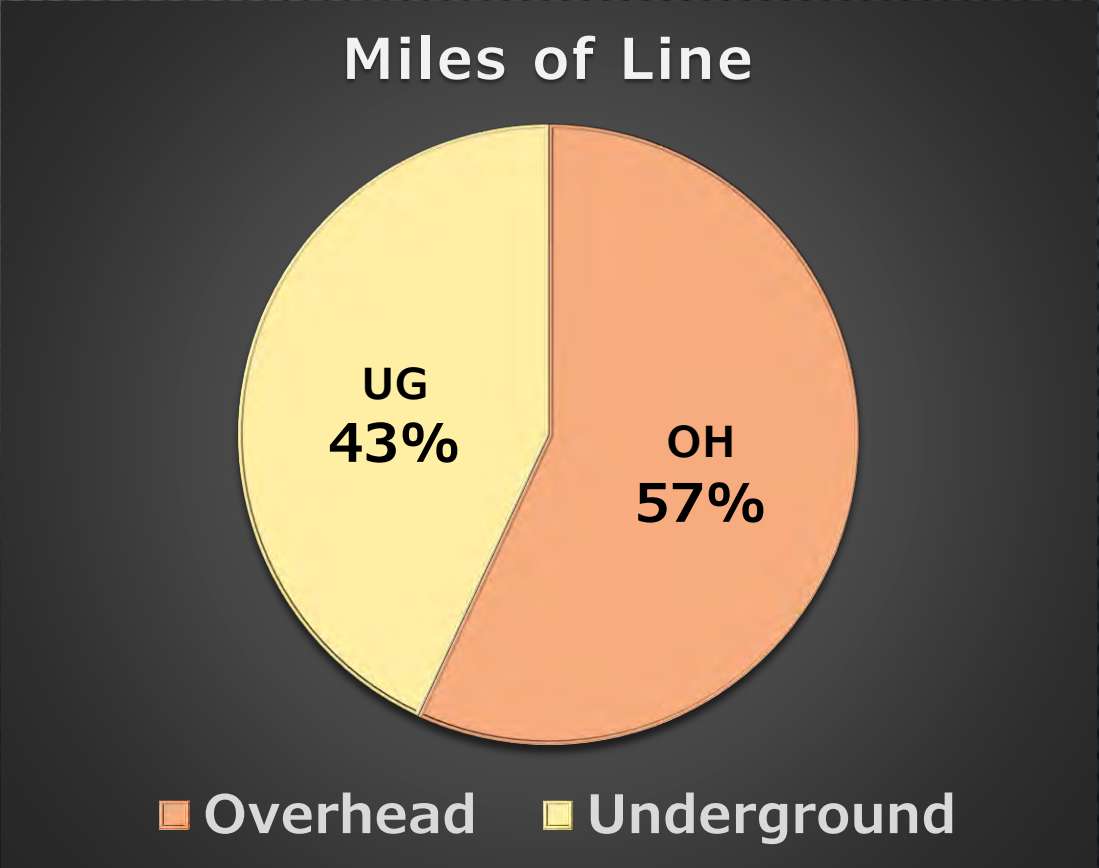
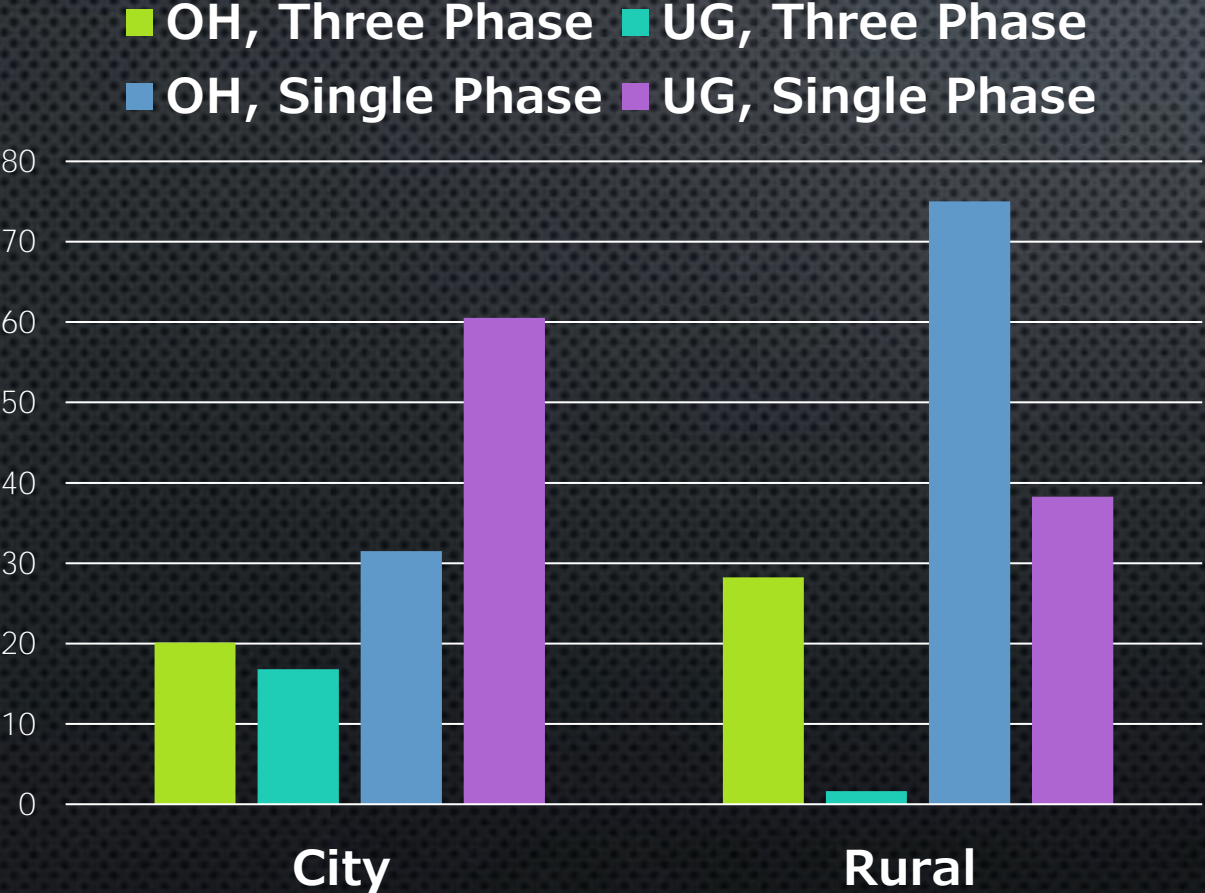


SU Distribution System – Rural



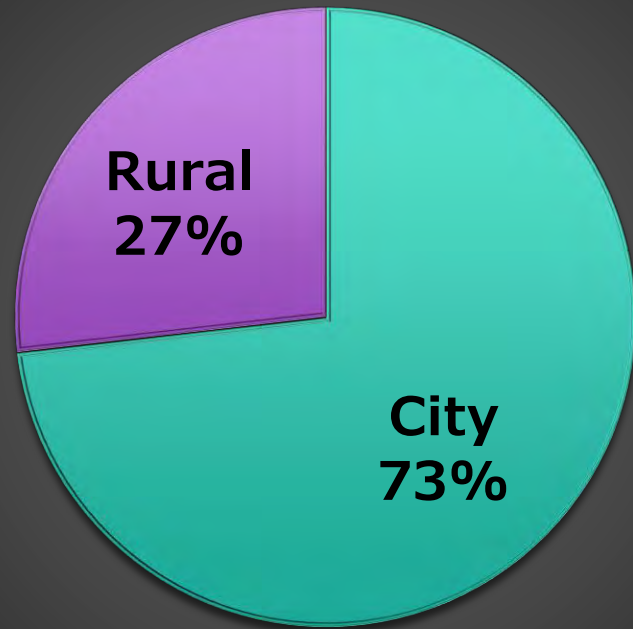
SU Distribution System

Miles of Underground and Overhead



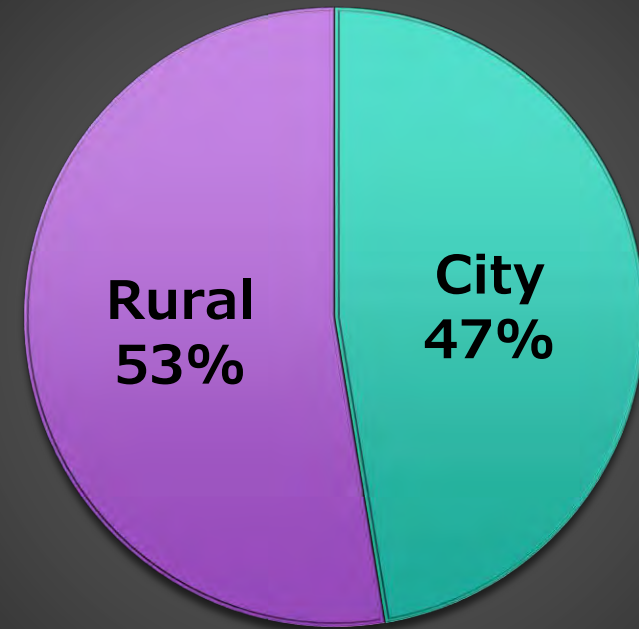
SU Distribution System

Customers



■ City ■ Rural

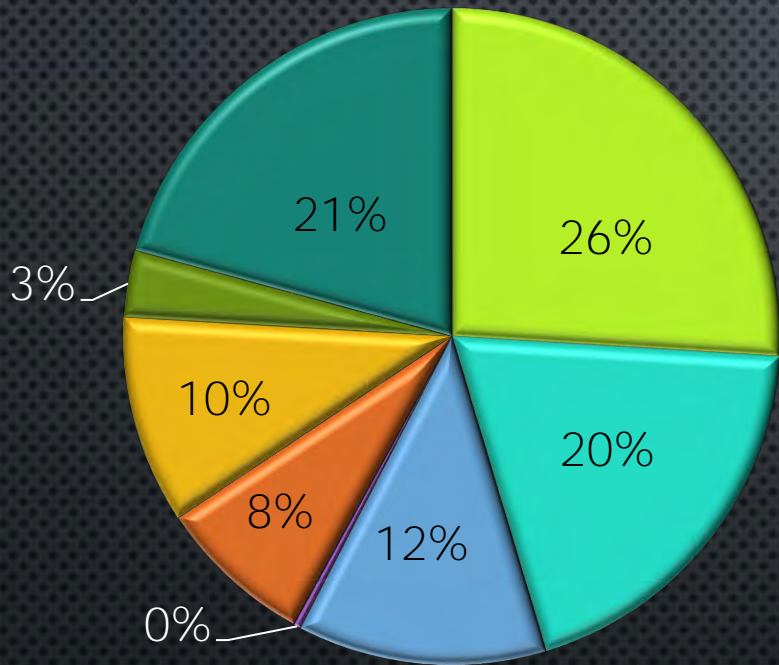
Miles of Line



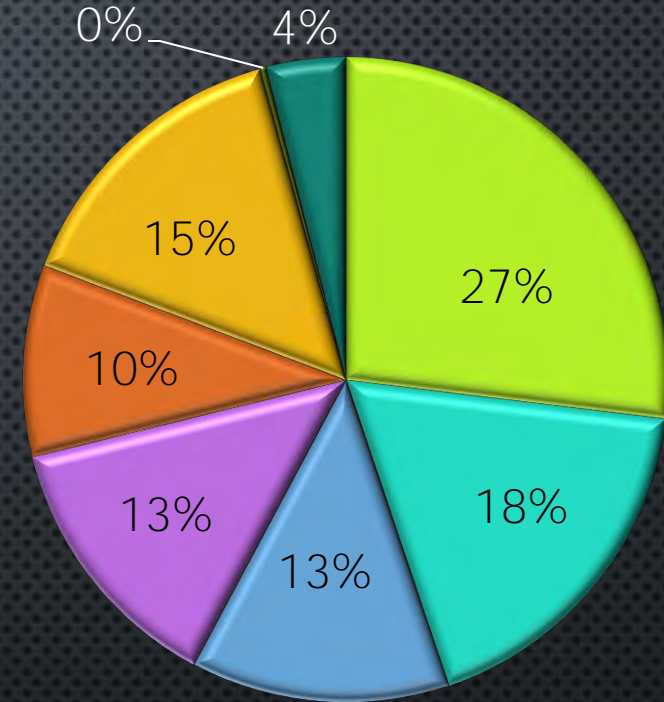
■ City ■ Rural

Outage Causes: 2016 - 2021

Number of Events



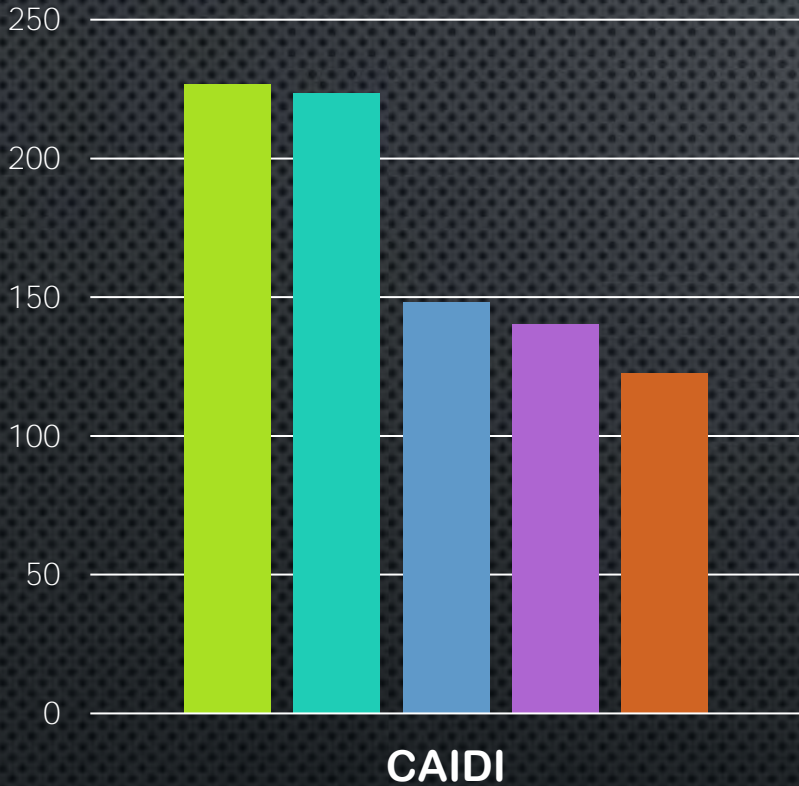
Duration of Event



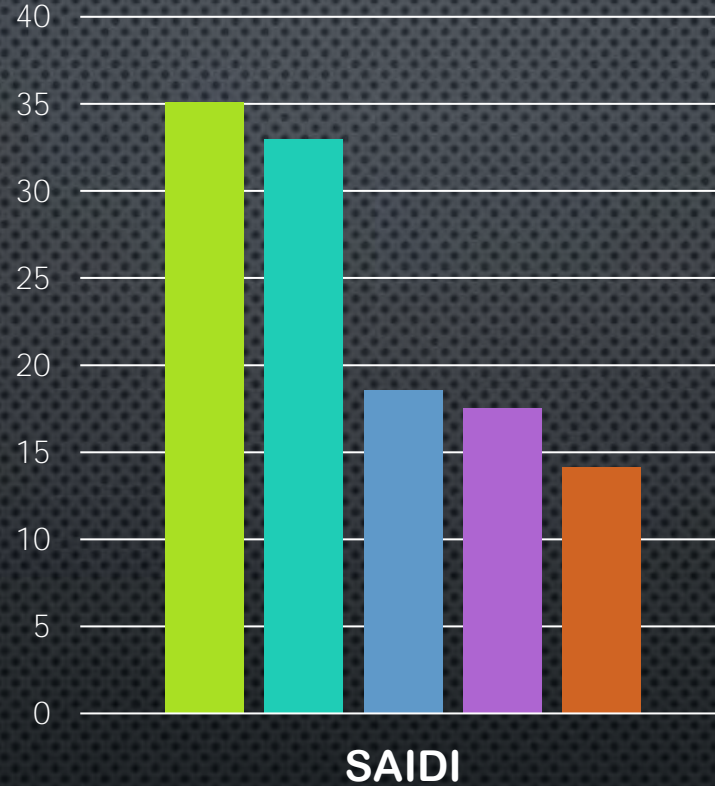
- | | | |
|----------|---------------------------------|----------------------|
| Tree | Transmission/Power Supply | Equipment Failure |
| Wildlife | Contact - Construction/Accident | Manufacturing Defect |
| Weather | Other | |

SU Distribution System

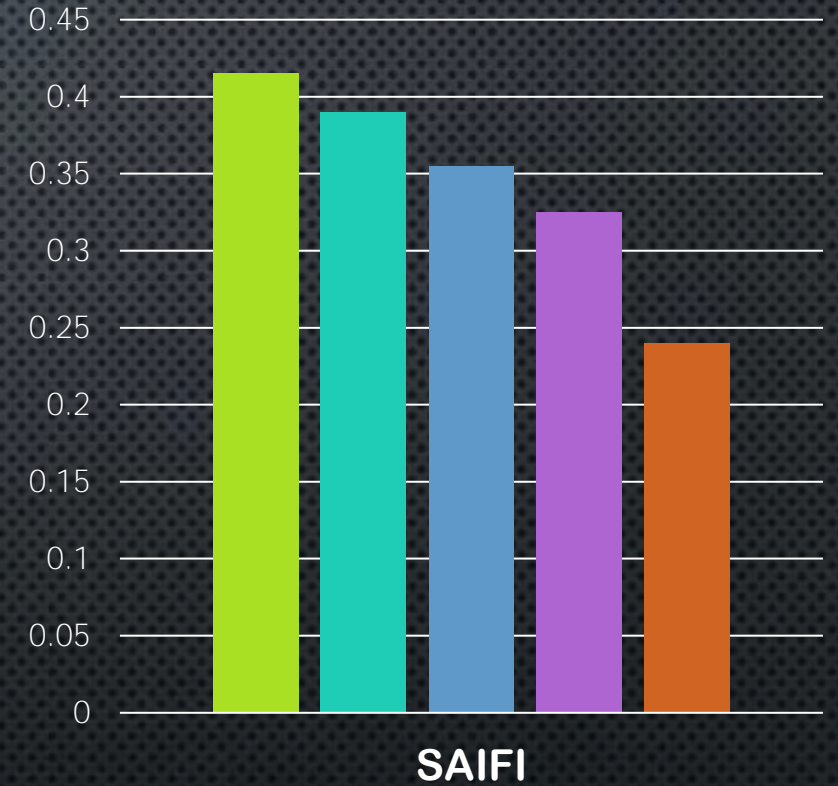
Example of Worst Performing Circuit Analysis – 2016-2021



■ SW4 ■ SN6 ■ SE1 ■ SE2 ■ SS4
Customer average interruption duration (minutes)



■ SN3 ■ SN5 ■ SS2 ■ SS1 ■ SN2
Circuit average interruption duration (minutes)



■ SN2 ■ SN3 ■ SS1 ■ SN5 ■ SS2
Circuit average interruptions experienced by customer

Results and Recommendations

Underground vs. Overhead

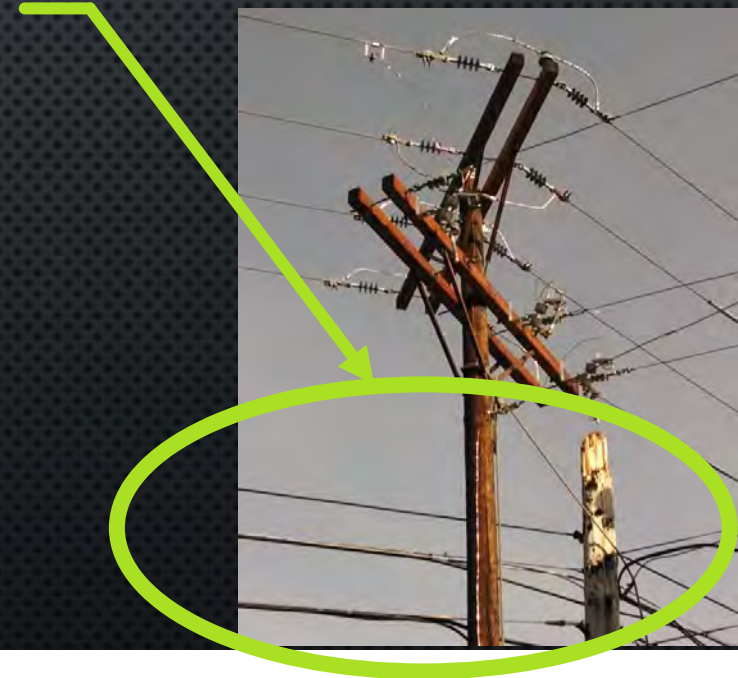
- PSC – Fairness, Reliability & Affordability for all Customers
- New Construction
 - Underground as appropriate
 - Ensure looped feeds (Overhead may assist or be necessary)
- Rebuilds
 - Reliability – Worst Performing Circuits
 - Cause of Outage
 - Duration of Outage - Lost Revenue
 - Distribution System Health
 - Evaluate for underground conversion



Results and Recommendations

Underground vs. Overhead

- **Rebuilds**
 - **Cost Effectiveness – Replace like for like**
 - **Overhead typically lower cost with fewer site issues**
 - **Communications Attachments**
 - **Pole attachments may remain on poles**
 - **No obligation to relocate unless funded**
 - **Impact to Customer – Service Point**
- **Future**
 - **Distributed Generation**
 - **Grid Modernization / Innovation**



Results and Recommendations



Underground vs. Overhead

- **2018 Stoughton Utilities Cost Analysis:**
 - PSCW – “The estimated cost ranges from 4 to 14 times more than overhead lines... A new overhead line costs approx. \$390,000 per mile as opposed to \$2 million per mile for underground.”
 - Estimated cost of undergrounding the urban system would be approximately \$131,000,000
 - Excludes: project engineering, legal costs, easement acquisition, and service point conversion costs
 - Excludes: conversion of overhead communications lines
 - Result: 27% increase in rates over first 10 years, with annual increases needed, at a minimum, for the following 30 years.
 - Analysis does not include loss of pole attachment revenue and did not factor in inflation
 - Analysis assumes project costs spread across full customer base. Since project would primarily benefit urban residential customers, PSCW would likely require special urban vs. rural rates, resulting in rate increases significantly higher than forecasted
- **2018 Conclusion:** “Economic justification for underground conversion does not exist”

Questions?



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 11, 2022
To: Stoughton Utilities Committee
From: Jill M. Weiss, P.E.
Stoughton Utilities Director
Subject: State of the Utility

As we move forward into another calendar year and begin to look ahead to 2022, it provides me with a great opportunity to reflect upon our prior year's accomplishments. I am filled with gratitude for all the great work our tremendous Stoughton Utilities team has been able to achieve. I am also extremely grateful for the help and support of the Stoughton Utilities Committee, as it is because of your efforts and decision making that this work has been authorized and allowed to occur, as well as your ongoing support and assistance.

Similar to the report I provided following the conclusion of my first 100 days as Stoughton Utilities Director, I wanted to provide the committee with a 'State of the Utility.' It is my goal to provide a similar report annually, in which I capture our direction, our opportunities, and our bright future. There are many great things happening at Stoughton Utilities, as well as opportunities for growth and improvement.

In July, with the support of the Stoughton Utilities Committee and Common Council, the Stoughton Utilities financial management reporting structure was restructured with the creation of a Utilities Finance Manager position. Following the execution of the finance restructure, Stoughton Utilities is now made up of five internal teams with a total of 26 authorized employees:

- Electric System Division, including electric line technicians, planning staff, and the WPPI Energy Service Representative
- Finance Division, including utilities finance and accounting, accounts receivable and payable, and city and utility payroll
- Technical Operations Division, including utility billing, customer payments and collections, customer service, utility education and outreach, utility mapping, and information/operational systems and technology
- Wastewater System Division, including treatment plant and collection system
- Water System Division

Since the start of my tenure in March 2019, many unexpected challenges have occurred that has lead the utility to be more reactive than I had planned. We have had unexpected challenges, both local and national, which have brought added workload, revised working conditions, personnel vacancies, and numerous other obstacles to overcome. Due to our amazing team, the utility has remained successful through this time and overcome all challenges.

These past challenges have brought significant opportunities to review our work practices and procedures, opening new avenues to work more efficiently, better utilize technology, and proactively engage as a team to further develop the utility.

Besides the opportunities already realized, opportunities for 2022 include:

- **Strategic Alignment:** Proactively implement succession planning, create mentorship opportunities, review opportunities to utilize people, processes, and technology to position the utility for current and future success
- **Developer Engagement:** Proactively assist in new land development planning processes, improving developer relationships and collaboration to ensure all utility needs are met with developments incorporating designs providing long-term benefit to the utility
- **Financial Development:** Proactively reestablish a long-term vision for the utility systems, with a 20-year capital improvement program (CIP). Place an immediate focus on WisDOT Majors project planning for the Main Street / Highway 51 reconstruction. Proactively and strategically analyze and recognize infrastructure needs throughout the individual utility service territories, placing a significant focus on the wastewater collection system.
- **Individual Employee and Team Growth Opportunities:** Proactively engage individual employees, individual utility divisions, and Stoughton Utilities as a whole to foster personal development and shape a positive workplace culture.
- **Enhanced Customer Engagement and Services:** Proactively engage customers of Stoughton Utilities through various social media platforms, both existing and emerging, to build knowledge, relationships, and community support. Develop and implement an outage management system to allow customers to have greater awareness of ongoing system interruptions and predicted restoration times, provide proactive customer alerts, and streamline outage reports made to the utility with automated dispatch.

In addition to the long-term visions detailed above, like any organization Stoughton Utilities also faces immediate short-term challenges. Several of the items the utility is currently focused on include:

- **Substation Transformer Failure:** A transformer at the East Substation failed late unexpectedly and without warning in 2021. Thanks to a robust electric distribution system, other circuits was able to pick up the transferred load without immediate concern to ongoing system reliability. However, the failed transformer will require repair or replacement, and current supply chain issues have created numerous questions as to how to proceed. Replacement transformer pricing has doubled, as have the costs to rebuild the transformer, along with increased construction and labor costs associated with the transformer removal and transfer. We will analyze our options, which may include either replacement, rewind/refurbishment, or waiting until manufacturing challenges subside.
- **Substation Inspections:** Our goal is to ensure all substations are visited twice a week for routine walkthrough inspections, with full documented inspections of all substation components to occur monthly.
- **Electric SCADA:** Our electric SCADA is currently underutilized, and our immediate goals include upgrading SCADA software, fully testing and commissioning all devices and operations, improving system monitoring and response by utilizing our newly installed dark fiber network, implementing preliminary system improvements to accommodate eventual outage management system monitoring and predictive analysis, and implementing other substation and SCADA upgrades to achieve our technology goals.

- **Advanced Metering:** The batteries in our existing water meter remote modules are reaching the end of their useful life, and communications failures are increasing. As we strategize on the best path forward for the next 15-20 year battery cycle, we are reviewing our options to potentially move forward with new technologies that bring added functionality, as well as added costs. A utility team from multiple divisions has been formed to review our next steps.
- **Development Opportunities** – Significant developer engagement and workload opportunities exist. With rapid development planned at all corners of the City of Stoughton, we continue to seek efficiencies in our design review processes, as well as recover all costs associated with such reviews.

With all the opportunities noted above, I must also note everything that already makes Stoughton Utilities great. The previously stated goals would not be able to be achieved without the robust infrastructure, employee knowledge and experience, strong financial management, and vision that have acquired and built over the past decades.

A quick list of the many strengths of Stoughton Utilities include:

Electric System Division

- A steadfast focus on actively maintaining the electric system infrastructure
- Utilizing technology to monitor the system and address areas of concern
- A robust distribution system, including four substations with independent sources of regional transmission
- SCADA System, allowing for system reporting and remote monitoring and control
- Strong system reliability, repeatedly earning national recognition from the American Public Power Association for high reliability metrics
- Cost effective operations and maintenance, resulting in electric rates that are lower than adjacent investor-owned utilities, and competitive statewide and in the Midwest region.

Finance Division

- Strong financial status, maintaining competitive rates as well as a solid rate of return to fund operations and maintenance, a healthy cash reserve balance
- Maintains regulatory compliance, and proactively seeks regular regulatory rate reviews, including both simplified and full rate review filings. Maintains compliance with our investment policies
- Forward thinking, utilizing our long-term capital improvement plan to maintain a forecast used for budgeting and rate making decisions.

Technical Operations Division

- Forward thinking – Researched and well-planned
- Accurate and timely customer billing statements; prompt payment processing through a variety of methods to accommodate preferences of customer from all demographics
- Robust utility GIS mapping, including network connectivity modeling, mobile employee applications, field data collection and operations management, financial asset management, and developer data requests

- Robust enterprise technology hardware and software systems, similar to that of a large utility, including system and data resilience and disaster management planning. Internal software development to meet specific utility needs.
- Professional image creation and branding, and utility promotion
- Responsive customer service, while seeking new ways to meet evolving customer needs and expectations
- Provides customer education and outreach, utilizing social media platforms as well as traditional media.
- Seeks to give back to the community through customer incentives for energy efficiency and utility involvement, non-profit donations and community events, customer interaction programs, and more.

Wastewater System Division

- Ongoing maintenance programs at the wastewater treatment plant to ensure ample capacity and compliance with all treatment requirements. Compliance with established regulatory treatment system monitoring and maintenance programs (CMAR).
- Ongoing maintenance programs throughout the wastewater collection system to ensure system health reliability and proactively detect and clear potential obstructions. Compliance with established regulatory collection system monitoring and maintenance programs (CMOM)
- Maintains regulatory compliance with all requirements of the treatment permit, with routine monitoring of plant influent loadings and effluent discharge
- SCADA System, allowing for system reporting and remote monitoring and control

Water System Division

- A steadfast focus on actively maintaining the water distribution, pumping, and storage systems
- Maintain regulatory compliance, and proactively seeks opportunities to review operations to improve compliance or exceed regulatory requirements
- Maintains system wells & water towers with ongoing maintenance programs.
- Ensures ample system capacity through routine review of pumping operations and setpoints, and storage trending.
- Routine maintenance programs of all distribution system infrastructure, including hydrant flushing, and system valve and curb stop exercising.
- Routine water sampling and testing for regulatory compliance
- SCADA System, allowing for system reporting and remote monitoring and control
- Systemwide identification and replacement of all lead service lines, including publicly and privately owned line from the main to the meter. Obtained replacement funding grant from the Wisconsin DNR to achieve 100% lead service line removal in 2021.

Despite the strengths of Stoughton Utilities and the best efforts of all employees, there will always remain opportunities where I can improve. Ongoing efforts & opportunities for 2022 include:

** Indicates areas that have been impacted by workload and/or COVID in 2020-2021 but will be a renewed focus in 2022)*

- Continued culture shaping – Stoughton Utilities embodies one team working together to accomplish shared goals, with organizational divisions *
- Meeting individually with all staff on a regular recurring basis *
- Providing training opportunities to encourage individual professional development
- Recognizing hard work that exceeds expectations
- Ensuring adherence to established processes and policies
- Succession planning, including cultivating internal interest and providing internal mentorship opportunities *
- Restructuring / reorganizing as needed to move the utility forward *
- Review existing ordinances, and propose new ordinances when appropriate to position the utility for the future, and to protect against unforeseen obstacles
- Review opportunities for potential cost savings, including reviewing all contracts and considering opportunities to issue new RFPs/RFQs
- Review opportunities for sources of additional revenue
- Increase customer engagement and satisfaction through social media presence and proactive communications
- Inspections of all infrastructure to ensure system health and maintain reliable services
- Full review of the wastewater collection system to ensure proactive maintenance and planning, as opposed to reactive response
- Benchmarking Stoughton Utilities rates to ensure competitiveness of our electric, wastewater, and water rates with those of other Dane County communities.
- Market rate comparison data more effectively to established and prospective customers
- Annually perform a system analysis and maintain long-term capital planning, such as determining and improving the worst performing circuits
- Regularly share to utility stakeholders the importance of the financial viability of the utility to maintain the vital infrastructure, and ensure system reliability. Stakeholders include the Stoughton Utilities Committee, City Council, City Leadership Team, and all Stoughton Utilities customers
- Promote individual ownership of system mapping to all SU employees and encourage proactive review and correction to ensure map accuracy and maintain plant operational and maintenance records
- Bring the previously established 20-year CIP up to date for all utility divisions
- Proactively ensure our role in new development planning and increase responsiveness to development requests.

It is with great enthusiasm and excitement that I look forward to the remainder of 2022. Our goals for the year have been set high, though with the strong foundation on which the utility has been built and maintained I have nothing but confidence and optimism that together as Stoughton Utilities we will continue to advance the utility and the community.



Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: February 11, 2022

To: Stoughton Utilities Committee

From: Brandi D. Yungen
Stoughton Utilities Customer Service Technician

Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: 2021 – Year in Review

Stoughton Utilities is proud to be Stoughton's locally owned, not-for-profit electric, water, and wastewater utility. As a municipal utility, our customers and community are our top priority. Each year, Stoughton Utilities strengthens the community through funding towards economic development and contributions to local charities and educational programs.

In 2021, Stoughton Utilities celebrated 135 years of service to our community. As each year passes, we continue to further our efforts in energy efficiency, renewable energy, and other reductions in carbon emissions. We also work to increase system reliability through various reconstruction projects and increase customer health and safety, most notably in 2021 the citywide lead service line replacement project.

Attached is a 2021 year in review of Stoughton Utilities efforts and activities.



2021

Year in Review

Stoughton Utilities is proud to be Stoughton's locally owned, not-for-profit electric, water, and wastewater utility. As a municipal utility, our customers and community are our top priority. Each year, Stoughton Utilities strengthens the community through funding towards economic development and contributions to local charities and educational programs.

In 2021, Stoughton Utilities celebrated 135 years of service to our community. The water utility was founded in 1886 by the citizens of Stoughton, with the electric utility following in 1891. We have remained a public power utility since that time, and utility employees continue to be guided by the principles of local ownership and control, keeping revenue in the community, providing first-rate customer service, and making a positive impact in the community through our outreach and donation efforts.

Much of 2021 was spent planning and coordinating the Citywide Lead Service Line Replacement Project. Stoughton Utilities applied for and was awarded a grant from the Wisconsin Department of Natural Resources (DNR) to cover homeowner costs for the replacement of lead service lines. Five Star Energy Services was selected as the project contractor, replacing over 700 lead water service lines and making Stoughton's water distribution system lead free!



As the COVID-19 pandemic continues, utility operations remained largely unchanged in 2021, with the utility office reopening for in-person customer service in June. Stoughton Utilities Committee meetings continue to be held virtually for the health and safety of committee members and the public.

\$883,261

Paid to the City of Stoughton in lieu of taxes in 2021

\$18,000

Donated by Stoughton Utilities in 2021 to local educational, charitable, and economic development causes.

\$172.68

Average saved per household in 2021 by Stoughton Utilities electric customers, compared to customers of privately owned Wisconsin utilities.

Average monthly electric bill:

Stoughton Utilities - \$72.46

Wisconsin Privately Owned Utilities - \$86.85

Looking forward to 2022, major infrastructure projects include equipment upgrades to the East and North electrical substations, and an overhead line rebuild on County Road N. Water and wastewater underground infrastructure will be updated on Academy Street between East Street and East South Street. Stoughton Utilities will also begin the process of planning for the Wisconsin Department of Transportation's Highway 51 reconstruction project.

If you have any questions or would like more information about anything in this report, please visit stoughtonutilities.com, email customerservice@stoughtonutilities.com, or contact us by phone at (608) 873-3379.

Awards

Exceptional Reliability in 2020

American Public Power Association

Smart Energy Provider

American Public Power Association

Top 10 National Green Power Participation

Department of Energy's National Renewable Energy Laboratory

Citation of Commendation for Lead Removal

State Senator Melissa Agard and State Representative Gary Hebl

Events

Public Power Week

Public Power Week is an annual event that serves to bring awareness to the advantages of having a locally owned public power utility.

To celebrate, Stoughton Utilities hosted a week long scavenger hunt and trivia contest. Participating customers were provided with a daily clue that either directed them to a Stoughton park with a photo board for pictures, or a trivia question related to Stoughton Utilities. All customers who found the secret location and sent us a picture or submitted the correct trivia answer were entered into a drawing to win prizes including utility bill credits, a smart thermostat home bundle, an electric lawn mower, and more!

Lineworker Appreciation Day

Our electric line crew works hard year-round through storms, snow, and sunshine to keep the lights on in Stoughton. We celebrated National Lineworker Appreciation Day in April with a coloring contest for children. Selected winners received gift cards, and all participants received a token for a free scoop of Culver's frozen custard!

Holiday Coloring Contest

In December, a coloring contest was held to celebrate the holidays. This contest was open to all ages, and all participants received a coupon for a free Fosdal's Home Bakery donut. Entries were voted on by Stoughton Utilities staff, and winners were awarded gift cards.



Holiday Donation Drive

One of our most popular programs, the Holiday Light Exchange and Donation Drive returned in 2021. Customers bringing in non-perishable food donations for local food pantries were given a string of LED holiday lights and an energy efficient gift! This year, we held a one day weekend kickoff event in addition to regular office hours donations. All customers that made a donation during this special event were entered into a drawing to win prizes including an electric snowblower and utility bill credits!

This year, we distributed 176 strings of energy efficient holiday lights, and were able to donate 1,300 pounds of food!

Donations

One of the greatest benefits of having a locally owned municipal utility is our commitment to giving back to the community through donations, scholarships, and programs to promote energy efficiency. Many of these donations are made possible through our partnership with our wholesale power provider, WPPI Energy.

Education

Stoughton Utilities recognizes that investing in our youth is an investment in our future. Each year, SU provides a graduating Stoughton student with a **\$1,000 scholarship**. The 2021 recipient was Steven Benoy, who is attending Bethel University in Minnesota.

We also sponsor an annual production by the **National Theater for Children**. This program for elementary school students provides valuable knowledge regarding energy efficiency and safety in a fun and engaging format.

Community

Over the summer, the City of Stoughton installed an **electric vehicle charger** in the city hall parking lot. The charger is located near the downtown area within walking distance to local businesses and restaurants, and is free for public use. The cost of the charger was reimbursed by Stoughton Utilities and WPPI Energy.

Stoughton Utilities and other City of Stoughton departments also teamed up to sponsor a special supplemental article in Madison Livability Magazine to promote Stoughton as an ideal place to live and work to encourage economic development in the city.



Non-Profits

Stoughton has numerous non-profit organizations that serve people in our community. In 2021, Stoughton Utilities helped to **support area organizations** and their missions with the following community contribution donations:

- \$500 - Stoughton Area Food Pantry*
- \$500 - United Methodist Food Pantry*
- \$500 - Personal Essentials Pantry*

Additional Donations

In addition to the donations listed above, Stoughton Utilities helped to sponsor the annual **Syttende Mai** and **Coffee Break** festival, donated to the **Stoughton Lion's Club** "Stuff the Bus" event, co-sponsored a **Chamber of Commerce** Chamber Bucks matching promotion, and donated gifts for **new teacher welcome bags** through the Chamber of Commerce.



Project RoundUP

Stoughton Utilities began its RoundUP program in 2006 as a way to further assist local non-profit organizations in our community. RoundUP is a voluntary program that "rounds up" customers' utility bills to the next whole dollar. All proceeds are distributed to local non-profit community organizations. Recipients are chosen by the Stoughton Utilities Committee twice a year. 2021 recipients included:

- \$500 - Folks Wagons, Inc.*
- \$500 - St. Vincent de Paul - St. Ann Conference*
- \$1,000 - Friends of Badfish Creek Watershed*

Please contact our office or log in to *My Account* at stoughtonutilities.com to enroll!

Energy Efficiency

Stoughton Utilities earned a Smart Energy Provider (SEP) designation from the American Public Power Association in 2021, as well as national recognition from the Department of Energy's National Renewable Energy Laboratory (NREL) for our commitment to renewable energy and efficiency initiatives.

Point Beach Solar

In September 2021, the Point Beach Solar Energy Center came online. Located near Two Rivers, Wis., the facility features more than **315,000 solar panels** with the capacity to generate 100 megawatts of electricity. WPPI Energy, a wholesale power provider owned by the member utilities it serves, is purchasing the energy. As a member-owner of WPPI Energy, Stoughton is now powered by a portion of that energy.



Incentives

Stoughton Utilities offers customers a \$25 bill credit incentive when they purchase ENERGY STAR certified appliances and smart thermostats. Since 2017, the Stoughton community has received **310 ENERGY STAR appliances** incentives, and **103 smart thermostat** incentives. New in 2021, Stoughton Utilities began offering incentives to customers that install a new Electric Vehicle charger.

Focus On Energy Lighting Sale

In October, Stoughton Utilities partnered with Focus on Energy to offer our customers deals on energy efficient, LED light bulbs. This program sold **1,973 LED light bulbs**, which will save customers a combined \$202,026 in electricity costs. When all of these bulbs are installed, it will remove the greenhouse gas emissions of **20 cars for one year**.

Choose Renewable

One of Stoughton Utilities' most popular programs, Choose Renewable allows customers to sign up to increase their monthly bill by a few dollars, ensuring their space is powered by renewable energy such as solar, wind and biogas. A typical household can run on clean energy with the purchase of just two or three blocks. In 2021, the price of each Choose Renewable block decreased to **just \$2 per 300 kWh block**, making this valuable program more affordable for customers.

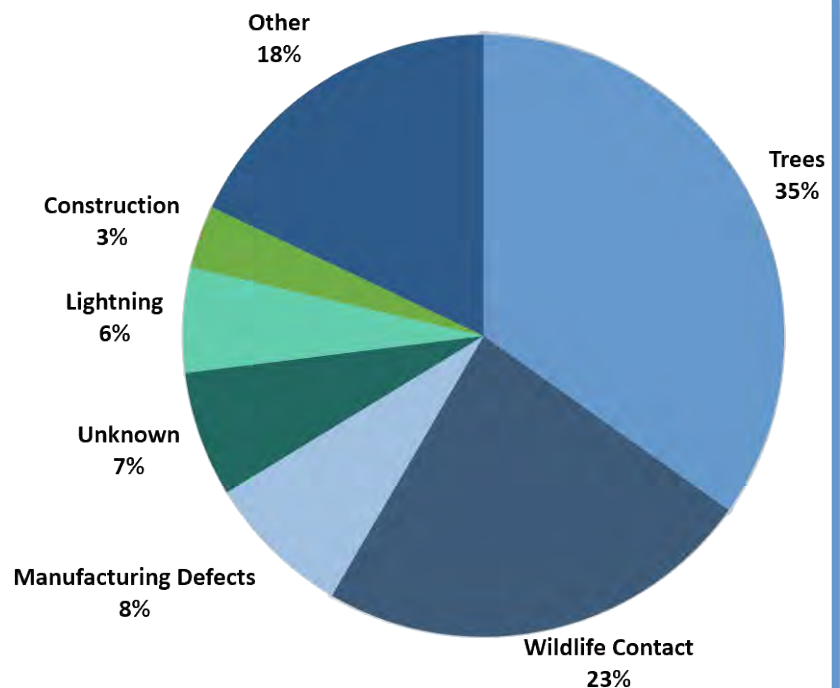
In 2021, Stoughton customers purchased 13,791 blocks of renewable energy, equal to **4.14 megawatt hours** of electricity, from renewable sources instead of non-renewables. That is equivalent to removing the greenhouse gas emissions from **638 cars** driven for one year!

Power Outages

Despite our best efforts at prevention, power outages occasionally occur in Stoughton. When they do, our lineworkers respond quickly, 24-hours a day, to get the power back on to homes as soon as safely possible.

The most common cause of electric outages in Stoughton in 2021 was trees, with wildlife contact following closely behind. "Other" causes for outages include traffic accidents, equipment failures, and other miscellaneous causes.

Even with these often unpreventable outages, Stoughton Utilities customers enjoyed average availability of electric service over 99.99% of the time!



Electric

In order to maintain the reliability of our electric distribution system, the electric department performs routine tree trimming to prevent tree interference with the power supply. Lineworkers also work hard to maintain and repair the distribution system, respond to customer requests for new service and service upgrades, and respond to power outages.

Throughout the early part of 2021, Hooper Corporation assisted with making necessary improvements to our electric distribution system in order to accommodate the attachment of new fiber optic equipment to utility poles. Many of the utility poles throughout the city had to be replaced, and we appreciate the patience of customers affected by short power outages while work was completed.



Stoughton Utilities was recognized in 2021 with a "Certificate of Excellence" for reliability in 2020 by the American Public Power Association. This certificate is awarded to utilities that have provided **exceptionally reliable electric service** to their communities. Our record of reliability can be credited to regular system maintenance and our lineworkers' dedication to getting the lights back on as quickly as possible when an outage occurs.

Wastewater

The wastewater treatment plant continued to process an average of **1.0 million gallons of wastewater daily**. Wastewater operators spend a great deal of time each year working on maintaining the wastewater treatment plant as well as the sanitary sewer collection system throughout the city.

One of two digesters was emptied and cleaned in 2021, which is a two month long process that is completed every 7-8 years. The second digester is scheduled to be cleaned in 2022. Wastewater operators also completed spot repairs and manhole replacements as needed, and rebuilt the gravity belt thickener at the treatment plant.



New televising equipment was purchased to replace aging technology. This equipment is used to view the inside of sewer mains to locate leaks and obstructions that can cause sewer backups into customer homes.

Wastewater operators also spent a considerable amount of time in 2021 assisting the water department with locating lead service lines in preparation for the citywide lead service line replacement project.

Water

Every year, water technicians open up the hydrants in the city to flush out the sediment and mineral deposits that settle at the bottom of our 74 miles of water mains. 2021 hydrant flushing started in June and was completed in August.

2021 was a busy year for Stoughton Utilities and the water department as we worked to remove all lead water service lines in the city. This project consisted of water and wastewater operators locating all of the lead water service lines in the city, responding to contractor inquiries, and addressing customer issues through the ongoing construction. Throughout 2021, a total of **703 water service lines were replaced** to make Stoughton's water distribution system lead free!

Water operators also responded to and repaired numerous water main breaks, which are primarily caused by damage during construction, older materials that weaken and deteriorate over time, and stress on the pipes from fluctuations in temperature.



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Serving Electric, Water & Wastewater Since 1886

Date: February 11, 2022

To: Stoughton Utilities Committee

From: Jill M. Weiss, P.E.
Stoughton Utilities Director

Subject: Utilities Committee Future Agenda Item(s)

This item appears on all agendas of Committees of the City of Stoughton.